

**Castlewood City Council**  
**May 1, 2017**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: LeeAnne Dufek, Jeff Shepherd, Jeff Dahl, Shawn Mullaney, Greg Dobbs, Brian Ries and Mayor Paul Friske. Also present: Rick Ries, Sheila Gerhold, Ryman Dockter, Heather Schmit, Cliff Ruesink and Doug Gerhold.

The meeting was called to order by the mayor.

A motion by Dufek and seconded by Dobbs to approve the agenda with the addition of a Golf Course Update. All members in favor and motion passed.

A motion by Mullaney and seconded by Ries to approve the minutes of April 3, 2017 with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dobbs and seconded by Dufek with all members present voting aye and motion passed:

GENERAL FUND: Wages 4993.90; Main Street Checks, supplies 117.68; H-D Electric, street lighting 18.80; Electronic Federal Tax Payment ss & wh 3711.87; Department of Revenue, malt beverage license 150.00 Paul Friske, annual wage 2493.45; Greg Dobbs, annual wage 1616.13; LeeAnne Dufek, annual wage 1708.47; Jeff Shepherd, annual wage 1662.30; Brian Ries, annual wage 1662.30; Shawn Mullaney, annual wage 1708.47; Jeff Dahl, annual wage 1708.47; Richard Ries, meetings wages 474.93; Sheila Gerhold, meeting wages 561.27; SD Health Pool, group ins. 1349.10; SD Retirement Systems, retirement 875.40; Delta Dental, group ins. 82.40; AFLAC, group ins. 96.68; Paul Friske, cell phone 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, Inc., garbage haul 15.00; Hamlin Co. Republican, publishing 241.87; Boyd Law Firm, professional fees 150.00; Castlewood Corner Market, supplies 120.00; Northwest Energy, natural gas 203.84; SD Public Assurance Alliance, insurance 165.17; Schmucker, Paul, Nohr & Associates, engineer fees 180.00; Janice Schiernbeck, books 35.56; Popham Construction, clean streets 2400.00; Scotting Heating, repairs 101.18; Hamlin County Auditor, police contract 3141.67; Doug Gerhold, supplies 61.77; Ron's Saw Shop, repairs 55.49; Stan Houston Company, generator 950.00; Schuneman's, Equipment, repairs 664.62; Estelline Coop, supplies 138.66.  
TOTAL GENERAL FUND DISBURSEMENTS: \$33,815.25

BUSINESS DISTRICT FUND: Sioux Valley Development Corporation, annual draw \$2500.00

WATER FUND: Justin Ries, wages 138.52; Electronic Federal Tax Payment, ss & wh 22.95; SD One Call, locates 3.15; Richard Ries, cell phone & supplies 36.60; Menard's, supplies 249.63; Postmaster, postage 302.00; Department of Revenue, water testing, 28.00; Winwater, supplies 174.14; Rural Development, payment 1237.00.  
TOTAL WATER FUND DISBURSEMENTS: \$2191.99.

SEWER FUND: First National Bank, payment 6490.99.

SOLID WASTE FUND: Bass Sanitation, Inc., contract 3800.00; Department of Revenue, sales tax 259.99.  
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4059.99.

GOLF FUND: Wages 2387.22; Sheila Gerhold, wages 1293.30; Kathryn Jurrens, wages 386.02; Chelsea Ruesink, wages 153.53; Erin Ruesink, wages 43.87; SD Health Pool, group ins. 564.44; SD Retirement Systems, retirement 562.62; Estelline Coop, supplies 35.92; Castlewood Locker, food 47.92; Dakota Portable Toilets, supplies 195.00; J&L Machine, repairs 45.57; TMRG Broadcasting, advertising 150.00; Ferguson Watertworks, repairs 491.51; Castlewood Corner Market, supplies 26.22; Coca Cola, pop 368.00; Nivel Parts, repairs 127.51; Zimco Supply, supplies 970.00; Walt's Homestyle foods, food 122.90; Dakota Tobacco, tobacco 174.86; Watertown, Wholesale, supplies 187.54; Hamlin Co. Republican, advertising 230.00; Doug's Service & Marine, repairs 1250.07; TSYS Merchant Solutions, credit card fees 77.91; Ellwein Brothers, beer 681.75; Department of Revenue, sales tax 411.68; Pepsi, pop 284.24; Porter Distributing, beer 136.65; H-D Electric, 605.62.  
TOTAL GOLF FUND DISBURSEMENTS: \$13799.49

TOTAL DISBURSEMENTS, all funds: \$62,857.71.

The bids for the John Deere F725 lawn mower were opened at this time. Four bids were received: Todd Moritz, \$1510; Dan Gerhold, \$1428; Jim Janssen \$1550;Lonny Junker, \$1510. A motion by Ries and seconded by Dobbs to sell to the highest bidder, Jim Janssen, for \$1550. Mullaney Abstained from voting. All other members in favor and motion passed.

Cliff Ruesink, representing Sioux Valley Development, presented two applications for new housing in Castlewood for \$5000 apiece. The \$5000 is paid after the house is connected to city utilities. Jon Barthel applied for the grant for moving a governor's house into Castlewood. Chad & Angela Ries applied for the grant but are not building for 3 years. After three years the grant is not available unless they would reapply. A motion by Dobbs and seconded by Ries to approve both applications for the \$5000 grant. All members in favor and motion passed.

