

**Castlewood City Council
July 10, 2017**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Heather Schmit, Jeff Dahl, Jeff Shepherd, Ryman Dockter, Shawn Mullaney and Brian Ries. Also present: Sheila Gerhold, Rick Ries and Wayne Rasmussen.

The meeting was called to order by the mayor.

The agenda was presented for approval. Discussion on the culvert by Gerhold Street and 7th Avenue was added to the agenda. A motion by Mullaney and seconded by Dahl to approve the agenda with all members present voting aye and motion passed.

The minutes of June 5th, 2017 were approved on a motion by Shepherd and seconded by Dockter with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Mullaney and seconded by Dockter with all members voting aye:

GENERAL FUND: Wages 2266.60; Electronic Federal Tax Payment, ss & wh 850.47; H-D Electric, street lighting 18.80; Neda Ries, wages 273.58; Logan Gabur, wages 571.80; Abbey Strait, wages 245.64; Angela Hupf, wages 147.76; Kyle Kooima, wages 64.64; Delta Dental, group ins. 41.20; AFLAC, group ins. 96.68; SD Health Pool, group ins. 697.90; Paul Friske, cell phone 30.00; First Premier Bank, rent 150.00; Bass Sanitation, garbage haul 15.00; Boyd Law Firm, professional fees 150.00; Mac's Inc., supplies 161.12; Hamlin Co. Republican, publishing 117.79; Castlewood Elevator, supplies 96.00; Kibble Equipment, repairs 590.34; Estelline Coop, supplies 719.71; Pipe Masters, septic tank, 135.00; Mack Custom Cabinets, cabinet city office 1122.00; Ottertail, utilities 2179.23; Castlewood Building Supplies, supplies 77.85; Castlewood Arts Council, budgeted money 300.00; Castlewood Days Committee, donation 1000.00; Lew's Fireworks, fireworks 1500.00; ITC Communications, telephone 153.73; Hamlin County Auditor, police contract 3141.67; Border State Electric, repairs 980.62; Hamlin Building Center, rental 102.00; Watertown Wholesale, concession supplies 186.22; P3 Electric, south ballfield lights 7275.24; Gerhold Brothers, rock for light poles 438.22; Northwest Energy, utilities 83.10; Castlewood Corner Market, supplies 43.23; Western Books, books 154.25; Christian Book Distributors, books 134.42; Janice Schiernbeck, books 49.59; Shopko, books 60.69; Popham Construction, sweep streets, 300.00; JW Roll Off Service, clean up days 805.64; Office Peeps, supplies 61.61; Fastenal, supplies 33.64 SD Retirement Systems, retirement 312.08; Advantage Graphics, banners advertising 700.00; Border States, lights for south ball field, 12,779.20.

TOTAL GENERAL FUND DISBURSEMENTS: \$41,414.26.

WATER FUND: Wages 2727.30; Electronic Federal Tax Payment, ss & wh 824.62; Winwater, supplies 222.29; SD One Call, locates 14.70; SD Health Pool, group ins. 697.90; Department of Revenue, water testing 562.00; Hamlin Co. Republican, utility billing forms 610.00; Ottertail, utilities 177.66; SD Department of Environment, dues 220.00; SD Retirement Systems, retirement 419.32; Delta Dental, group ins. 41.20; Richard Ries, cell phone & postage 36.60; Hawkins, Inc., chemicals 1890.85; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$9681.44.

SEWER FUND: Justin Ries, wages 92.35; MVTL Laboratories, ground water testing 1445.00; Ottertail, utilities 169.71; Electronic Federal Tax Payment, ss & wh 15.30.

TOTAL SEWER FUND DISBURSEMENTS: \$1,722.36.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 265.28.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4065.28.

GOLF FUND: Wages 2387.22; Electronic Federal Tax Payment, ss & wh 1845.22; H-D Electric, utilities 967.53; Beau Schooley, storm clean up 57.72; Rochelle Rudebusch, wages 175.47; Erin Ruesink, wages 665.25; Chelsea Ruesink, wages 742.33; Kathryn Jurrens, wages 690.90; Jim Janssen, wages 548.56; Brandon Benike, wages 1101.16; Traci Bass, wages 145.22; Sheila Gerhold, wages 898.13; SD Retirement Systems, retirement 499.92; SD Health Pool, group ins. 583.98; Menard's, supplies 27.95; Castlewood Corner Market, supplies 381.35; Coca Cola, supplies 333.00; Watertown Wholesale, supplies 415.96; Maxx HD, sunglasses 373.25; Castlewood Locker, food 541.04; Coteau Shopper, advertising 41.20; ITC Communications, utilities 192.98; NB Golf Cars, 2 months lease 1250.00; Cindy POMmer, food 25.00; Sheila Gerhold, food 43.24; Estelline Coop, supplies 2158.84; Office Peeps, supplies 212.59; Zimco Supply, supplies 1893.50; Dakota Tobacco, tobacco 330.09; Walt's Homestyle Foods, food 66.00; Dakota Portable Toilets, port a pot 195.00; Bass Sanitation, garbage haul 210.00; SD Golf Ass'n, GHIN Cards 181.00; Doug's Service & Marine, repairs 775.86; Castlewood Elevator, fertilizer 588.40; P3 Electric, repairs to irrigation board 4534.92; TSYS Merchant Solutions, credit card fees 453.53; Ellwein Brothers, beer 1175.70; Department of Revenue, sales tax 1444.92; Pepsi, pop 200.64; Porter Distributing, beer 1011.15; Republic National, liquor 150.65; Johnson Brothers, liquor 274.85
TOTAL GOLF FUND DISBURSEMENTS: \$30,791.22.

