

Castlewood City Council
September 8, 2015

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Shawn Mullaney, Jeff Shepherd, Greg Dobbs, Paul Friske, Lucas Mack, LeeAnne Dufek and Brian Ries. Also present: Joe Schroder, Jeff McCormick, Doug Gerhold, Rick Ries and Sheila Gerhold.

The meeting was called to order by the mayor.

The minutes of August 3, 2015 were approved on a motion by Dobbs and seconded by Dufek with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Mack with all members present voting aye:

GENERAL FUND: Wages 2889.20| Electronic Federal Tax Payment, ss & wh 860.99; American Fence Company, new fence at ballfield 27,134.00; Castlewood Building Supply, supplies 731.16; Castlewood Elevator, supplies 282.48; Schnieder Electric, 40% down for sign lights 2340.00; Estelline Coop, gas 520.76; Office Peeps, supplies 60.95; Menard's, supplies 62.65; Dakota Portables, port a pots 472.50; H-D Electric, street lights 89.14; Mac's Inc, supplies 16.66; Bass Sanitation, garbage haul, 15.00; First Premier Bank, library rent 150.00; Paul Friske, cell phone 30.00; Gerhold Brothers, cement for generators, 1055.70; Hamlin County Auditor, police contract 2708.33; Janice Schiernbeck, books 210.15; Gunderson, Evenson & Boyd, professional fees 380.00; ITC Communications, telephone 284.74; Northwest Energy, natural gas 33.48; Ottetail, utilities 2083.47; Castlewood Corner Market, supplies 41.76; Hamlin Co. Republican, publishing 92.40; Fastenal, supplies 96.02; SD Retirement Systems, retirement 395.92; Delta Dental, group ins. 39.00; SD Health Pool, group ins. 618.87; Neda Ries, wages 280.52. SD Municipal League, election workshop 25.00. TOTAL GENERAL FUND DISBURSEMENTS: \$44,000.85.

BUSINESS DISTRICT FUND: Schmucker, Paul, Nohr & Associates, engineer fees 27,673.41;

MUNICIPAL STREET FUND: Timmons Construction, Oak Avenue pay request #3; \$94,152.70.

WATER FUND: Wages 1624.46; Electronic Federal Tax Payment, ss & wh 410.05; Metering and Technology Solutions, water meters 750.27; Ottetail, utilities 155.93; SD One Call, locates 11.55; Department of Revenue, water testing 56.00; Richard Ries, postage & cell phone 55.01; SD Retirement Systems, retirement 294.16; AFLAC, group ins. 96.68; Delta Dental, group ins. 39.00; SD Health Pool, group ins. 947.09; Rural Development, payment 1237.00.
TOTAL WATER FUND DISBURSEMENTS: \$5677.20

SEWER FUND: Justin Ries, wages 138.53; Electronic Federal Tax Payment, ss & wh, 22.95; Ottetail, utilities 143.32; Harry's Sewer Service, supplies 720.00.
TOTAL SEWER FUND DISBURSEMENTS: \$1024.80.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 3800.00; Department of Revenue, sales tax 237.32.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4037.32.

GOLF FUND: Wages 2371.50; Dave Sogge, wages 389.98; Electronic Federal Tax Payment, ss & wh 225.00;

Electronic Federal Tax Payment, ss & wh 1260.59; ITC Communications, telephone 283.12; Creative Rewards, supplies 27.03; Zimco Supply, supplies 618.17; Castlewood Corner Market, supplies 223.33; Hamlin Co. Republican, advertising 100.00; H-D Electric, utilities 793.55; Dakota Portable Toilets, port a pot 195.00; Watertown Wholesale, supplies 149.06; Castlewood Locker, food 242.66; Johnson Brothers, liquor 104.01; Coca Cola, pop 54.00; Queen City Wholesale, supplies 344.76; Doug's Service & Marine, repairs 1468.15; Estelline Coop, fuel 2706.13; NB Golf Cars, cart rental 1455.00; J & L Machine & Welding, repairs 37.43; SD Health Pool, group ins. 517.87 SD Retirement systems, retirement 360.00; Larry Goens, wages 662.62; Canyon Ching, wages 279.36; Preston Goldhorn, wages 628.45; Erin Ruesink, wages 667.00; Chelsea Ruesink, wages 228.56; Jennifer Thu, wages 83.11; Kristie Sikkink, wages 49.87; Nivel Parts, repairs 642.20; Department of Revenue, sales tax 1963.32; Porter Distributing, beer 430.10; Ellwein Brothers, beer 954.35; US Foods, food 511.46; Pepsi, pop 208.00; National Republic, liquor 445.99.

