

**Castlewood City Council**  
**April 3, 2017**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Brian Ries, Jeff Shepherd, Jeff Dahl, LeeAnne Dufek, Greg Dobbs and Shawn Mullaney. Also present: Rick Ries, Sheila Gerhold, Cliff Ruesink, Alisha Nielsen, Craig Bass and Breanna Beebe.

The meeting was called to order by the mayor.

The agenda was presented for approval. Discussion items added were Recreation and a sidewalk from Main Street to Memorial Park. A motion by Dufek and seconded by Dobbs to approve the agenda with the added items. All members present in favor and motion passed.

The minutes of March 9, 2017 and March 20, 2017 were approved on a motion by Dobbs and seconded by Ries with all members in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dufek and seconded by Dobbs with all members present in favor and motion passed:

GENERAL FUND: Wages 4993.90; H-D Electric, street lighting 18.80; Electronic Federal Tax Payment, ss & wh 1520.14; Justin Ries, wages 438.66; SD Health Pool, group ins. 1349.10; Delta Dental, group ins. 82.40; ALFAC, group ins. 96.68; SD Retirement Systems, retirement 731.40; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Ottertail, utilities 2089.83; Paul Friske, cell phone 30.00; Hamlin County Auditor, police contract 3141.67; ITC Communications, utilities 154.23; Northwest Energy, utilities 335.59; Janice Schiernbeck, books 22.14; Hamlin Co. Republican, publishing 218.09; Boyd Law Firm, professional fees 150.00; American Legion Headquarters, flags 175.00.  
TOTAL GENERAL FUND DISBURSEMENTS: \$15,712.63.

WATER FUND: Hawkins, Inc., supplies 670.95; Ottertail, utilities 145.57; Menard's, supplies 147.87; Department of Revenue, water testing 28.00; Richard Ries, cell phone & supplies 36.60; SD One call, locates 1.05; Rural Development, payment 1237.00.  
TOTAL WATER FUND DISBURSEMENTS: \$2267.04.

SEWER FUND: Ottertail, utilities 324.49.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 261.05.  
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4061.05.

GOLF FUND: Wages 2387.22; Electronic Federal Tax Payment, ss & wh 753.77; SD Retirement Systems, 380.00; SD Health Pool, group ins. 564.44; H-D Electric, utilities 397.42; Menard's, supplies 28.91; Watertown Wholesale, supplies 175.97; Dakota Tobacco, tobacco 235.20; Sheila Gerhold, range balls 480.25; Hamlin Co. Republican, supplies 10.00; ITC Communications, telephone 233.99; TSYS Merchant Solutions, credit card fees 29.99; Ellwein Brothers, beer 352.60.  
TOTAL GOLF FUND DISBURSEMENTS: \$6020.56.

TOTAL DISBURSEMENTS, all funds: \$28,385.77

The second reading for Supplemental Budget 17-1 was held and approved on a motion by Shepherd and seconded by Dufek with all members present in favor and motion passed.

The special exception hearing for Wayne TeKrony to replace the mobile home located at 102 E. Pleasant Street was held. He is replacing the existing mobile home with a 16 x 80 2008 manufactured mobile home. There wasn't anyone in attendance to object so on a motion by Ries and seconded by Dobbs the special exception was approved. All members present in favor and motion passed.

Chad Schlotterbeck, Hamlin County Sheriff, attended the meeting to report to the council 2016 in review and also to inform the council that the hourly rate for the contract will be raised by \$1.00 for the year 2018. The city will be paying \$30 per hour in 2018 for a total contract price of \$39,000. A motion by Dufek and seconded by Dobbs to approve the rate increase with all members voting aye and motion passed.

Craig Bass was present to discuss the all school reunion that will be held during Castlewood Days. Craig was asking for permission to have 30' x 100' tent put up on Main Street. The tent would be up from Friday until Sunday. They will need to drill holes in the asphalt to put the tent up. Cliff Ruesink reported that the Sioux Valley Development Corp. met and approved to pay for the rental of the tent and also tables and chairs to be rented from Kones Korner for a total of \$2500. A motion by Dobbs and seconded by Ries to allow them to put the tent up and also approve the \$2500 donation. All members present in favor and motion passed.

