

Castlewood City Council
May 2, 2016

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, LeeAnne Dufek, Lucas Mack, Jeff Shepherd, Greg Dobbs, Shawn Mullaney and Brian Ries. Also present: Jeff Dahl, Cliff Ruesink, Rick Ries, Sheila Gerhold, Doug Gerhold and Ron White.

The meeting was called to order by the mayor.

The minutes of April 4th and April 18th, 2016, were approved on a motion by Dufek and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dobbs and seconded by Dufek with all members present voting aye:

GENERAL FUND: Wages \$4913.14; Paul Friske, annual wages 2678.15; Greg Dobbs, annual wages 1800.82; LeeAnne Dufek, annual wages 1754.65; Lucas Mack, annual wages 1847.00; Jeff Shepherd, annual wages 1847.00; Brian Ries, annual wages 1800.82; Shawn Mullaney, annual wages 1800.82; Rick Ries, meetings wages 518.10; Sheila Gerhold, meetings wages 690.80; H-D Electric, utilities 18.80; Electronic Federal Tax Payment, ss & wh 3866.07; B. Joyce Ruesink, election wages 120.05; Janice Schiernbeck, election wages 120.05; Terra Ching, election wages 120.05; SD Retirement Systems, retirement 878.44; Delta Dental, group ins. 80.40; SD Health Pool, group ins. 1237.74; Hamlin Co. Republican, publishing 232.86; Postmaster, postage 308.00; Ron's Saw Shop, repairs 125.94; Paul Friske, cell phone, 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Schuneman's Equipment, repairs 677.61; AFLAC, group ins. 96.68; Hamlin County Auditor, contract 3141.67; Menard's, supplies 249.68; Fastenal, supplies 171.82; Christian Book Distributors, books 8.24; Western Books, books 59.25; Barnes & Noble, books 14.36; Ship's Inn, election meals 17.25; Ottertail, utilities 2126.43; S&S Auto, repairs 138.10; Northwest Energy 255.29; Boyd Law Firm, professional fees 360.00; Hamlin Highway Department, signs 39.20; Estelline Coop, supplies 203.96; Roy's Sport Shop, supplies 224.95; Department of Revenue, malt beverage fee 150.00.
TOTAL GENERAL FUND DISBURSEMENTS: \$34,889.19

BUSINESS DISTRICT FUND: Boyd Law Firm, professional fees 150.00.

MUNICIPAL STREET FUND: Schmucker, Paul, Nohr & Associates, professional fees 618.75.

WATER FUND: Rural Development, payment 1237.00; Walmart, lap top 279.00; Ottertail, utilities 116.76; Richard Ries, cell phone & Supplies 37.08; Department of Revenue, water testing 42.00; SD One call, locates 10.50; Winwater, supplies 30.89; Justin Ries, wages 138.52; Electronic Federal Tax Payment, ss 22.95.
TOTAL WATER FUND DISBURSEMENTS: \$1914.70.

SEWER FUND: Pipe Masters, clean sewer lines 523.50; Ottertail, utilities 206.63; First National Bank, payment 6490.99.
TOTAL SEWER FUND DISBURSEMENTS: \$7221.12.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 3800.00; Department of Revenue, sales tax 238.28.
TOTAL SOLID WASTE DISBURSEMENTS: \$4038.28.

GOLF FUND: Electronic Federal Tax Payment, ss & wh 1248.42; H-D Electric, utilities 426.04; Doug Gerhold, wages 2321.50; Dave Sogge, wages 172.76; Erin Ruesink, wages 120.52; Chelsea Ruesink, wages 76.88; James Janssen, wages 318.61; SD Retirement Systems, retirement 551.82; SD Health Pool, group ins. 517.87; Dakota Portable Toilets, supplies 195.00; Nivel Parts, repairs 1138.03; Estelline Coop, gas 389.76; Boardtronics, repairs 329.47; Sheila Gerhold, credit card certification 99.00; Coca Cola, pop 565.95; Queen City Wholesale, supplies

265.05; Walt Homestyle foods, food 100.50; Schaffer's Oil, supplies 602.10; Castlewood Locker, food 35.94; Hamlin Co. Republican, advertising 200.00; Castlewood Corner Market, supplies 23.90; Sheila Gerhold, wages 1293.30; TSYS Merchant Solutions, credit card fees 149.74; Ellwein Brothers, beer 1088.35.
TOTAL GOLF FUND DISBURSEMENTS: \$12,230.51

TOTAL DISBURSEMENTS, all funds: \$61,062.55.

Motion by Dobbs and seconded by Mack to adjourn the old council. All in favor and motion passed

Meeting called to order for new council

Mayor Friske appointed Shawn Mullaney for Ward 2. A motion by Dufek and seconded by Shepherd to approve the appointment with all members present voting aye and motion assed.

