

**Castlewood City Council
December 4, 2017**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Ryman Dockter, Shawn Mullaney, Jeff Shepherd, Heather Schmit, Brian Ries and Jeff Dahl. Also present: Rick Ries, Sheila Gerhold, Doug Gerhold and Ron White.

The meeting was called to order by the mayor.

The approval of the agenda with the added items of 2nd reading Supplemental Budget, Golf Course mower and request from Economic Development were approved on a motion by Mullaney and seconded by Ries with all members present voting aye and motion passed.

A motion by Mullaney and seconded by Dockter to approve the minutes of November 6, 2017 and November 13, 2017 with all members present voting aye and motion passed.

The following bills were presented and ordered paid which would also allow mayor and finance officer to pay Ottetail and H-D Electric on a motion by Ries and seconded by Dockter with all members present voting aye and motion passed:

GENERAL FUND: Wages, 300.14; Ottetail, utilities 2150.72; H-D Electric, utilities 18.80; Electronic Federal Tax Payment, ss & wh 49.72; Paul Friske, cell phone 30.00; First Premier Bank, library rent 150.00; Bass Sanitation, Inc., garbage haul 15.00; Hamlin Co. Republican, publishing 130.76; Northwest Energy, utilities 220.55; Pipe Masters, supplies 115.00; Hamlin Co. Auditor, police contract 3141.67; Popham Construction, street sweeping 150.00; Postmaster, postage 234.00; Mac's Inc., supplies 131.29; American Legion, flags 90.00; Northern Truck, repairs 1747.73; Office Peeps, supplies 127.91; Boyd Law Firm, professional fees 170.00; Janice Schiernbeck, books 104.95; ITC Communications, telephone 154.53; Sheila Gerhold, kettle for popcorn popper 195.19; Menard's, supplies 294.95; Titan Machinery, repairs 49.20; Ottetail, install south ballfield lights 4938.06.
TOTAL GENERAL FUND DISBURSEMENTS: \$15,679.17.

BUSINESS DISTRICT FUND: Custom Tree Movers, move trees 2925.00.

WATER FUND: Wages 1966.46; Rural Development, payment 1237.00; Electronic Federal Tax Payment, ss & wh 573.12; SD Health Pool, group ins. 697.90; AFLAC, group ins. 96.68; SD Retirement Systems, retirement 312.08; Richard Ries, cell phone & supplies 37.28; Department of Revenue, water testing, 325.00; SD One Call, locates 14.70; Hawkins, Inc., supplies 1609.63; Applied Software, new computer, 2086.89 Delta Dental, group ins. 41.20; Ottetail, utilities 217.32.
TOTAL WATER FUND DISBURSEMENTS: \$9215.26.

SEWER FUND: Wages 2727.30; Delta Dental, group ins. 41.20; Ottetail, utilities 551.43; Electronic Federal Tax Payment, ss & wh 839.92; Justin Ries, wages 92.35; SD Retirement Systems, retirement 419.32; SD Health Pool, group ins. 697.90.
TOTAL SEWER FUND DISBURSEMENTS: 5369.42.

SOLID WASTE FUND: Bass Sanitation, contract 3800.00; Bass Sanitation, excess garbage 2017 4075.00; Department of Revenue, sales tax 268.13.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$8143.13.

GOLF FUND: Wages 2387.22; TSYS Merchant Solutions, credit card fees 62.07; H-D Electric, utilities 396.88; Electronic Federal Tax Payment, ss & wh 753.77; SD Retirement Systems, retirement 370.80; SD Health Pool, group ins. 583.98; H-D Electric, repair yard light 190.00; Department of Revenue, food license 170.00; Larry's Lumber, carpet storm damage 2998.32; Pipe Masters, septic tanks 265.00; Department of Revenue, sales tax 408.92.
TOTAL GOLF FUND DISBURSEMENTS: \$8586.96.

2018 Workmen's Compensation bills, work comp \$3326.00.

TOTAL DISBURSEMENTS, all funds: \$52, 275.94.

The second reading for Supplemental Budget 17-4 was approved on a motion by Mullaney and seconded by Schmit with all members present voting aye and motion passed.

The Ship's Inn is requesting a liquor license transfer to the Community Building December 16th for the Castlewood School Christmas Party. A motion by Ries and seconded by Dahl to approve the transfer with all members present in favor and motion passed.

The Castlewood Economic Development board requested a laptop to save minutes and also use at their meetings for webpage look ups. Approximate cost is \$300. A motion by Dahl and seconded by Ries to approve the laptop computer with all members in favor and motion passed.

A request from Economic Development for \$500 for Santa Day sleigh rides. After discussion, a motion by Dockter to deny the request for \$500 because all other organizations will ask for assistance. A second by Mullaney with all members in favor and motion passed.

The sewer line on LaFaun Pedersen's property was discussed. The property was purchased by Blair Lunde and he requested the city move the sewer line that runs across his property. The city holds an easement for the sewer line. All other utilities also run within this easement, telephone, natural gas, electric and the city has a water line that also runs within this easement. After discussion, the city is not planning on moving the sewer line because all other utilities will still be within this easement. The finance officer is to send a letter to Blair Lunde stating this.

The variance for Lowell Laue that was tabled from the November meeting was up for discussion. Lowell Laue was unable to attend the meeting because of the weather conditions so a motion by Mullaney to table the variance until January meeting so the council can see what Lowell plans to build on the lot with a second by Dahl. Roll call vote. Aye: Shepherd, Dahl, Dockter and Mullaney, Nay: Ries and Schmit. Motion passed by majority.

A list of bad debts was presented by the finance officer in the amount of \$328.31. A motion by Mullaney and seconded by Ries to approve the bad debt list and write them off of the accounts receivable with all members present in favor and motion passed.

Discussion was held on three individuals that were members at the golf course last year. After some discussion a motion by Dockter and seconded by Dahl to have the city attorney send a letter informing these three individuals they will not be allowed to be members at the Castlewood Golf Course. All members in favor and motion passed.

Doug Gerhold was present to discuss mowers at the golf course. He had prices for a used fairway mower for \$11,500 and a greens mower for \$11,000. The golf course will have funds left in the account to purchase possibly one mower. Councilman Ries asked to have it tabled until funds and prices can be obtained. Tabled until January meeting.

The joint city-school election agreement was presented. A motion by Mullaney and seconded by Ries to allow Mayor Friske to enter into the agreement with the Castlewood School with all members present in favor and motion passed.

Discussion was held on the city trading tractors. The city's tractor was purchased in 2010 and the price for a trade in for a new tractor is \$47,500. A motion by Dahl to purchase the tractor. Died to the lack of a second. A motion by Shepherd and seconded by Ries not to purchase the tractor. Roll call vote. Aye: Ries, Schmit, Shepherd. Nay: Dahl. Mullaney and Dockter abstained from voting. Majority in favor of not purchasing tractor.

A motion by Ries and seconded by Schmit to approve the General Journal entries for November. All in favor and motion passed.

There was a complaint on a resident parking trailers on the boulevard in the front of their residence and also a complaint on a residence needing to clean up their property. The finance officer is to send letters.

Ron White asked what the council's feelings were on the Laue variance hearing. Discussion followed.

A motion by Mullaney and seconded by Dockter to adjourn. The meeting adjourned at 8:38 p.m.

Sheila Gerhold
Finance Officer