

Castlewood City Council
February 5, 2018

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Jeff Dahl, Ryman Dockter, Jeff Shepherd, Heather Schmit, Shawn Mullaney and Brian Ries. Also present: Sheila Gerhold, Jim McElhaney, Greg Hentges, Rick Ries, Lowell and Wanda Laue, Ron White, Brett Jessen, Derek Woertink, LeeAnne Dufek, Todd Kays and Adam Rudebusch.

The meeting was called to order by the mayor.

A motion by Schmit and seconded by Ries to approve the agenda with all members present in favor and motion passed.

The minutes of January 2, 2018 were approved on a motion by Mullaney and seconded by Shepherd with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Mullaney and seconded by Dahl with all members present voting aye and motion passed;

GENERAL FUND: Wages 5125.20; Richard Ries, comp time 657.75; Justin Ries, wages 501.00; SD Retirement Systems, retirement 848.12; AFLAC, group ins. 96.68; SD Health Pool, group ins. 1395.80; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; ITC Communications, telephone 164.34; Hamlin Co. Republican, publishing 198.34; Shopko, books 81.92; Barnes & Noble, books 3000.30; Christian Book Distributors, books 130.84; Boyd Law Firm, professional fees 180.00; Castlewood Corner Market, supplies 16.74; Ottertail, utilities 2150.50; Sheila Gerhold, postage 31.05; Hamlin County Auditor, contract 3250.00; First District Association, dues 762.43; SD Public Assurance Alliance, insurance 8796.38; Office Peeps, supplies 270.79; Estelline Coop, supplies 240.91; Fastenal, supplies 93.52; Demco, supplies 33.28; Department of Legislative Audit, 2 year audit 13506.40; Paul Friske, cell phone 30.00; Northwest Energy, natural gas 629.61; H-D Electric, street lights 18.80; Electronic Federal Tax Payment, ss & wh 1730.31.

TOTAL GENERAL FUND DISBURSEMENTS: \$41,488.41

BUSINESS FUND: MAS Media, website 180.00; Castle Arts, website 260.00; Glacial Lakes & Tourism, advertising 387.00; Walmart, laptop 219.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$1046.00

WATER FUND: Thein Well, repairs 4115.30; Menard's, supplies 247.65; SD One Call, locates 2.10; Hawkins, Inc., supplies 744.44; SD Public Assurance Alliance, insurance 1069.83; Ottertail, utilities 152.45; Richard Ries, cell phone & postage 37.12; Postmaster, postage 310.00; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$7915.89

SEWER FUND: SD Public Assurance Alliance, insurance 356.61; Ottertail, utilities 184.10.

TOTAL SEWER FUND DISBURSEMENTS: \$540.71.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 266.08.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4216.08.

GOLF FUND: SD Health Pool, group ins. 583.98; SD Public Assurance Alliance, insurance 1664.18; TSYS Merchant Solutions, credit card fee 29.99; Doug's Service & Marine, fairway mower 11,500.00.

TOTAL GOLF FUND DISBURSEMENTS: \$14,212.73.

TOTAL DISBURSEMENTS, all funds: \$69,419.82

The Council met as the Board of Adjustment for variances & special exception

Todd Kays, representing First Planning District, discussed with the board voting procedures for variances and special exception hearings. He answered any questions that the board or individuals had.

The variance hearing for Lowell Laue to have a 10' front yard variance instead of the 20' setback. The mayor asked if anyone present in opposition of the variance and no one in attendance was opposing the variance. A motion by Dockter and seconded by Mullaney to approve the variance with all members present in favor and motion passed.

The special exception hearing for Derek Woertink to replace his existing mobile home with a new mobile home. The mayor asked if anyone present was in opposition of the special exception and no one in attendance was opposing the special exception. A motion by Ries and seconded by Dockter to approve the special exception hearing.

The Council returned to regular session.

Discussion was held on the city selling Outlot J to a resident. The berm for the gully is on the north side of Outlot J. The city would like to have access to the berm if they were to sell it. A motion by Dockter to sell the lot with a covenant for the city to have berm access and have the resident make an offer on the property with a second by Mullaney. All members present in favor and motion passed.

Adam Rudebusch, president of the Economic Development Corporation, discussed a loan request. The loan request is from Don Plagman, owner of the Castlewood Corner Market, to replace freezers in the store. Loan request is between \$14,000 and \$16,000. The interest for the loan is 5% and with a 5 year payback. A motion by Mullaney and seconded by Dockter to approve the loan with all member present voting aye and motion passed.

Jenny Olson requested a moving permit for a new Governor's House to replace her existing house located at 101 S. Oak Avenue. A motion by Ries and seconded by Mullaney to approve the moving permit with all members in favor and motion passed.

NB Golf Cars, Hendricks, MN, had a few lease options for the 5 carts the golf course leases from them. Option #4 was for 5-2014 Club Cars for \$420.20 with a six year lease. The golf course currently pays \$625 per month for 5-2004 Club Cars. A motion by Ries and seconded by Schmit to rent 5-2014 Club cars and to allow the mayor to sign a six year lease with NB Golf Cars. All in favor and motion passed.

A supplemental budget for the General Fund in the amount of \$13,000 to cover the two year audit and \$1000 to cover office furniture for the library was presented. The \$13,000 will come from cash on hand and the \$1000 comes from a donation to the library. A motion by Ries and seconded by Mullaney to approve the first reading of the Supplemental Budget with all members present in favor and motion passed.

A motion by Ries and seconded by Dahl to approve the General Journal Entries with all members present in favor and motion passed.

A motion by Mullaney and seconded by Dockter to adjourn. The meeting adjourned at 8:15 p.m. with all members present in favor and motion passed.

Sheila Gerhold
Finance Officer