

**Castlewood City Council  
June 6, 2016**

The Castlewood City Council met on the above date at 7:30 p.m. with the following members present: Jeff Shepherd, Mayor Paul Friske, Shawn Mullaney, Greg Dobbs, Jeff Dahl, Brian Ries and LeeAnne Dufek. Also present: Travis Prohl, Rick Ries, Sheila Gerhold, Doug Gerhold and Jeff McCormick.

The meeting was called to order by the mayor.

The minutes of May 2, 2016 were approved on a motion by Mullaney and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages \$4913.14; VanderHaags, flat bed 2356.25; RH Sealcoating, crack sealing 10980.00; Electronic Federal Tax Payment, ss & wh 1365.66; H-D Electric, street lighting 18.80; Neda Ries, wages 90.04; SD Health Pool, group ins. 1237.74; Delta Dental, group ins. 80.40; AFLAC, group ins. 96.68; SD Retirement Systems, retirement 710.44; Mac's Inc., supplies 29.99; Northwest Energy, natural gas 110.99; Richard Ries, cell phone & postage 36.42; Dakota Portables, port a pot, 195.00; Paul Friske, cell phone, 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, Inc., garbage haul 15.00; Janice Schiernbeck, books 24.53; Barnes & Noble, books 369.04; Hamlin Co. Republican, publishing & supplies 374.38; Castlewood Building Supplies, supplies 396.80; Ron's Saw Shop, repairs 33.48; P3 Electric, repairs 295.80; JW Roll Off Service, clean up days 417.61; Colonial Research Chemical Corp., supplies 286.70; Ottertail, utilities 2146.64; Menard's, supplies 580.74; Beacon Athletics, supplies 730.00; Hamlin County Auditor, contract 3141.67; Boyd Law Firm, professional fees 267.94; Castlewood Corner Market, supplies 25.09; Queen City Wholesale, supplies 598.55; Matt Hunter, supplies 296.79; Roy's Sport Shop, supplies 444.78; Coca Cola, pop 198.00; Hamlin Building Center, supplies 222.60; American Fence Corp, new fence at baseball field, \$17196.66; Castlewood Elevator, supplies 793.90; ITC Communications, telephone 301.88; Estelline Coop, supplies 508.91; Arlington Insurance Agency, bond insurance 560.00; Popham Construction, street sweeping 2844.00; White's Welding, repairs 475.00.  
TOTAL GENERAL FUND DISBURSEMENTS: \$55,948.04.

BUSINESS DISTRICT FUND: Ron & Tammy White, loan proceeds 35,000.00; Sodak Gardens, pine trees for campground 270.00; Boyd Law Firm, professional fees 300.00; Sioux Valley Economic Development, annual draw 2000.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$37,570.00.

MUNICIPAL STREET FUND: Schumucker, Paul, Nohr & Associates, professional fees 2882.15; Timmons Construction, pay request #7, 5818.09;

TOTAL MUNICIPAL STREET FUND DISBURSEMENTS: \$8,700.24.

WATER FUND: SD One Call, locates 29.40; SD Association of Rural Waters, annual dues 380.00; Department of Revenue, water testing 28.00; Winwater, Hot Rod water meter reading system, partial payment 33,363.52; Ottertail, utilities, 147.08; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$35,185.00.

SEWER FUND: Justin Ries, wages 92.35; Electronic Federal Tax Payment, ss & wh 15.30; Castlewood Elevator, supplies 217.35; Ottertail, utilities 221.63; Pipe Masters, clean sewer lines 535.50.

TOTAL SEWER FUND DISBURSEMENTS: \$1082.13.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 3800.00; Department of Revenue, sales tax 242.96.  
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4042.96.

