

Castlewood City Council

July 7, 2014

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Lucas Mack, Jeff Shepherd, Greg Dobbs, Shawn Mullaney, LeeAnne Dufek and Brian Ries. Also present: Cliff Ruesink, Monte McCuen, Rick Ries and Sheila Gerhold.

The meeting was called to order by the mayor.

The minutes of June 2, 2014 were approved on a motion by Dobbs and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Mack with all members present voting aye and motion passed:

GENERAL FUND: Wages 1410.13; Richie Fischer, wages 167.38; Neda Ries, wages 235.49; SD Retirement Systems, retirement 285.60; AFLAC, group ins. 96.68; Delta Dental, group ins. 37.80 SD Health Pool, group ins. 1523.47; East River Electric, baseball field light poles & installation 22,069.61; Castlewood Arts Council, budgeted money 300.00; Applied Software, computer update 695.64; Colonial Research Chemical, supplies 263.04; Hamlin County Auditor, police contract 2545.83; Northwest Energy, natural gas 51.32; Estelline Coop, gas 463.59; Castlewood Elevator, supplies 364.26; First Premier Bank, library rent 150.00; Paul Friske, cell phone 30.00; Lew's Fireworks, fireworks 1511.80; ITC Communciations, telephone 144.99; Mahowald's, supplies 171.45; H-D Electric, street lighting 8.60; Castlewood Corner Market, supplies 207.52; Queen City Wholesale, supplies 370.44; Ottertail, utilities 4159.40; Roy's Sport Shop, supplies 729.86; Department of Transportation, engineer fees 1292.72; Hamlin County Republican, publishing 41.78; Doubleday Bookclub, books 78.75; Shopko, supplies 61.69; Janice Schiernbeck, supplies 144.69; Mac's Inc., supplies 13.52; Menard's, supplies 145.39; Castlewood Building Supplies, supplies 58.30; Sheila Gerhold, motel & mileage for Finance Officer's School 359.86; Dakota Portable Toilets, supplies 195.00; JW Roll Off Service, clean up day 575.77; Popham Construction, clean streets 2100.00; Electronic Federal Tax Payment, ss & wh 427.85; Bass Sanitation, utilities 13.75; Gerhold Brothers, gravel & batting cage building 4050.74.

TOTAL GENERAL FUND DISBURSEMENTS: \$47,476.80.

BUSINESS DISTRICT FUND: Castlewood Golf Course, donation 12,000.00; Sioux Valley Development Corp., annual draw 2000.00; Schmucker, Paul, Nohr & Associates, Engineer fees, Oak Avenue 3250.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$17,250.00

WATER FUND: Wages 2516.56; Rural Development, payment 1237.00; Gerhold Brothers, supplies 540.00; SD Dept. of Environment, fees 220.00; Postmaster meter read cards, 380.00; SD One Call, locates 22.05; Delta Dental, group ins. 37.80; Maguire Iron, clean water tower 1802.50; Department of Revenue, water testing 52.00; Ottertail, utilities 262.76; Rick Ries, cell phone & postage 64.04; SD Health Pool, group ins. 621.64; SD Retirement Systems, retirement 384.76; Justin Ries, wages 120.05; Electronic Federal Tax Payment, ss & wh 762.44.

TOTAL WATER FUND DISBURSEMENTS: \$9023.60.

SEWER FUND: Schneider Electric, repairs lift station, 367.35; MVTL Laboratories, ground water testing 1390.00; Ottertail, utilities 381.03.

TOTAL SEWER FUND DISBURSEMENTS: \$2138.38.

SOLID WASTE FUND: Bass Sanitation, contract 3450.00; Department of Revenue, sales tax 218.02.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$3668.02.

TOTAL DISBURSEMENTS, all funds: \$79,556.80.