TOTAL GOLF FUND DISBURSEMENTS: \$22,295.71.

The second reading for 2016 Appropriation Ordinance #15-4 was approved on a motion by Mullaney with a second by Dobbs and all members present voting aye and motion passed.

The first reading for Supplemental Budget Ordinance#15-5 for \$28,000 in the Recreation Fund for the new fencing was approved on a motion by Dufek and seconded by Dobbs with all members present voting aye and motion passed.

Joe Schroder and Jeff McCormick, representing Schmucker, Paul, Nohr & Associates, city engineers, gave a report on the progress on Oak Avenue. The contractor plans on pouring cement the end of the week. A pay request in the amount of \$97,152.70 was presented for payment. A motion by Mack and seconded by Dobbs to approve the pay request for Timmons Construction. All in favor and motion passed. The contractor also asked for an additional 2 weeks for completion. No action was taken at this time.

The finance officer presented the Glacial Lakes Tourism advertising in the state wide vacation guide. 50 words with the city logo and color background for \$350.00. A motion by Mullaney and seconded Dufek to approve the advertising with all members present voting and motion passed.

A moving permit for a new home to be moved to Golf Course Second Addition, Lot 7 was approved on a motion by Mullaney and seconded by Ries with all members present voting aye and motion passed.

The Development Corporation had two loan requests. One was from Traci Bass for an additional \$2000 plus her existing loan and her dad Richard Kraayenbrink will be cosigning the loan. A motion by Dobbs and seconded by Mack to approve the loan request. The other request was from Chelly Lewandowski to purchase the The Gab in the amount of \$19,000. She will be putting down \$1900 and the city would have first mortgage with an interest rate of 5%. A motion by Mack and seconded by Shepherd to approve the loan request. All in favor and motion passed.

The Development Corporation passed a policy where all loans will be required to have a 10% down payment.

The finance officer asked for approval to attend an election workshop on November 20, 2015 at a cost of \$25.00. A motion by Mack and second by Dobbs to approved the workshop. All in favor and motion passed.

A report on recreation was given to the City Council by the finance officer. The report gave financials on the various activities, concession stand and youth football.

A Golf course report was given by Doug Gerhold. He would like to rent a trencher for some tree roots in the fairways and then they would also use the same trencher to install a new wire at the baseball field from the crow's nest to the score board. They will be plugging the greens at a cost of approximately \$1300 and they will also be putting in a new lookout tower for hole #7. The council gave him the approval to do all of these projects.

The general journal entries were approved on a motion by Dufek and seconded by Mack with all members present voting aye and motion passed.

Discussion was held on painting of streets for homecoming from 1st Avenue to 2nd Avenue on Main Street. A motion by Mullaney and seconded by Shepherd to approve the painting of the streets. All in favor and motion passed.

Discussion was held on a fall clean. Dates will be set similar to last year and published in the paper.

The finance officer asked for approval to give Bob Bruinsma a case of steaks for his many hours he has volunteered at the golf course. A motion by Dobbs and seconded by Dufek to do this. All in favor and motion passed.

The mayor talked to the individual that donated the money for the parks in the amount of \$16,500 and he stated that if the city wanted to use the money for new outfield fencing on the baseball field he was fine with that.

Brian Ries gave an update on Castlewood Days and asked the council if they had any concerns. The street dance was a success and they will probably do another one next year. The consensus was that Castlewood Days was a success.

A motion by Dobbs and seconded by Mullaney to adjourn. The meeting adjourned at 8:30 p.m.

Sheila Gerhold
Finance Officer