GOLF FUND: Wages 2321.50; Electronic Federal Tax Payment, ss & wh 1581.60; H-D Electric, utilities 962.54; Jim Janssen, wages 834.11; Dalton Eng, wages 445.59; Kristie Sikkink, wages 334.54; Chelsea Ruesink, wages 128.83; Erin Ruesink, wages 351.17; Sheila Gerhold, wages 1107.48; Dave Sogge, wages 404.61; SD Retirement Systems, retirement 522.66; SD Health Pool, group ins. 517.87; ITC Communications, telephone 345.67; Castlewood Corner Market, supplies 167.68; Watertown Wholesale, supplies 227.14; Walt's Homestyle Foods, food 99.60; Castlewood Building Supplies, supplies 65.61; Hamlin Co. Republican, publishing 20.00; Queen City Wholesale, supplies 375.05; Glass Products, repairs 94.13; Sheila Gerhold, range balls 307.80; Coca Cola, pop 324.00; A&D Graphics, golf apparel 867.00; TMRG Broadcasting, advertising 150.00; Nivel Parts, repairs 560.82; NB Golf Cars, golf carts 625.00; Doug's Service & Marine, repairs 146.58; Brookings Register, advertising 174.00; Estelline Coop, supplies 1359.70; Castlewood Locker, food 463.68; Menard's, supplies 47.80; TSYS, credit card fees 269.83; Ellwein Brothers, beer 791.00; Variety Foods, food 75.70; Porter Distributing, beer 43.10; Zimco, chemicals 1675.00; Johnson Brothers, liquor 404.38; Republic National, liquor 530.83; Pepsi, pop 272.00; Department of Revenue, sales tax 1735.19.  
TOTAL GOLF FUND DISBURSEMENTS: \$21,730.79.

LeeAnne Dufek, representing Sioux Valley Development Corporation, request their annual draw of \$2000 to help cover costs of the City website. A motion by Mullaney and seconded by Ries to approve the \$2000 for the Development Corporation. All in favor and motion passed.

The City was contacted by an employee to have a proposal for the City to purchase the assisted Living put on the agenda. The owner of the Assisted Living called and said the property is not for sale. A motion by Dufek and seconded by Dobbs to take no action on the proposal. All in favor and motion passed.

Stef Golfhorn asked for a moving permit for two sheds. The sheds must have new siding and shingles within 6 months. Motion by Mullaney and seconded by Ries to approve the moving permits. All in favor and motion passed.

Jeff McCormick, represent Schumacher, Paul, Nohr & Associates, was present to discuss the cracks in the cement on Oak Avenue. His recommendation was to grout and fill in the cracks and have the contractor, Timmons Construction, extend the warranty on the road for another year. Timmons Construction will have to pay for the sealing.

Fireworks for July 3<sup>rd</sup> were discussed. A motion by Dufek and seconded by Mullaney to approve \$1500 for the cost of the fireworks. The rain date will be Friday August 12<sup>th</sup>. All in favor and motion passed.

A resident asked for an ordinance to ban smoking at the ballfields. After some discussion no action was taken.

An ordinance to allow liquor sales on Memorial Day was discussed. The finance officer is to have the city attorney draw up the ordinance.

A letter from Roger Goens was read concerning his house in Castlewood. He was sent a letter by the city to fix the house up. He has intentions of fixing the home up and the council will revisit this property at the end of the summer.

The city meeting in July will be held on the 5<sup>th</sup> at 7:30 p.m.

An application for the \$5000 lot reimbursement was presented to the council for approval. A motion by Dufek and seconded by Dobbs to approve the application with all members present in favor and motion passed

The first reading of Supplemental Budget #16-2 was read. A motion by Dobbs and seconded by Ries to approve the first reading. All in favor and motion passed. Second reading will be held July 5<sup>th</sup>.

A motion by Dobbs and seconded by Ries to approve the General Journal entries for May. All in favor and motion passed.

An update on the golf course was held. Doug Gerhold discussed the donations they have received for cart paths. He asked the council for \$1000 so they could pour cement from the clubhouse down to Hole #1. Discussion was also held on allowing people to use flingsticks on the course as long as they pay greens fees. Discussion was also held on the 20 year anniversary of the golf course. The celebration will be held on the Sunday August 14<sup>th</sup> of Castlewood Days. Plans are to have a bean bag tournament, reduced golfing, free BBQ's, free keg beer and free pop. A motion by Mullaney and seconded by Dufek to approve all the above mentioned items. All in favor and motion passed.

Discussion was held on the numerous properties in town that need to be mowed. The haying of property must be signed by adjoining landowners.

The softball fields being closed for the grass to grow was discussed. The council says residents need to give it a year for the grass to get established.

A suggestion to raise the rent on the community building was discussed. No action was taken.

The city sent letters to a resident about junk on their property. They have not cleaned the property up so the finance officer is to contact the city attorney to send a letter.

The council would like to see dust control sprayed on the dump road from the corner by the dump east past the campground approximately 100 feet. The finance officer is to contact the company for dust control.

Discussion was held on the weeds growing behind the businesses on Main Street. Discussion was also held to see if we have a city ordinance to cover a time frame for residing or siding a home. There are a couple of homes that have siding off for longer than a year. The finance officer is to talk to the city attorney.

A motion by Dobbs and seconded by Mullaney to adjourn. The meeting adjourned at 8:45 p.m.

Sheila Gerhold  
Finance Officer