

Castlewood City Council
March 9, 2017

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Greg Dobbs, Jeff Dahl, Jeff Shepherd, Shawn Mullaney, LeeAnne Dufek and Brian Ries. Also present: Sheila Gerhold, Doug Gerhold, Chris Schafer and Ryman Dockter.

The meeting was called to order by the mayor.

A motion by Dufek and seconded by Dahl to approve the agenda as presented with all members present voting aye and motion passed.

The minutes of February 6, 2017 were approved on a motion by Dobbs and seconded by Mullaney with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dobbs and seconded by Ries with all member present voting aye and motion passed;

GENERAL FUND: Wages 4993.90; H-D Electric, street lighting 18.80; Electronic Federal Tax Payment, ss & wh 4059.66; Janice Schiernbeck, wages 69.26; Richard Ries, 2016 comp time 7848.40; SD Retirement Systems, retirement 1964.94; Delta Dental, group ins. 84.00; SD Health Pool, group ins. 1349.10; AFLAC, group ins. 96.68; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Hamlin Co. Republican, publishing 74.93; Boyd Law Firm, professional fees 150.00; Paul Friske, cell phone 30.00; Richard Ries, cell phone & postage 36.60; Hamlin Highway Department, sand/salt 1151.07; Hamlin County Auditor, police contract 3141.67; Ottertail, utilities 2217.82; ITC Communications, telephone 150.82; Estelline Coop, fuel & supplies 201.16; Barnes & Noble, books 188.91; Northwest Energy, natural gas 403.86; Menard's, supplies 88.26; Office Peeps, supplies 107.37; Schuneman's Equipment, mower 19,700.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$48,292.21.

WATER FUND: Rural Development, payment 1237.00; Ottertail, utilities 180.20; Department of Revenue, water testing 28.00; Menard's, supplies 118.49; Winwater, supplies 146.50; Justin Ries, wages 92.35; Electronic Federal Tax Payment, ss & wh 15.30.

TOTAL WATER FUND DISBURSEMENTS: \$1817.84.

SEWER FUND: Menard's, supplies 99.18; Ottertail, utilities 374.22.

TOTAL SEWER FUND DISBURSEMENTS: \$473.40.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 263.16.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4063.16.

GOLF FUND: Wages 2387.22; Electronic Federal Tax Payment, ss & wh 753.77; SD Retirement, retirement 370.80; H-D Electric, utilities 304.12; Fastenal, supplies 16.66; SD Health Pool, group ins. 564.44; Doug's Service & Marine, repairs 894.28.

TOTAL GOLF FUND DISBURSEMENTS: \$5326.55.

TOTAL DISBURSEMENTS, all funds: \$59,973.16.

Director of Equalization, Chris Schafer, met with the council to discuss the property assessments and go over proper appeal procedures. The council thanked him for coming and meeting with them.

Cheryl Lewno requested a moving permit for a new 12 x 28 utility shed. Pictures were presented so on a motion by Mullaney and seconded by Dobbs the moving permit was approved with all members present voting aye and motion passed.

A letter from the Hamlin County Commissioners to have them update the Pre Disaster Mitigation Program for Hamlin County was presented. A motion by Dobbs and seconded by Dufek to allow Mayor Paul Friske sign the letter in favor of the program with all members voting aye and motion passed.

Discussion on recreation. The duties of the recreation board were presented to the council. All terms of the rec committee will be for 3 years with the exception of the 2 initial years. The two members coming off of the board will be considered the nominating committee and must find their replacements. A recreation committee of the following people were approved on a motion by Mullaney and seconded by Dahl. Brian Ries, chairman, Bernie Hupf, 3 year term, Mick Kirwan, 3 year term, Kyle Kooima, 2 year term, Kelsi Langenfeld, 2 year term, Jason Tvedt, 1 year term. All councilman present in favor and motion passed.

The city was contacted for a Watertown group to have a fund raising coed softball tournament at the softball fields. The city will require a \$100 deposit for the use of the field to ensure nothing is damaged. The date cannot be conflicting with any of Castlewood's games.

Mick Kirwan discussed with the city council the State VFW Tournament to be held in Castlewood at the softball fields July 14th, 15th and 16th. He discussed umpires, concession stand and t-shirts that would be sold. They are planning a patriotic opening ceremony and would like the Legion, mayor and councilmen involved.

A few prices for installing lights on the south ballfield were presented. The finance officer is to obtain a few more prices before final approval.

The City Equalization Meeting is scheduled for March 20, 2017.

Advertising for the golf course for the upcoming year was discussed. The council approved to do about the same amount of advertising as last year.

The golf cart lease with NB Golf Cars was discussed. The golf course rents 5 carts from NB Golf cars. The city can rent 5 carts for 6 months at \$125 each or 5 carts for 4 months at \$175 each. A motion by Dufek and seconded by Ries to rent 5 carts for 6 months at \$125. All in favor and motion passed.

Doug Gerhold presented several quotes for a fairway mower. Doug felt he should go look at the mowers. The council told him to come to the April meeting with the mower he would like to see purchased.

An agreement from K-P Pump Repairs for annual inspections at a cost of \$300 was presented. A motion by Dufek and seconded by Dobbs to allow Mayor Friske to sign the agreement with all members present in favor and motion passed.

Rick Ries comp time for 2016 was discussed and approved for payment. The council felt that maybe Rick should be paid for comp time on a quarterly basis rather than annually.

The first reading of Supplemental Budget 17-1 was approved on a motion by Dobbs and seconded by Ries with all members in favor and motion passed. The second reading is scheduled for April 3, 2017.

The 2016 Annual Report was presented by the Finance Officer. A motion by Shepherd and seconded by Dahl to approve the annual report with all members in favor and motion passed.

Discussion was held on the Castlewood Elevator renting the city's farm ground for \$1000 per year.

A motion by Dobbs and seconded by Ries to approve February general journal entries with all members in favor and motion passed.

A motion by Mullaney and seconded by Dobbs to adjourn. The meeting adjourned at 9:09 p.m.

Sheila Gerhold
Finance Officer