

**Castlewood City Council**  
**April 2, 2018**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Ryman Dockter, Jeff Dahl, Heather Schmit, Shawn Mullaney, Jeff Shepherd and Brian Ries. Also present: Sheila Gerhold, Rick Ries and LeeAnne Dufek.

The meeting was called to order by the mayor.

The agenda was presented for approval. Items added to the agenda were Investment report, set date to canvass the election, mowing at cemetery and culverts. A motion by Schmit and seconded by Dockter to approve the agenda with the added items. All in favor and motion passed.

The minutes of March 5<sup>th</sup> and 19<sup>th</sup>, 2018 were approved on a motion by Shepherd and seconded by Schmit with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Ries and seconded by Mullaney with all members present voting aye:

GENERAL FUND: Wages 5135.58; Electronic Federal Tax Payment, ss & wh 1500.37; H-D Electric, street lighting 18.80; SD Health Pool, group ins. 1395.80; SD Retirement, retirement 752.96; Delta Dental, group ins. 82.40; AFLAC, group ins. 87.58; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Hamlin Co. Republican, publishing 294.13; Ottertail, utilities 2081.86; SDML Workmen's comp, work comp 238.00; Northwest Energy, natural gas 487.84; McLeod's, election supplies 25.76; Office Peeps, supplies 76.49; Sheila Gerhold, mileage & postage 24.30; Richard Ries, cell phone & Postage 37.50; Kibble Equipment, repairs 829.65; Hamlin Co. Highway Dept., sand salt 594.90; Barnes & Noble, books 27.18; Popham Construction, street cleaning 150.00; Mac's Inc., supplies 20.25; Department of Revenue, license plates 16.75; Paul Friske, cell phone 30.00; Watertown Wholesale, supplies 104.70; Hamlin County Auditor, police contract 3250.00.

TOTAL GENERAL FUND DISBURSEMENTS: \$17,425.80;

BUSINESS DISTRICT FUND: Boyd Law Firm, professional fees 300.00; MAS Media, website maintenance, 187.50.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$487.50

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 296.04.

WATER FUND: Hamlin Co. Republican, utility billings 549.00; Ottertail, utilities 158.17; Winwater, supplies 300.52; SD one Call, locates 4.20; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$2248.89.

SEWER FUND: Justin Ries, wages 138.52; Electronic Federal Tax Payment, ss & wh 22.96; Interstate Power Systems, repairs 1388.90; Ottertail, utilities 217.42.

TOTAL SEWER FUND DISBURSEMENTS: \$1767.80.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 265.15.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4215.15.

GOLF FUND: Wages 2777.62; Electronic Federal Tax Payment, ss & wh 817.05; H-D Electric, utilities 301.40; SD Health Pool, group ins. 583.98; SD Retirement Systems, retirement 424.36; Connelly Industrial Electronics, repairs 190.00; Hamlin Co. Republican, advertising 10.00; TSYS Merchant Solutions, credit card fees 29.99.

TOTAL GOLF FUND DISBURSEMENTS: \$5134.40.

TOTAL DISBURSEMENTS, all funds: \$31,575.58.

Discussion was held on deeming Outlot J surplus property. An appraisal committee consisting of Lonny Junker, Jim Bohls and Spencer Mack were approved on a motion by Mullaney and seconded by Shepherd and also approve Outlot J as surplus property. All members present in favor and motion passed.

Discussion was held on installing water & sewer and a hot water heater into the baseball field concession stand. Quotes are to be obtained for the installation.

Discussion was held on installing an additional septic tank at the softball field bathrooms. The quote is for \$3300 which includes a 1500 gallon tank and installation. A motion by Dockter and seconded by Dahl to approve the quote and install the septic tank. All in favor and motion passed.

A quote from Popham Construction to sweep all streets was \$2400. A motion by Dockter and seconded by Dahl to approve the quote. All in favor and motion passed.

A quote from Thein Well to drill a test well is \$5350.00. The test will be drilled down by the batting cage at the baseball field. A motion by Ries and seconded by Schmit to have Thein Well drill a test well. All in favor and motion passed.

The City of Castlewood and the Golf Course did advertising in the Lake Poinsett edition paper. A motion by Dockter and seconded by Ries to advertise in this paper again. All in favor and motion passed.

A motion by Dahl and seconded by Schmit to transfer \$20,000 to the Golf Fund from the General Fund to cover the cost of the mowers. All in favor and motion passed.

The Golf cart lease with NB Golf cars was discussed. The city is signing a 6 year lease with a lower rental fee and at the end of the 6 years the city has the option of buying the carts and all payments would be put towards the price of the carts.

The lift station pump is in need of repair. Costs to repair the pump are \$9046.75 and a new pump is \$7702.50. A motion by Ries and seconded by Schmit to purchase a new pump. All in favor and motion passed.

The softball field concession stand manager discussed. A motion by Mullaney and seconded by Shepherd to advertise for a manager. All in favor and motion passed.

The finance officer asked the council to apply for a credit card to purchase pop at a lower rate than we can purchase it from Coke and Pepsi. A motion by Mullaney and seconded by Dockter to allow the finance officer to apply for a credit card. All in favor and motion passed.

The investment report for the 1<sup>st</sup> quarter of 2018 was presented. A motion by Dockter and seconded by Ries to approve the investment report with all members present in favor and motion passed.

A motion by Mullaney and seconded by Shepherd to set April 16, 2018 at 7:00 p.m. to canvass the election. All in favor and motion passed.

Discussion was held on the golf course submitting a bid to mow the cemetery. A motion by Mullaney and seconded by Schmit to not have the golf course mow the cemetery at this time. All in favor and motion passed.

Councilman Shepherd discussed a few culverts that are plugged. Discussion was held on jetting the culvert outs.

The general journal entries were approved on a motion by Ries and seconded by Dockter with all members present in favor and motion passed.

A motion by Mullaney and seconded by Schmit to adjourn. The meeting adjourned at 8:15 p.m.

Sheila Gerhold  
Finance Officer