Alisha Nielsen and Breanna Beebe, Castlewood Days Committee, were present to discuss Castlewood Days and to also thank the council for all they do for the community and Castlewood Days. The Castlewood Days Committee is also planning on having a city wide rummage sale June 1<sup>st</sup> instead of having rummages over Castlewood Days. Discussion was also held on the items of Castlewood Days that the City pays for which is port a pots and the 3 day event insurance. The committee felt with the All School Reunion we would need 3 port a pots with one of the pots being handicapped accessible. The council also stated they would give \$1000 to help pay for the bouncy house and inflatables for the kids and anything else they could use the money for. A motion by Dahl and seconded by Dufek to approve the above mentioned items with all members in favor and motion passed.

Discussion was held on street sweeping. The city would like Popham Construction to sweep the whole city and also sweep Main Street and Oak Avenue once a month. A motion by Dufek and seconded by Ries to approve the street sweeping. All members present in favor and motion passed.

The Castlewood Golf Course has been asked for a few free golf passes. Two passes for an Estelline Fundraiser and the other two for the Renee Platz benefit. A motion by Dobbs and seconded by Ries to approve the free passes with all members in favor and motion passed.

Mt. Olive Lutheran Church of Watertown requested to use the community building on Sundays from 10:30 to 12:30 to hold church services. After some discussion a motion by Dufek and seconded by Dobbs to deny the request. The Community building is used by local organizations and residents to hold pancake feeds and family reunions etc.

Lights for the south softball field were discussed. The poles from Bell Lumber and Pole are \$7,996 which consists of 4 poles 40 foot long and 4 poles 60 foot long, the lights are from Border States in the amount of \$12,147, quote from P3 Electric is \$14,668 and the labor and cross arms from Ottetail Power Co. is

\$5,995 for a total cost of \$40,806. A motion by Ries and seconded by Dobbs to proceed with installing the lights. All in favor and motion passed.

The city has a John Deere F725 lawn mower that is no longer being used. A motion by Dobbs and seconded by Ries to declare it surplus property and also to appoint Shawn Mullaney and Ryman Dockter to appraise the mower. All in favor and motion passed.

The city received recommendations from the insurance company to raise values on some property and put insurance on other items. A motion by Dobbs and seconded by Shepherd to approve the insurance recommendations. All in favor and motion passed.

The Ducks Unlimited Banquet is being held in the community building on April 22, 2017 and asked the Castlewood Golf Course to sell alcohol. The Castlewood Golf Course is requesting a liquor license for the Community Building on 4-22-17. A motion by Dufek and seconded by Shepherd to approve the liquor license with all members present voting aye and motion passed.

Cliff Ruesink was present to discuss the dead end street on the south end of 2<sup>nd</sup> Avenue. He requested that no one be able to park on that portion of the dead end street between is creamery building and the Castlewood Elevator fertilizer building. No action was taken.

A motion by Ries and seconded by Dobbs to approve the March general journal entries. All members in favor and motion passed.

The investment report for the quarter ending March 31, 2017 was presented for approval. A motion by Ries and seconded by Mullaney to approve the investment report. All in favor and motion passed.

Discussion was held on recreation. A suggestion was made that background checks should be done on all coaches and recreation activities employee. The recreation committee will be putting an ad in the paper to hire an activity director for the summer.

Discussion was held on installing a sidewalk from Main Street down to Memorial Park on the south side of the road. Suggestion was to get some quotes for the cost of the sidewalk.

A motion by Dobbs and seconded by Dahl to purchase a small portable generator in the amount of \$950.00. All in favor and motion passed.

A motion by Dobbs and seconded by Mullaney to adjourn. The meeting adjourned at 8:38.

Sheila Gerhold  
Finance Officer