Oaths of office were held for Mayor Paul Friske, Brian Ries, Jeff Dahl and Shawn Mullaney.

Dufek nominated Dobbs for President. Dobbs nominated Dufek for President and Mullaney for Vice President. A motion by Dobbs and seconded by Mullaney to approve Dufek and Mullaney. All members in favor and motion passed.

A motion by Dufek and seconded by Ries to approve the following appointments:

Appointments 2016

POLICE: Dobbs, Chairman, Dahl

STREETS: Mullaney, chairman, Dobbs, Shepherd

WATER & SEWER: Dufek, chairman, Shepherd, Mullaney

LIQUOR: Ries, chairman, Dahl, Dobbs

FINANCE: Dufek, chairman, Dobbs, Ries

PARK & RECREATION: Friske, chairman, Gerhold, Ries

ECONOMIC DEVELOPMENT: Development Board, Mullaney & Friske

BUILDING & IMPROVEMENT: Friske, chairman, all council

GOLF: Friske, Dufek, Dobbs

LIBRARY: Carol Nagelhout & Donna Raasch

DUMP GROUND: Mullaney

LAWYER: Todd Boyd, Boyd Law Firm

NEWSPAPER: Hamlin Co. Republican

ZONING: Sheila Gerhold

CHIEF OF POLICE: Tayt Alexander & Hamlin County Sheriff Department

FINANCE OFFICER: Sheila Gerhold

MAINTENANCE: Rick Ries

OFFICIAL DEPOSITORIES: Citizen's State Bank, First Premier Bank

CITY ENGINEER: Schmucker, Paul, Nohr & Associates

The malt beverage On/Off sale license for Cat's Corner Convenience was presented for approval. A motion by Mullaney and seconded by Dobbs to approve the license with all members present voting aye and motion passed.

The old surplus chain link from baseball field was discussed. There is some interest in purchasing it. The council deemed the fence surplus and appointed Keith Fodness and Jeff Sikkink for an appraisal committee. The fence will be sold in one lot. No partial sales. A motion by Mullaney and seconded by Ries to approve the fence as surplus and the appraisal committee with all members voting aye and motion passed.

Discussion was held on the sale of the lot at the Industrial Park. The lot is located between Mack Cabinets and Castlewood Machine and Welding. The price of the lot is set at \$5000 and the purchaser has 60 day days to pay for the lot and must build on the lot within 2 years or the city may take the lot back. A motion by Mullaney and seconded by Dobbs to approve the sale with the added stipulations. All in favor and motion passed.

Cliff Ruesink, representing the Development Corporation, requested a loan for Ron & Tammy White in the amount of \$35,000 to build a 20-24 unit storage unit. The units would be 8'x10' and 8'x12'. They are requesting an amortization of \$300 a month payment with a balloon after 5 years. The first payment will be deferred for 6 months. A motion by Ries and seconded by Mullaney to approve the loan with the requested amortization. All in favor and motion passed.

Discussion was held on softball tournaments not associated with summer softball/baseball/American Legion baseball and Monarchs and Ravens baseball. There was a request to hold a coed softball tournament at the softball fields. A motion by Dufek and seconded by Shepherd to charge \$100 deposit to insure no damage is done to the parks. A motion by Dufek and seconded by Shepherd to approve the deposit with all members present in favor and motion passed.

The council discussed Garvin Drive. The county is to be contacted about building the road and fixing drainage issues.

Ron White discussed drainage in front of his business and filling in a portion of a ditch. The mayor is going to take a look at the drainage issue. No action taken.

A motion by Dobbs and seconded by Dufek to approve the general journal entries with all members present in favor and motion passed.

An update on the golf course was presented to the council. There have been donations made in memory of individuals so they will be pouring some cart paths with the donations. Discussion was held on purchasing clothing with the golf course logo on it. There have been prices obtained from A&D Graphics in Estelline. A motion by Dufek and seconded by Ries to allow up to \$1000 for the purchasing of clothing to sell at the golf course. All in favor and motion passed.

A moving permit for Kevin & Stacy Nieman for a new storage shed located at 404 E. Main Street. A motion by Mullaney and seconded by Dobbs to approve the moving permit with all members present voting aye and motion passed.

Rick Ries requested purchasing a tool that freezes the water lines at a cost of \$500. It will be useful to install the new water meters. A motion by Dufek and seconded by Dobbs to approve the purchase and motion passed.

The flatbed on the pickup has rotted due to the sand salt from the sander. A new flatbed is approximately \$2406.00. The flatbed should also be rhino lined. A motion by Mullaney and seconded by Ries to purchase a new flatbed and rhino line it with all members present in favor and motion passed.

A motion by Dobbs and seconded by Mullaney to adjourn. The meeting adjourned at 8:53 p.m.

Sheila Gerhold
Finance Officer