

**Castlewood City Council  
May 5, 2014**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Lucas Mack, Greg Dobbs, Tom McEldowney, LeeAnne Dufek, . Absent: Roy Wiersma. Also present: Cliff Ruesink, Jeff McCormick, Rick Ries, Sheila Gerhold, Brian Ries, Shawn Mullaney, Traci Bass, Jason Tvedt, and Roy Wiersma.

The meeting was called to order by the mayor.

The minutes of April 7 and April 14, 2014, were approved on a motion by Mack and seconded by Dobbs with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dobbs and seconded by Mack with all members present voting and motion passed:  
GENERAL FUND: Wages 3963.16; Justin Ries, wages 92.35; AFLAC, group ins. 96.68; SD Health Pool, group ins. 1893.76; Delta Dental, group ins. 75.60; SD Retirement Systems, retirement 850.36; Hamlin County Auditor, police contract 2545.83; Bass Sanitation, Inc. garbage haul 13.75; First Premier Bank, rent 150.00; Colonial Research Chemical, Corp., supplies 240.80; Northwest Energy, natural gas 333.38; Castlewood School, election 238.40; Doubleday Bookclub, books 52.95; ITC Communications, telephone 136.30; Ottertail, utilities, 1932.64; Paul Friske, cell phone 30.00; Gunderson, Evenson & Boyd, professional fees 214.00; Lyle Signs, signs 244.57; Menard's, supplies 38.93; Office Peeps, office supplies 152.60; Estelline Coop Oil, gas 206.64; H-D Electric, street light 8.60; Schuneman's Equipment, repairs 543.70; Hamlin County Publishing, publishing 583.32; Ron's Saw Shop, supplies 65.46; Castlewood Corner Market, supplies 48.00; Arlington Insurance Agency, bond insurance 560.00; Fastenal, supplies 628.87; Redwing Software, accounting software, 619.00; Hamlin County highway Department, sand-salt 13.61; LaRoy Wiersma, annual salary 1616.13; Greg Dobbs, annual salary 1754.65; Paul Friske, annual salary 2285.66; LeeAnne Dufek, annual salary 1800.83; Lucas Mack, annual salary 1800.83; Tom McEldowney, annual salary 1800.83; Jeff Shepherd, annual salary 1108.20; Richard Ries, meeting wages 647.63; Sheila Gerhold, meeting wages 647.63.  
Electronic Federal Tax Payment, ss & wh 3383.01.  
TOTAL GENERAL FUND DISBURSEMENTS: \$33,418.86.

BUSINESS DISTRICT FUND: Mack Land Surveying, land survey 397.50.

WATER FUND: Rural Development, payment 1237.00; SD One Call, locates 1.05; Harry's Sewer Service, unthaw water lines 2485.00; SD Association of Rural Waters, dues 380.00; Hawkins, Inc., supplies 862.55; Department of Revenue water testing 26.00; Ottertail, utilities 121.18; Richard Ries, postage & Cell phone 62.68.  
TOTAL WATER FUND DISBURSEMENTS: \$5175.46.

SEWER FUND: Hydro Klean, clean sewer lines 496.00; Schmucker, Paul, Nohr & Associates, engineer fees 1000.00; Ottertail, utilities 186.05.

TOTAL SEWER FUND DISBURSEMENTS: \$1682.05.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 3450.00; Department of Revenue, sales tax 218.02.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$3668.02

TOTAL DISBURSEMENTS, all funds: \$44,341.99.

Jeff McCormick, city engineer for Schmucker, Paul, Nohr & Associates, was present to discuss with the council the opening of bids for the sewer project located on Warrior Road. The following bids were received for the project:

Forest Excavating, Clark, SD \$110,580.30; First Rate Excavate, Sioux Falls, SD \$139,895.16; A.P. Sons Construction, Summit, SD \$129308.80; J&J Earthworks, Milbank, SD \$149,495.00; Nitteberg Construction, Estelline, SD \$115,281.80.

A motion by McEldowney and seconded by Dobbs to accept low bid from Forest Excavating. All members present in favor and motion passed. The City could discuss areas of erosion control and traffic control to lower the price some more.

Discussion on Oak Avenue with the city engineer was held at this time. The engineers presented a contract for the following: Preliminary Design-\$25,000; Bidding \$4000 and construction phase \$42,000. A motion by Mack and seconded by McEldowney to allow Mayor Friske to sign the contracts for engineering fees on Oak Avenue. All members present in favor and motion passed.

A bill from Harry's Sewer Service for the multiple times he was down this winter to unthaw water lines for residential and commercial consumers. A motion by Dufek and seconded Shepherd to have the city pay the bill and not charge the homeowners or business owners for any of it. All in favor and motion passed.

Proclamations were read for Councilman McEldowney and Wiersma thanking them for their years of service on the Castlewood City Council. Mayor Friske read a proclamation and presented a Terry Redlin framed plate to Sheila Gerhold for her 25 years of service.

A motion by Mack and seconded by McEldowney to adjourn the old council. All members present in favor and motion passed.

Oaths of office for Mayor Paul Friske and Councilman Ries, Shepherd, Mack and Mullaney were read.