Cliff Ruesink and Monte McCuen, representing the Development Corporation and the Castlewood Golf Course, requested a \$12,000 grant for the golf course to pay for a 2005 truckster. A motion by Dufek and seconded by Ries to approve the grant. All in favor and motion passed. A request for a \$25,000 loan for Ryan Ruesink dba Castlewood Machine & Welding was presented. A ten year loan at 5% with a 3 month loan deferment was requested. The City will hold first mortgage on the land and building. A motion by Dobbs and seconded by Ries to approve the loan request with all members present voting aye and motion passed.

Discussion was held on Castlewood Days. Main Street will be closed on Saturday, the city will pay for two port a pots to be located on Main Street, the band kids requested to run the concession stand during the mud drags on Sunday located at the park. A motion by Shepherd and seconded by Dobbs to approve the above mentioned items with all members present voting aye and motion passed.

Discussion was held on the city purchasing new signs to be installed at the entrances into town. LeeAnne Dufek will bring price quotes to the next meeting.

A supplemental budget to cover costs for the batting cage building and tag football equipment was presented for a first reading. A motion by Dufek and seconded by Dobbs to approve the first reading with all members present voting aye and motion passed.

Discussion was held on the State of South Dakota 125th celebration. The Historical Society filled out the necessary paperwork for Castlewood to be deemed a Statehood Celebration Community.

The Legion Auxiliary would like the city to take over the concession stand at the baseball field. They would like the city to purchase the equipment inside which consists of refrigerators, popcorn popper, microwave, etc. They will have a price for the equipment by the next city meeting. The city would be interested in taking over the concession stand.

A motion by Dobbs and seconded by Dufek to publish the following city monies:

GENERAL FUND	\$ 500,178.60
WATER FUND	\$ 351,696.86
WATER RESERVE	\$ 23,532.40
SEWER FUND	\$ 249,063.97
SEWER RESERVE	\$ 23,532.41

SOLID WASTE FUND	\$ 5,237.02
BUSINESS DISTRICT	\$ 311,633.78
MUNICIPAL DISTRICT	\$ 237,015.94
RECREATION FUND	\$ 22,219.64
TOTAL FUNDS	\$1,724,110.62

A motion by Dobbs and seconded by Mack to approve the following resolution:
 RESOLUTION 14-2, Appointment of Applicant Agent for the Hazard Mitigation Grant Program (HMGP) WHEREAS, the City of Castlewood is submitting a hazard Mitigation Grant project to the Federal Emergency Management Agency and the State of South Dakota; and WHEREAS, the City of Castlewood is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents: NOW THEREFORE BE IT RESOLVED that the City of Castlewood appoints Paul Friske as the authorized Applicant Agent.

Dated this 7th day of July, 2014. Paul, Friske, Mayor ATTEST: Sheila Gerhold, Finance Officer.

Discussion was held on the water tower. The water tower was cleaned and will be inspected in 3 years. At that time Maguire Iron will inspect the tower and the city should budget for exterior painting, interior painting and safety upgrades amounting to approximately \$35,000.

The quarterly investment report was presented to the city council and approved on a motion by Dobbs and seconded by Mack with all members present voting aye and motion passed.

The General Journal entries for July were presented and approved on a motion by Dufek and seconded by Mack with all members voting aye and motion passed.

The finance officer asked for approval to purchase a digital camera. A motion by Mack and seconded by Shepherd to approve the purchase with all members in favor and motion passed.

The Oak Avenue project was discussed. The engineer has a few things the city council needed to be informed about concerning the project.

The sewer project was discussed because the engineers have not received all of the necessary insurance papers from the contractor. If the insurance papers are not received the city council made a motion by Dobbs and seconded by Mack to approve the next bid which is Nitteberg Construction in the amount of \$115,281.80 contingent up on failure to produce insurance documents from Forest Excavating. All members in favor and motion passed.

A motion by Dobbs and seconded by Mack to adjourn. The city adjourned at 8:30 p.m.

Sheila Gerhold
 Finance Officer