

**Castlewood City Council**  
**June 1, 2015**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Lucas Mack, LeeAnne Dufek, Greg Dobbs, Shawn Mullaney and Brian Ries. Also present: Sheila Gerhold, Rick Ries and Amy Engels.

The meeting was called to order by the mayor.

The minutes of May 4<sup>th</sup> and May 18<sup>th</sup> were approved on a motion by Dobbs and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Ries with all members present voting aye and motion passed:

GENERAL FUND: Wages 1884.39; Electronic Federal Tax Payment , ss & wh 1656.52; Melissa Gerhold, wages 555.49; Dakota Portables, port a pot, 195.00; Preston Goldhorn, wages 422.52; Canyon Ching, wages 189.32; Jennifer Thu, wages 76.89; Chelsea Ruesink, wages 149.61; Dave Sogge, wages 606.67; Larry Goens, wages 500.99; Karen Akin, wages 145.41; Doug Gerhold, wages 2371.50; Justin Ries, Wages 138.53; Neda Ries, wages 93.51; SD Health Pool, group ins. 1523.47; Delta Dental, group ins. 39.00; AFLAC, group ins. 96.68; SD Retirement Systems, retirement, 654.16; Paul Friske, cell phone 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul, 15.00; Northwest Energy, natural gas 116.39; JP Cooke, Inc., dog tags 57.50; Schuneman's Equipment, repairs, 34.95; Hamlin County Republican, publishing 362.52; Hamlin County Auditor, police contract 2708.33; Castlewood Corner Market, supplies 338.44; Queen City Wholesale, supplies 636.53; Castlewood, Elevator, supplies 21.20; Janice Schiernbeck, wages 300.14; Jan Schiernbeck, books 113.34; Ottertail, electricity 2489.89; Dust Control, street spraying 1391.00; Gunderson, Evenson & Boyd, professional fees 270.00; Barnes & Noble, books 410.11; Estelline Coop, gas 345.54; JW Roll Office, clean up days 476.10; Office Peeps, supplies 48.36; Fastenal, supplies 268.99; Mac's, supplies 31.28; Menard's, supplies 195.45; Ron's Saw Shop, repairs 119.23; NB Golf, LCC, rent golf carts 625.00; Reel Sharp, aeriare greens 1019.20; National Republic, liquor 242.35; Zimco Supply, chemicals 3639.48; Sheila Gerhold, driving range bags 90.99; Castlewood Locker, supplies 249.47; Coca Cola, supplies 431.60; Watertown Wholesale, supplies 135.83; R&R Products, repairs 637.39; Tidbits of the Lake Area, advertising 28.00; Brookings Register, advertising 89.00; Doug's Service & Marine, repairs 3793.17; Golf Course Ladies League, flowers 200.00; Porter Dist., supplies 159.20; Ellwein Brothers, supplies 238.20; US Foods, supplies 482.03; Department of Revenue, sales tax 1331.61; Pepsi, supplies 265.10; TSYS Merchant Services, debit card machine fees 360.40.  
TOTAL DISBURSEMENTS GENERAL FUND: \$37,832.20.

BUSINESS DISTRICT FUND: Schmucker, Paul, Nohr & Associates, engineer fees 6024.05; Tonya Schmit, loan proceeds 3500.00.  
TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$9524.05

WATER FUND: Wages 2589.06; Electronic Federal Tax Payment, ss & wh 764.81; SD Health Pool, group ins. 621.64; SD Retirement Systems, retirement 395.92; SD Association of Rural Waters, dues 380.00; Delta Dental, group ins. 39.00; Hawkins, Inc 2222.98; Department of Revenue, water testing 84.00; Richard Ries, postage & cell phone 39.28; SD One Call, locates 19.95; Rural Development, payment 1237.00.  
TOTAL WATER FUND DISBURSEMENTS, \$7156.64.

SEWER FUND: Postmaster, postage, 238.00; MVTL Laboratories, ground water testing 1390.00;  
TOTAL SEWER FUND DISBURSEMENTS: \$1628.00

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 241.25.  
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4041.25.