TOTAL DISBURSEMENTS, all funds: \$87,674.56

The second reading for Supplemental Budget 17-2 was approved on a motion by Mullaney and seconded by Schmit with all members present voting aye and motion passed.

The popcorn popper at the baseball field concession stand quit working and parts are no longer available for it. A new popcorn popper is approximately \$380. A motion by Dahl and seconded by Shepherd to purchase a new popcorn popper. All in favor and motion passed.

Parking at the softball fields was discussed. Councilman Ries feels it should be opened for parking. Discussion was held on installing a culvert to allow parking at the south field. It was tabled until prices for a culvert and gravel can be obtained.

Discussion was held on the storm clean up. The finance officer is to publish a thank you in the paper for all volunteers. There were beverages given to volunteers at the golf course and the city council was asked to approve the beverages given away. A motion by Dahl and seconded by Dockter to approve the beverages given to volunteers. All in favor and motion passed.

Discussion was held on the storm damage to city property and what the city's insurance is planning on covering.

The baseball field needs new bases and the quote was for \$249.99. A motion by Dahl and seconded by Ries to approve the purchase of new bases with all members present in favor and motion passed.

The City has a CD in the amount of \$254,822.97 due. It was a 12 month CD at First Premier Bank. The finance officer suggested breaking it up into 5 CD's and invest them for 4 years instead of 12 months at First Premier Bank. A motion by Dockter and seconded by Dahl to approve the finance officer's suggestion. All in favor and motion passed.

The Castlewood Days Tractor Pull is planned for Saturday August 12th. The committee is asking the City's approval to hold the tractor pull the same place as last year down at Memorial Park. A motion by Dahl and seconded by Ries to approve the tractor pull. All in favor and motion passed.

Discussion was held on recreation. A coach resigned and does not want to get paid for the coaching that he did do. They have another coach to replace them.

Minimum wage has increased to \$8.65 so Abbey Strait will get paid \$8.65 instead of \$8.25 that was listed earlier. A motion by Dockter and seconded by Mullaney to approve the increase. All in favor and motion passed.

Wayne Rasmussen was present to discuss the noon and 6 o'clock fire whistle. His suggestion was to have it go off once a week for testing rather than twice a day. Mullaney stated he would check into it and see if it could get blown once a day. No action was taken.

A motion by Ries and seconded by Dahl to enter into executive session at 8:20 p.m. to discuss a contractual agreement. The council returned to regular session at 8:35 p.m. on a motion by Ries and seconded by Schmit. All in favor and motion passed.

Discussion was held on Sioux Valley Economic Development doing preliminary findings for potential loan requests. Discussion was held on eliminating the board for doing the preliminary work for the Business District Fund. A motion by Ries to table it and seconded by Mullaney. Roll call vote: Aye: Ries, Schmit, Mullaney. Nay: Dahl, Shepherd and Dockter. The mayor broke the tie with a nay. A motion by Dahl to eliminate the Economic Development for doing the preliminary work for the Business District Fund. Roll call vote: Aye: Shepherd, Dahl, Dockter. Nay: Ries, Schmit and Mullaney. The mayor broke the tie with an Aye. Therefore the motion to eliminate the Sioux Valley Economic Development Board for doing the preliminary work for the Business District Fund was passed. The City Council will do the preliminary work for the Business District Fund.

A motion by Ries and seconded by Mullaney to approve the General Journal Entries. All in favor and motion passed.

The quarterly investment report was approved on a motion by Schmit and seconded by Ries.

General Fund	\$440,931.04
Golf Course	\$38,638.19
Water Fund	\$415,371.87
Water Reserve Fund	\$23,536.34
Sewer Fund	\$273,697.18
Sewer Reserve Fund	\$23,536.36
Solid Waste Fund	\$5,504.46
Business District Fund	\$225,050.16
Municipal Street Fund	<u>\$266,393.04</u>
	\$1,712,658.64

The culvert at 7th Avenue and Gerhold Street was discussed. The culvert is closed up on the north side and so they asked to cover the south end for easier mowing. Rick and councilman will take a look at it before any decisions are made.

A motion by Mullaney and seconded by Dahl to adjourn. The meeting adjourned at 8:55 p.m.

Sheila Gerhold
Finance Officer