

**Castlewood City Council**  
**August 1, 2016**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Shawn Mullaney, Jeff Dahl, LEEANNE DUFEK, Greg Dobbs and Brian Ries. Also present: Rick Ries, Sheila Gerhold, Doug Gerhold, Mike Thu and Stacy Smith.

The meeting was called to order by the mayor.

A motion by Dobbs and seconded by Dufek to approve the minutes of July 5<sup>th</sup>, 2016 with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Ries and seconded by Dobbs with all members present voting aye and motion passed:

GENERAL FUND: Wages 2253.20; Neda Ries, wages 245.88; Karen Akin, wages 382.52; Gunner Haug, wages 497.63; Abbey Strait, wages 152.38; Kim Fischer, wages 369.40; Justin Knecht, wages 554.10; Jay Dufek, wages 369.40; Matt Hunter, wages 369.40; Kyle Kooima, wages 369.40; Jerrod Bass, wages 369.40; Austin Tvedt, wages 369.40; Michael Kirwan wages 369.40; Jacob Tvedt, wages 369.40; Cory Akin, wages 184.70; SD Retirement Systems, retirement 303.00; SD Health Pool, group ins. 674.55; AFLAC, group ins. 96.68; Delta Dental, group ins. 40.20; Paul Friske, cell phone 30.00; Hamlin Co. Republican, publishing 200.46; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Castlewood Elevator, supplies 731.90; Ottertail, utilities 2127.19; ITC Communications, utilities 141.60; Barnes & Noble, books 346.74; Northwest Energy, natural gas 47.18; Hamlin County Auditor police contract 3141.67; Menard's, supplies 190.34; Fastenal, supplies 93.52; Watertown Wholesale, supplies 490.04; Dunnick, Inc., street repair 48,732.75; Castlewood Corner Market, supplies 96.51; Dakota Portable Toilets, supplies 320.00; Main Street Checks, supplies 108.33; Variety Foods, supplies 198.14; Pepsi, supplies 192.00; Electronic Federal Tax Payment, ss & wh 1413.70; H-D Electric, street light 18.80.

TOTAL GENERAL FUND DISBURSEMENTS: \$67,125.91

BUSINESS FUND: Boyd Law Firm, professional fees, 300.00.

WATER FUND: Wages 2659.94; Electronic Federal Tax Payment, ss & wh 791.49; SD Retirement Systems, retirement 407.44; SD Health Pool, group ins. 674.55; Delta Dental, group ins. 40.20; Ottertail, utilities 181.91; Department of Revenue, water testing 28.00; Rick Ries, cell phone & supplies 36.80; Hawkins, Inc., supplies 733.85; Electronic Federal Tax Payment, ss & wh 136.00.

TOTAL WATER FUND DISBURSEMENTS: \$5,690.18.

SEWER FUND: Pipe Masters, supplies 364.60; Ottertail, utilities 105.54; Menard's, supplies 120.79; Justin Ries, wages 138.52; Electronic Federal Tax Payment, ss & wh 22.95.

TOTAL SEWER FUND DISBURSEMENTS: \$752.40.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 239.26.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4,039.26.

GOLF FUND: Wages 2321.50; TSYS Merchant Solutions, credit card fees 378.99; Ellwein Brothers, beer 1565.15; Johnson Brothers, liquor 570.08; Republic National, liquor 234.06; Variety Foods, food 409.90;

Porter Distributing, beer 410.70; Pepsi, pop 112.00; H-D Electric, utilities 1028.87; Electronic Federal Tax Payment, SS & wh 1865.95; Dave Sogge, wages 442.49; Erin Ruesink, wages 724.42; Chelsea Ruesink, wages 259.13; Kristie Sikkink, wages 105.98; Sheila Gerhold, wages 981.57; James Janssen, wages 743.42; Dalton Eng, wages 619.22; Kathryn Jurrens, wages 544.40; Preston Goldhorn, wages 374.02; SD Retirement Systems, retirement 508.08; SD Health Pool, group ins. 564.44; Cindy Pommer, food 15.00; ITC Communications, utilities 184.16; Doug Gerhold, filters for mowers 79.59; Watertown, Wholesale, supplies 189.60; R&R Products, repairs 363.69; Bass Sanitation, garbage haul 210.00; Consolidated Ready Mix, cement 3900.30; Gerhold Brothers, labor, rerod & gravel, 848.64; NB Golf Cars, cart rentals 1541.00; Schaeffer's Oil, supplies 418.50; Dakota Portables Toilets, port a pot 195.00; Dave Sogge, food 45.00; Walt Homestyle Foods, food 33.60; Castlewood Locker, food 618.29; Coca Cola, pop 162.00; Castlewood Corner Market, food 191.91; Nivel Parts, repairs 628.97; Department of Revenue, sales tax 1576.16.

TOTAL GOLF FUND DISBURSEMENTS: \$25,695.78.

TOTAL DISBURSEMENTS, all funds: \$103,873.53.

The appraisal for the surplus chain link fence is \$1.00 per foot. We have approximately 1100 feet. A motion by Mullaney and seconded by Ries to advertise the chain link fence and open bids at the September 5, 2016 meeting. All in favor and motion passed.

The first reading of Ordinance 16-3 2017 Appropriation Ordinance was held. A motion by Dufek and seconded by Ries to approve the first reading. All in favor and motion passed. The second reading will be held at the September 5, 2016 meeting.

The scoreboard at the north softball field has several lights out. The repair to replace the bad lights is \$855.00. Daktronics recommends total replacement at a cost of \$2090.00. A motion by Dufek and seconded by Shepherd to table it and obtain quotes for a new scoreboard. All in favor and motion passed.

A request for the tractor pull is to close a portion of Oak Avenue on Saturday from noon to 6:00. Oak Avenue will not be closed south of the elevator so there is still access to the elevator. A motion by Mullaney and seconded by Dahl to approve the request. All in favor and motion passed.

A motion by Dufek and seconded by Dobbs to approve the July general journal entries. All in favor and motion passed.

The pay request #8 for Timmons Construction in the amount of \$1443.92 was approved on a motion by Dufek and seconded by Ries with all members present voting aye and motion passed.

A notice of acceptability of work for Timmons Construction on the Oak Avenue project was presented. A motion by Mullaney and seconded by Dobbs to approve the notice of acceptability of work. All in favor and motion passed.

Mike Thu and Stacy Smith were present to discuss the softball fields. Mike Thu would like to collect donations to pour a sidewalk from the concession stand down to the south field. The council asked him to get quotes for the sidewalk and also allow him to collect donations for the sidewalk.

A letter from a resident concerning manganese in the city's water was discussed. The levels of manganese in the city water is not at high enough levels that it shows up on the city's water quality report. The finance officer is to draft a letter to the resident and send the water quality report with the letter.

Discussion was held on new laws effective July 1, 2016 concerning mass emails, texts etc. The law says an official meeting is any meeting of a quorum of a public body at which official business is discussed or decided, regardless of the means of communication (teleconference, in person, by text, email etc.). Discussion was also held on adding discussion items to the agenda and the council approving the agenda.

A motion by Ries and seconded by Dobbs to enter into executive session to discuss personnel at 8:10 p.m. The council returned to regular session at 8:44 p.m.

The finance officer is to contact the city attorney and see if the city has an ordinance concerning houses without siding and how long they can be without siding.

A motion by Dobbs and seconded Dahl to adjourn the meeting. The meeting adjourned at 8:50 p.m.

Sheila Gerhold  
Finance Officer