

**Castlewood City Council  
February 1, 2016**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Greg Dobbs, Shawn Mullaney, Jeff Shepherd, Lucas Mack, LeeAnne Dufek and Brian Ries. Also present: Sheila Gerhold, Rick Ries and Jim McElhaney.

The mayor called the meeting to order.

The minutes of January 4<sup>th</sup>, 2016 were approved on a motion by Mullaney and seconded by Dobbs with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Mack and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages 4913.14; Electronic Federal Tax Payment, ss & wh 1373.70; Justin Ries, wages 138.52; H-D Electric, utilities 12.17; SD Retirement Systems, retirement 710.44; SD Health Pool, group ins. 1237.74; Delta Dental, group ins. 82.80; AFLAC, group ins. 96.68; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Paul Friske, cell phone 30.00; Gunderson, Evenson & Boyd, professional fees 255.00; Hamlin Co. Republican, publishing 210.12; Ottertail, utilities 2160.45; SD Municipal Street Maintenance, dues 35.00; SD Governmental Finance Officer's Ass'n, dues 40.00; Estelline Coop Oil, supplies 116.22; Richard Ries, cell phone & supplies 36.88; Christian Book Distributors, books 129.72; Barnes & Noble, books 173.42; Hamlin County Auditor, police contract 3141.67; Castlewood Corner Market, supplies 15.98; Office Peeps, supplies 221.09; Northwest Energy, utilities 457.54; Menard's, supplies 132.33; Mac's Inc., supplies 25.59; ITC Communications, telephone 140.32.

TOTAL GENERAL FUND DISBURSEMENTS: \$16,051.52

WATER FUND: Rural Development, payment 1237.00; Ottertail, utilities 159.63; Department of Revenue, water testing 28.00.

TOTAL WATER FUND DISBURSEMENTS: \$1424.63

SEWER FUND: First National Bank, payment 6490.99; Northwest Energy, utilities 19.72; Ottertail, utilities 192.83.

TOTAL SEWER FUND DISBURSEMENTS: \$6703.54.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 237.37.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4037.37.

GOLF FUND: ITC Communications, telephone 2.11; Nivel Parts, repairs 84.44; SD Health Pool, group ins. 517.87; H-D Electric, utilities 444.55; Tsys Merchant Solutions, credit card fees 89.97.

TOTAL GOLF FUND DISBURSEMENTS: \$1138.94.

TOTAL DISBURSEMENTS, all funds: \$29,355.70.

Discussion was held on Christmas Lights. There are 22 poles with lights on them on 2<sup>nd</sup> Avenue and 23 poles on 4<sup>th</sup> Avenue. If the City would do every other pole with a light on it from Highway 22 south to Main Street they would need approximately 17 Christmas lights. A motion by Dobbs and seconded by Dufek to purchase 17 Christmas lights with all members present voting aye and motion passed.

The first reading for supplemental budget 16-1 in the amount of \$10,000 was held and approved on a motion by Dufek and seconded by Ries with all members present voting aye and motion passed.

The Finance Officer informed the council that the City could receive additional funds from the Disaster Mitigation grant. The City could receive an additional \$4500 to help cover the added costs to the generators.

The utility heat bills in the clubhouse at the golf course were discussed. There is no insulation in the wood walls of the basement. A quote from Castlewood Building Supplies was obtained at a cost of \$1261.80 to insulate the walls. A motion by Dufek and seconded by Shepherd to approve insulating the basement walls at the golf course clubhouse. All in favor and motion passed.

A motion by Ries and seconded by Shepherd to declare the generator on the trailer surplus property because it is no longer needed by the City and also have Watertown Tractor Parts, Al Stroschein and Ron White be the appraisal committee to appraise the generator. All members present in favor and motion passed.

The bids for the baseball field outfield fence were opened at this time. The city received three bids as follows:

American Fence, Sioux Falls, SD	\$18,077.00
Mertz Fencing, Goodwin, SD	\$24,686.62
Michael's Fence, Sioux Falls, SD	\$22,562.00

A motion by Dobbs and seconded by Mullaney to approve American Fence's low bid in the amount of \$18,077.00 to do the project. All members in favor and motion passed.

A motion by Dobbs and seconded by Ries to approve closing journal entries for 2015 and also January 2016 general journal entries with all members present in favor and motion passed.

Jim McElhaney was present to discuss with the city the building of new houses in Castlewood. He suggested the city buy lots and sells them for a \$1.00 to someone who's willing to build a new home in Castlewood. No action was taken.

Councilman Shepherd discussed widening a couple different streets in Castlewood. They are too narrow for two cars to drive on. People have gotten stuck when they slide over to let someone pass. Streets that were discussed for being too narrow are 1<sup>st</sup> Avenue, Pearl Street and Harry Street. The council felt that the city should talk to the county about widening these roads.

Discussion was held to see if anything had been done to the mobile home with the siding falling off. The finance officer has sent letters to the resident and also to the property owner. There has not been anything done as of February 1, 2016.

A motion by Dobbs and seconded by Mack to adjourn. The meeting adjourned at 8:35 p.m.

Sheila Gerhold  
Finance Officer