TOTAL DISBURSEMENTS, all funds: \$60,182.14

The variance hearing for Amy Engels was held. She is asking for her front footage to be 16 ½ feet instead of 20 feet to build a new garage. There wasn't anyone in attendance in opposition of the variance. A motion by Dufek and seconded by Mullaney to approve the variance with all members present in favor and motion passed.

The variance hearing for Shawn Mullaney was held. He is asking for an 8 foot rear yard variance instead of 10 feet. His garage now is only about 4 foot of the alley. He is tearing that down and building a new one. There wasn't anyone in attendance in opposition of the variance. A motion by Shepherd and seconded by Dobbs to approve the variance with all members present in favor and motion passed. Shawn Mullaney abstained from voting.

There were 3 lots by Memorial Park and the Industrial Park presented to the City to purchase for a price of \$25,000. After some discussion, a motion made by Mullaney to offer \$20,000 with a second by Dobbs. Roll Call vote. Aye: Dobbs, Mullaney. Nay: Mack, Shepherd, Dufek & Ries. Motion failed.

McLaughlin and Schulz presented quotes for street repair for the 2015 season. Chip sealing from Harry Street north to Highway 22 on Second Avenue, 6<sup>th</sup> Street & Market Street for a price \$18,697.95; they will place 4" asphalt on the bridge and culvert deck for a price of \$15,264.00; they will remove the asphalt, rebuild the base with crushed concrete and replace 4" asphalt on an area 14' x 24' for a price of \$2399.04 for a total of \$36,360.99. A motion by Dobbs and seconded by Dufek to approve the quotes for 2015 season with all members present voting aye and motion passed.

The generator bids were opened at this time. A bid from Arneson Electric in the amount of \$101,167.00 and a bid from Muth Electric in the amount of \$95,930.00. A motion by Dobbs and seconded by Ries to approve the low bid from Muth Electric with all members present voting aye and motion passed. A total of \$67,452.00 will be paid from the Hazard Mitigation Grant will be paid towards the generators.

LeeAnne Dufek, representing the Sioux Valley Development Corporation, asked for their annual draw of \$2000 which pays for the administration of the city website and also advertising. A motion by Dobbs and seconded by Ries to approve the request with all members present voting aye and motion passed.

The first pay request from Timmons Construction in the amount of \$19,026.22 for gravel that will be used for the Oak Avenue project was approved on a motion by Dufek and seconded by Dobbs with all members present voting aye and motion passed.

Change Order #1 for the Oak Avenue Street Improvements was presented for approval. A motion by Dufek and seconded by Ries to approve the change order with all members present voting aye and motion passed.

A quote in the amount of \$2856.00 was received to install a cement valley gutter approximately 4' wide by 175' long to drain water from Main Street to the South side of the alley on First Avenue. The water does not drain in that ditch. A motion by Dobbs and seconded by Mack to approve the quote and install the valley gutter. Roll call vote. Aye: Dobbs, Mack, Shepherd, Dufek. Nay: Mullaney & Ries. Majority in favor and motion passed.

Golf course updates. Roughs mower needs to be replaced. Quotes are to be obtained to see what can be purchased to replace that mower. Some of the greens need to be reseeded in some areas so there was bent grass ordered. There will be an advertisement for help wanted for nights and weekends. Couples night will be Friday night June 12.

Discussion was held on the ballfield fence. The bill was higher than the quote. American Fence was to install 120' of 20' high backstop and they installed 150' of 20' high backstop making the bill \$3620.12 higher than it should have been. The company will be contacted to see what can be done about this discrepancy.

Discussion was held on the city purchasing \$1500 worth of fireworks for July 2<sup>nd</sup>. A motion by Mullaney and seconded by Mack to approve the purchase contingent upon the fire department being able to discharge them. All in favor and motion passed.

A motion by Dobbs and seconded by Mullaney to adjourn. The meeting adjourned at 8:32 p.m. All in favor and motion passed.

Sheila Gerhold  
Finance Officer