

Castlewood City Council
August 3, 2015

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Greg Dobbs, Shawn Mullaney, Jeff Shepherd, Brian Ries, LeeAnne Dufek and Lucas Mack. Also present: Joe Schroder, Rick Ries, Billy Davis, Doug Gerhold and Sheila Gerhold.

The meeting was called to order by the mayor.

The minutes of July 6, 2015, were approved on a motion by Dobbs and seconded by Mack with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion Mullaney and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages \$4513.66; Electronic Federal Tax Payment, ss & wh 2069.07; Neda Ries, wages 640.68; Justin Ries, labor 92.35; Karen Akin, recreation coach 369.40; Austin Tvedt, recreation coach, 369.40; Mick Kirwan, recreation coach 369.40; Seth Bury, recreation coach 369.40; Jay Dufek, recreation coach, 369.40; Jerrod Bass, recreation coach, 369.40; Jacob Tvedt, recreation coach 369.40; Matt Hunter, recreation coach, 369.40; Justin Knecht, recreation coach 369.40; Gunnar Johnson, recreation wages 572.42; Karen Akin, recreation wages & supplies 940.71; Abbey Strait, concession stand wages 388.56; SD Health Pool, group ins. 1565.96; SD Retirement Systems, retirement 690.08; Delta Dental, group ins. 78.00; AFLAC, group ins. 96.68; Hamlin Co. Republican, publishing 90.09; Castlewood Corner Market, supplies 370.02; Office Peeps, supplies 141.29; Northwest Energy, natural gas 34.31; Paul Friske, cell phone 30.00; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Mac's, Inc., supplies 84.18; Hamlin County Auditor, police contract 2708.33; H-D Electric, street lights 19.14; Ottertail, utilities 2198.14; Titan Machinery, repairs 403.44; Queen City Wholesale, supplies 1047.44; Gunderson, Evenson & Boyd, professional fees 420.00; Demco, books 86.66; Christian Book Distributors, books 80.58; Janice Schiernbeck, books 133.86; Menard's, supplies 201.13; F.J. McLaughlin, street repair 17,663.04; Castlewood Building Supplies, supplies 117.34; Ron's Saw Shop, repairs & comby tool, 991.42; Roy's Sport Shop, supplies 366.89; US Foods, supplies 232.22.

TOTAL GENERAL FUND DISBURSEMENTS: \$42,557.29

BUSINESS DISTRICT FUND. Spencer Mack, 4 parcels of land by Industrial Park & baseball field, \$20,000.00

MUNICIPAL STREET FUND; Timmons Construction, pay request #2, \$10,134.00.

WATER FUND: Rural Development, payment 1237.00; Christina Preble, meter refund, 100.00; Six Pack, meter refund 100.00; Ottertail, utilities 156.28; Hawkins, Inc., supplies 689.55; SD One Call, locates 17.85; Hamlin Co. Republican, supplies 687.00; Richard Ries, cell phone 30.00; Menard's, supplies 213.18.

TOTAL WATER FUND DISBURSEMENTS: \$3,286.86.

SEWER FUND: First National Bank, payments 6490.99; Ottertail, utilities 184.55; Postmaster, postage 308.00.

TOTAL SEWER FUND DISBURSEMENTS: \$6,983.54

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 238.32.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4038.32.

