

Castlewood City Council
August 7th, 2017

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Shepherd, Ryman Dockter, Jeff Dahl, Heather Schmit, Brian Ries and Shawn Mullaney. Also present: Jim McElhaney, Lowell and Wanda Laue, Lee Anne Dufek, Monte McCuen, Cliff Ruesink, Ron Gleysteen, Lesa Dahl, Kathryn Jurrens, Erin Ruesink, Rick Ries and Sheila Gerhold.

The meeting was called to order by the mayor.

The agenda was presented for approval. The finance officer asked to have a fence for the football field to be added. A motion by Mullaney and seconded by Dockter to approve the agenda with the added item. All in favor and motion passed.

A motion by Shepherd and seconded by Schmit to approve the minutes of July 10th, 2017 were approved with all members present in favor and motion passed.

The following bills were presented for approval on a motion by Shepherd and seconded by Schmit with all members present voting aye and motion passed:

GENERAL FUND: Wages 2266.60; Jerrod Bass, coach wages 369.40; Austin Tvedt, coach wages 369.40; Michael Kirwan, coach wages 369.40; Jacob Tvedt, coach wages 369.40; Cory Akin, coach wages 369.40; Abbey Strait, wages 287.58; Angela Hupf, coach wages & art, 494.08; Kyle Kooima, golf & coach wages 434.05; Neda Ries, wages 245.88; Logan Gabur, various activities wages 286.28; AFLAC, group ins. 96.68; SD Health Pool, group ins. 697.90; Delta Dental, group ins. 41.20 SD Retirement, retirement 312.08; Electronic Federal Tax Payment, ss & wh 1218.41; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Kelly's Tree Service, lift rental 320.00; Paul Friske, cell phone 30.00; Colonial Research Chemical, supplies 136.08; ITC Communications, telephone 158.29; Hamlin Co. Republican, publishing 287.89; Hamlin County Auditor, police contract 3141.67; Watertown Wholesale, popcorn popper, 400.47; Barnes & Noble, books 15.99; Beacon Athletics, storm damage-bleachers & clay 13320.00; Northwest Energy, utilities 91.02; Boyd Law Firm, professional fees 240.00; Pipe Masters, pump septic tank, 560.00; Bass Sanitation, extra garbage pickup, 250.00; Estelline Coop, supplies 181.63; Ottetail, utilities 2284.79; Jan Schiernbeck, books 19.07; Mac's Inc., supplies 55.30; Castlewood Corner Market, supplies 337.42; Muth Electric, storm damage-repairs 2727.41; Castlewood Building Supplies, storm damage-supplies 1108.02; Arlington Insurance Agency, rain insurance, 165.00; Dakota Portable Toilets, port a pot 195.00; Fastenal, supplies 176.14; Watertown Wholesale, concession supplies, 839.04; Menard's, supplies 198.08; Popham Construction, street sweep 150.00; Castlewood Elevator, Supplies 162.09; H-D Electric, street lighting 18.80; Variety Foods, concession supplies 162.89; Pepsi, concession supplies 401.28; Main Street Checks, checks 117.68; Mertz Fencing, storm damage repairs 11,180.11.

TOTAL GENERAL FUND DISBURSEMENTS: \$47,823.90.

BUSINESS DISTRICT FUND: Jonathon Barthel, new home lot purchase \$5,000.00

WATER FUND: Wages 2727.30; Electronic Federal Tax Payment, ss & wh 547.58; Justin Ries, wages 138.52; SD Health Pool, group ins. 697.90; Delta Dental, group ins. 41.20; SD Retirement Systems, retirement 419.32; Richard Ries, cell phone & Supplies 33.39; Maguire Iron, clean water tower 1750.00;

Hawkins, Inc., chemicals 1225.34; Ottertail, utilities 224.19; Department of Revenue, water testing 1710.00; Rural Development, payment 1237.00.
TOTAL WATER FUND DISBURSEMENTS: \$10,751.74.

SEWER FUND: Wells Fargo, quarterly payment 6490.99; Ottertail, utilities 255.56; Postmaster, postage 302.00; SD One Call, locates 36.75.
TOTAL SEWER FUND DISBURSEMENTS: \$7085.30.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Department of Revenue, sales tax 267.26.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4067.26.

GOLF FUND: Wages 2387.22; Brandon Benike, wages 578.68; Sheila Gerhold, wages 1021.79; Jim Janssen, wages 600.28; Rochelle Rudebusch, wages 146.95; Erin Ruesink, wages 696.68; Traci Bass, wages 222.10; Kathryn Jurrens, wages 614.13; Chelsea Ruesink, wages 706.85; SD Health Pool, group ins. 583.98; SD Retirement System, retirement 520.44; Electronic Federal Tax Payment, SS & wh 1722.01; Castlewood Locker, food 317.72; Nivel Parts, repairs 312.51; TMRG Broadcasting, advertising 75.00; Doug's Service & Marine, repairs 1165.56; Creative Rewards, supplies 12.78; Walt's Homestyle Foods, food 82.80; Zimco Supply, supplies 450.00; NB Golf Cars, cart leases 1701.00; Watertown, Wholesale, food 144.56; L.G. Everist, supplies 205.73; Menard's, supplies 249.00; Dakota Tobacco, tobacco 174.86; Dakota Portable Toilets, port a pot 195.00; Estelline Coop, supplies 1201.85; Coca Cola, pop 149.00; ITC Communications, utilities 193.23; Castlewood Corner Market, food & supplies 215.48; J&L Machine, repairs 61.08; Electric Motors & Moore, repairs 30.00; Ellwein Brothers, beer 1460.25; Pepsi, pop 198.55; H-D Electric, utilities 1035.30; National Republic, liquor 121.25; Johnson Brothers, liquor 240.02; TSYS Merchant Solutions, credit card fees 414.38; Department of Revenue, sales tax 1807.33; Porter Distributing, beer 336.60; Variety Foods, food 701.55.
TOTAL GOLF FUND DISBURSEMENTS: 23,053.50.