The meeting was called to order by the mayor.

The mayor asked for nominations for President and Vice President. Dobbs nominated Dufek for president with a second by Mullaney. Dobbs nominated Mack for Vice President and Mullaney seconded with all members present voting aye and motion passed.

The following appointments were presented and approved on a motion by Dufek and seconded by Dobbs:

### **APPOINTMENTS 2014**

**POLICE: Dobbs, Chairman, Mullaney**

**STREETS: Mullaney, chairman, Dobbs, Shepherd**

**WATER & SEWER: Dufek, chairman, Shepherd, Mullaney**

**LIQUOR: Ries, chairman, Mack, Dobbs**

**FINANCE: Dufek, chairman, Dobbs, Ries**

**PARK & RECREATION: Friske, chairman, Gerhold, Ries**

**ECONOMIC DEVELOPMENT: Development Board, Mullaney, Friske**

**BUILDING & IMPROVEMENT: Friske, chairman, all council**

**LIBRARY: Geri Leemhuis, Carol Nagelhout & Donna Raasch**

**DUMP GROUND: Mack**

**LAWYER: Todd Boyd, Gunderson, Evenson & Boyd**

**NEWSPAPER: Hamlin Co. Republican**

**ZONING: Sheila Gerhold**

**CHIEF OF POLICE: Tayt Alexander & Hamlin County Sheriff Department**

**FINANCE OFFICER: Sheila Gerhold**

**MAINTENANCE: Rick Ries**

**OFFICIAL DEPOSITORIES: Citizen's State Bank, First Premier Bank**

**CITY ENGINEER: Schmucker, Paul, Nohr & Associates**

Jason Tvedt, Recreation Committee member, discussed projects that need to be done at the park. The recreation committee has been approved previously for projects such as making the chain link fence taller on south field past first base; putting metal poles on the bottom of the fence at the batting cage and a new 8 x 12 building for the batting cage. Other projects he discussed with the city are a newer mower for dragging the fields, hauling in dirt and planting grass or installing a graveled road down to south field and porta pots for the summer. They also brought up straightening light poles at north field and pouring cement to fix steps at crows nest on baseball field which the city already has someone lined up to straighten the poles and pour cement. Roy Wiersma, Kyle Kooima and Jason Tvedt have been working on a youth tackle football team. They are thinking it will cost approximately \$10,000 to get started. They would charge \$100 per child to play on the team. They want to run this as a city recreation team. A motion by Mullaney and seconded by Shepherd to table this until the June meeting so firm figures can be obtained to bring to the council. All in favor and motion passed.

The Castlewood Elevator asked to rent the 10 acres of Industrial Park for test plots. The request was tabled to see if the development corporation has an interested buyer.

Street repairs was discussed. Discussion was held on the alley from First Avenue to Second Avenue behind the Ship's Inn, Post Office, Flinner's , Castlewood Locker and Strait Insurance. Drainage needs to be taken care of before any asphaltting can be done. A motion by Dobbs and seconded by Mullaney to table asphaltting the alley. All in favor and motion passed.

Discussion was held on fireworks for 2014. A motion by Mack and seconded by Dobbs to approve \$1500 for the 4th of July celebration for 2014. All in favor and motion passed.

The first reading for Supplemental Budget #14-1 was approved on a motion by Dobbs and seconded by Ries with all members present in favor and motion passed. The second reading will be held June 2, 2014.

There were 4 moving permits presented for approval. Lance Craig has moved in a new 12 x 20 shed with a 5 foot lean. He is housing chickens in a portion of the shed. He has been contacted to get rid of the chickens but has not done so. A motion by Dufek and seconded by Ries to deny the moving permit until the chickens are removed from the premises. All in favor and motion passed.

A moving permit from Brad Burrell to move an 8 x 10 shed. The siding and sills on the shed are rotten and need to be replaced. A motion by Mack and seconded by Mullaney to deny the moving permit with all members present voting aye and motion passed. A motion by Joey Barret to move an 8x12 shed that is approximately 3 years old. A motion by Mack and seconded by Dobbs to approve the moving permit. A moving permit from Richard Danielsen to move a 10x12 new shed. A motion by Mack and seconded by Shepherd to approve the moving permit with all members present in favor and motion passed.

Discussion was held on the city applying for two generators through the disaster mitigation grants. One generator will be located at the lift station for the sewer and also to pump water in case of power outage and the other generator would be located at the community building for a shelter if needed.

A lift to adjust the lights at the baseball field will cost approximately \$2400 from Titan Machinery. A motion by Dobbs and seconded by Shepherd to rent a lift from Titan Machinery. Councilman Mullaney abstained from voting. All other council in favor and motion passed.,

The finance officer asked to go to Finance Officer's School, June 11, 12 & 13. A motion by Dobbs and seconded by Ries to approve this request. All in favor and motion passed.

A motion by Dufek and seconded by Dobbs to approve the General Journal entries for the month of April. All in favor and motion passed.

A motion by Dobbs and seconded by Mack to adjourn. The meeting adjourned at 9:25 p.m.

Sheila Gerhold  
Finance Officer