GOLF FUND: Electronic Federal Tax Payment, ss & wh 1602.16; Kristie Sikkink, wages 374.02; Larry Goens, wages 821.91; Doug Gerhold, wages 2371.50; Jennifer Thu, wages 132.98; Canyon Ching, wages 482.52; Dave Sogge, wages 741.74; Erin Ruesink, wages 664.92; Preston Goldhorn, wages 990.79; Chelsea Ruesink, wages 489.78; SD Health Pool, group ins. 517.87; SD Retirement Systems, retirement 360.00; Castlewood Locker, supplies 442.91; Castlewood Corner Market, supplies 331.47; Coteau Shopper, advertising 40.60; Brekke Signs, supplies 26.50; Doug's Service & Marine, repairs 78.84; Hamlin Co. Republican, supplies 77.00; Doug Gerhold, wetting agent & repair parts 1161.00; Winwater, repairs 38.29; Nivel Parts, repairs 105.32; Johnson Brothers, liquor 398.53; Office Peeps, supplies 19.99; Watertown Wholesale, supplies 85.78; NB Golf Carts, cart rental 1125.00; Fastenal, supplies 44.12; Cindy Pommer, supplies 25.00; Menard's, supplies 54.98; H-D Electric, utilities 903.30; Dakota Portables, port a pot 195.00; Coca Cola, pop 641.20; Queen City Wholesale, supplies 660.73; Ferguson Watertworks, repairs 607.27; R&R Products, cart repairs 656.04;Maxx HD, supplies 251.84; Zimco Supply, supplies 143.63; Department of Revenue, sales tax 1438.23; Ellwein Brothers, beer 2129.00; US Foods, food 527.14; National Republic, liquor 409.64; Porter Distributing, beer 495.90.
TOTAL GOLF FUND DISBURSEMENTS: \$22,664.44

TOTAL DISBURSEMENTS, all funds: \$109,664.45.

The second reading for Supplemental Budget 15-3 for the bridge replacement expenses was approved on a motion by Dobbs and seconded by Dufek with all members present voting aye and motion passed.

The insurance for Castlewood Days was discussed. The City will pay the liability insurance which covers all activities in the amount of approximately \$1103 and the Booster Club will pay for the rain insurance to cover the cost of the band if it is cancelled in the amount of approximately \$165.00.

The soft ball field dirt road was discussed. The council decided to put a cable fence so people can't drive down the dirt road. The city has purchased extra land and people can park there and walk to the field. The city will purchase poles and cable to install the fence. A motion by Ries and seconded by Mullaney to approve the cable fence with all members present voting aye and motion passed.

Joe Schroder, engineer for Schumucker, Paul, Nohr & Associates, was present to discuss the Oak Avenue project. They will be bringing the curbing machine in next week. Billy Davis was present because he was concerned about the water in the drainage ditch that could possibly flood his property. Joe Schroder assured him the ditch was dug deeper and will contain water until it soaks away. The water will be monitored to ensure that is what is happening.

The 2016 Appropriation Ordinance was presented for approval. A motion by Dobbs and seconded by Mullaney to approve the first reading with all members present voting aye and motion passed.

The September meeting falls on Labor Day so per city ordinance the meeting will be held on Tuesday, September 8, 2015.

The general journal entries were presented for approval. A motion by Dufek and seconded by Dobbs to approve the general journal entries with all members present voting aye and motion passed.

Change order #2 and pay request #2 for Oak Avenue were presented. A motion by Mullaney and seconded by Dobbs to approve the change order and pay request with all members present voting aye and motion passed.

Discussion was held on the new fencing at the baseball field. American Fence will finish the fencing project at the Soft ball field and submit a new billing for the city to pay.

A golf course update from Doug Gerhold was presented to the council. He has a few fall projects that he will get pricing for and bring to the board next month for approval.

The City Council approved a couple years ago for the lift station to have a dial up system that would alert Rick Ries through his cell phone if there were problems. It was never installed so Rick informed the council that while they are installing the generators, Muth Electric will install this system and it needs to be in a heated box.

A large donation was given to the city for the baseball/softball field. A quote had been obtained to have irrigation installed. The council felt there were many other things that needed to be fixed before irrigation was needed. The mayor is going to talk to the individual that donated the money about other things that could be done at the baseball field.

The mud drags were discussed for parking because of the Oak Avenue project.

Discussion was held on when the lights would be installed for the city sign located at Highway 22. Councilman Mack will contact Schneider Electric and find out.

A motion by Dobbs and seconded by Mack to adjourn. The meeting adjourned at 8:30 p.m.

Sheila Gerhold
Finance Officer