TOTAL DISBURSEMENTS, all funds: \$97,781.70.

Jim McElhaney and Lowell Laue filled out applications for the \$5000 incentive for their duplexes. The \$5,000 for the purchase of lots and the applicant receives the money after they are hooked to city utilities. Jim McElhaney and Lowell Laue both owned their lots and the \$5000 incentive did not get approved until after they had already received their building permits. Jim McElhaney also requested the city giving \$10,000 to promote housing in town. The council stated the \$5,000 incentive is in effect for an individual purchasing a lot and building a new home.

Lowell Laue requested a moving permit to move the garage on his property to a different spot on the same property. The council requested he put new shingles and the paint the garage. The moving permit was approved on a motion by Mullaney and seconded by Dahl with all members present in favor.

Kristie Sikkink requested a moving permit for an 8 x 10 shed. They are putting new shingles on and painting the shed. A motion by Ries and seconded by Dahl to approved the moving permit with all members present in favor and motion passed.

Greg Hentges requested a moving permit for a new home on Lots 5 & 6 in the Golf Course Addition. A motion by Dahl and seconded by Shepherd to approve the moving permit with all members present voting aye and motion passed.

Discussion was held on the city council's recent decision to separate from the Sioux Valley Economic Development. The council discussed appointing an Economic Development board. Leanne Dufek mentioned the city hiring an Economic Development director. Councilman Brian Ries would like to see an economic development board. He suggested advertising for volunteers to sit on the Economic Development board. The finance officer is to put an ad in the paper for volunteers. A motion by Ries to create an Economic Development board and look for members who would like to serve on that board and members must live within the Castlewood School District with a second by Mullaney. Roll Call vote: Aye: Ries, Schmit, Shepherd, Mullaney, Dockter. Nay: Dahl. Majority in favor and motion passed.

A request to have the city purchase paint for the Castlewood Arts Council to paint a logo on the side of the grocery store. A motion by Shepherd and seconded by Dockter to approve \$150 for paint supplies. All in favor and motion passed.

Kathryn Jurrens and Erin Ruesink were present to ask to use the Community Building for a benefit dance on September 30th. They also asked to transfer the liquor license for Golf Course to the community building. The dance would run 9:00-midnight. A motion by Dahl and seconded by Dockter to approve the request. All in favor and motion passed.

Discussion was held on the city paying to have natural gas installed on the golf course lots. The cost is \$8,464.94. The finance officer is to send a letter to Northwest Energy and ask them to please install the natural gas line to the Golf Course Additions.

The hail insurance on city buildings was discussed. Ryman Dockter, Sheila Gerhold and Mayor Paul Friske are going to each city building assess the damage. A motion by Mullaney and seconded by Ries to allow these 3 individuals to make the decision as to what needs to be done on city buildings. All members in favor and motion passed.

The city council meeting for September will be held on September 11, 2017, at 7:30 p.m. due to Labor Day. A motion by Mullaney and seconded by Schmit to change the date of the meeting. All in favor and motion passed.

Discussion was held on streets the Castlewood Days Committee would like to close for Castlewood Days. The Tractor Pull would like to close a portion of Oak Avenue. The council left the decisions for road closures up to Shawn Mullaney and Ryman Dockter.

A motion by Ries and seconded Dahl to allow Ship's Inn to serve alcohol on Main Street for the All School Reunion and the street dance on Friday, August 11, and Saturday, August 12. All in favor and motion passed.

A noise permit for Ship's Inn on Friday, August 11th, and for the Castlewood Days Committee on August 12th were approved on a motion by Schmit and seconded by Ries with all members voting aye and motion passed.

The first reading for the 2018 Appropriation Ordinance #17-3 was approved on a motion by Ries and seconded by Schmit with all members present voting aye and motion passed.

The General Journal entries for July were presented and approved on a motion by Ries and seconded by Shepherd with all members in favor and motion passed.

All street signs in the City will be replaced by the SD Department of Transportation with a 100% grant. A motion by Ries and seconded by Dahl to allow Mayor Paul Friske sign the agreement with the SD Department of Transportation. All in favor and motion passed.

The school requested to install a fence from the crows nest to the concession stand and from the brown shed to the concession stand on nights when football games are held for pedestrian traffic. A motion by Mullaney and seconded by Dockter to approve the fence. All in favor and motion passed.

The Webster School contacted Rick Ries and asked if they could get a few parts from the damaged bleachers that the city has from the recent storm. The council gave him the approval to give what parts the city wouldn't be using.

A motion by Mullaney and seconded by Dockter to adjourn. The meeting adjourned at 9:03 p.m.

Sheila Gerhold
Finance Officer