Annual report for the Sioux Valley Development Corporation was presented and LeeAnne Dufek asked for their annual draw. She was asking for \$2500 to cover expenses. A motion by Mullaney and seconded by Dobbs to approve the annual draw. Dufek abstained from voting. All other members in favor and motion passed.

A motion by Dahl to abolish the Sioux Valley Development Corporation for the city's economic development. Discussion followed. There were suggestions as follows made: They would like to see new board members and to see term limits on the board members. Rules and regulations need to be made for the Development board. Councilman Dufek suggested reviewing the board in 6 months. The motion died due to the lack of a second.

The City extended a thank you to Greg Dobbs for his 8 years of service and also to LeeAnne Dufek for her 5 ½ years of service.

Motion by Ries and seconded by Dobbs to adjourn the old council.

The meeting was called to order by the mayor.

The mayor appointed Ryman Dockter for councilman Ward 3 and Heather Schmit for Council woman Ward 2. A motion by Ries and seconded by Dahl to approve the appointments.

Oaths of office were read by elected board members Shawn Mullaney and Jeff Shepherd. Oaths of office were read by appointed board members Ryman Dockter and Heather Schmit.

Nominations for President and Vice President were held. Shepherd nominated Shawn Mullaney as President and Dockter seconded the motion with all members in favor and motion passed. Mullaney nominated Shepherd for Vice President and Dockter seconded the motion with all members in favor and motion passed.

The following appointments were approved on a motion by Mullaney and seconded by Shepherd with all members present voting aye and motion passed.

#### APPOINTMENTS 2017

POLICE: Dahl, Chairman, Dockter  
STREETS: Mullaney, chairman, Dockter, Shepherd  
WATER & SEWER: Shepherd, chairman, Schmit, Mullaney  
LIQUOR: Ries, chairman, Dahl, Dockter  
FINANCE: Ries, chairman, Dockter, Schmit  
PARK & RECREATION: Friske, chairman, Gerhold Ries  
ECONOMIC DEVELOPMENT: Development Board, Mullaney & Friske  
BUILDING & IMPROVEMENT: Friske, chairman, all council  
GOLF: Friske, Mullaney, Shepherd  
LIBRARY: Carol Nagelhout & Donna Raasch  
DUMP GROUND: Mullaney  
LAWYER: Todd Boyd, Boyd Law Firm  
NEWSPAPER: Hamlin Co. Republican  
ZONING: Sheila Gerhold  
CHIEF OF POLICE: Tayt Alexander & Hamlin County Sheriff Department  
FINANCE OFFICER: Sheila Gerhold  
MAINTENANCE: Rick Ries  
OFFICIAL DEPOSITORIES: Citizen's State Bank, First Premier Bank  
CITY ENGINEER: Schmucker, Paul, Nohr & Associates

The malt beverage license and operating agreement for Cat's Corner Convenience was presented for approval. A motion by Ries and seconded Dockter to approve the license and allow Mayor Friske to enter into the operating agreement. All in favor and motion passed.

Discussion was held on a committee asking for city property down by Memorial Park to build a football field. They are asking for 100 year lease. No action was taken.

A moving permit for Jon Barthel to move a 3 bedroom Governor's House on to 403 S. 5<sup>th</sup> Avenue was presented. He will attach a double garage to the house and a basement will be dug. A motion by Mullaney and seconded by Dahl to approve the moving permit. All in favor and motion passed.

The following people will be hired to coach summer softball/baseball at \$400 per team: Kyle Kooima; Austin Tvedt; Jerrod Bass; Mick Kirwan; Angela Hupf; Cory Akin and Jay Dufek. The following people will be hired to do Art-Angela Hupf \$10 per hour; Basketball and Various Activities=Logan Gabor \$10 per hour; Golf-Kyle Kooima \$10 per hour. A motion by Schmit and seconded by Dahl to approve all people hired for the summer recreation activities with all members present in favor and motion passed.

Brian Ries gave a report on recreation. They had to move some girls up to 12 & under to even out the teams and some boys will have to be moved to make up teams for boys baseball.

Sheila Gerhold presented Clubhouse employees for the golf course are as follows: Chelsea Ruesink \$9.50 Per hour; Erin Ruesink, \$9.50 per hour; Kathryn Jurrens \$9.50 per hour; Traci Bass \$9.25 per hour. A motion by Dahl and seconded by Schmit to approve the clubhouse employees. All in favor and motion passed.

Discussion was held on traffic cones being purchased for Castlewood Days. The discussion was tabled until the June meeting.

A motion by Shepherd and seconded by Dahl to approve the General Journal entries. All in favor and motion passed.

Street repair was discussed. The seal coating that needs to be done is over the bid limit of \$50,000 so it will be advertised to open bids at the June meeting. A cost estimate to put asphalt on Garvin Drive was \$113,000. Councilman Shepherd suggested leaving Garvin Drive until 2018 and let the gravel pack for a year. A motion by Shepherd and seconded by Dahl to advertise for seal coating. All in favor and motion passed.

A motion by Mullaney and seconded by Ries to adjourn. The meeting adjourned at 8:55 p.m.

Sheila Gerhold  
Finance Officer