

Castlewood City Council
May 7, 2018

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Paul Friske, Ryman Dockter, Jeff Shepherd, Shawn Mullaney, Jeff Dahl, Heather Schmit and Brian Ries. Also present: Sheila Gerhold, Rick Ries, Kendall Nielsen, Michelle Barker and LeeAnne Dufek.

The meeting was called to order by the mayor.

The agenda was presented for approval. A motion by Mullaney and seconded by Shepherd to approve the agenda with all members present voting aye and motion passed.

The minutes of April 2, 2018, and April 16, 2018, were approved on a motion by Shepherd and seconded by Schmit with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dockter and seconded by Mullaney with all members present voting aye and motion passed:

GENERAL FUND: Wages 5133.58: Paul Friske, annual wages 2631.97; Jeff Shepherd, annual wages 1800.82; Brian Ries, annual wages 1754.65; Shawn Mullaney, annual wages 1800.82; Jeff Dahl, annual wages 1800.82; Heather Schmit, annual wages 1800.82; Ryman Dockter, annual wages 1754.65; Rick Ries, meeting wages 604.45; Sheila Gerhold, meeting wages 647.63; Roxanne Bass, election wages 124.68; Terra Ching, election wages 124.68; Janice Schiernbeck, election wages 124.68; SD Retirement, retirement 1109.88; SD Health Pool, group ins. 1395.80; AFLAC, group ins. 87.58; Delta Dental, group ins. 82.40; Electronic Federal Tax Payment, ss & wh 4250.27; First Premier Bank, library rent 150.00; Bass Sanitation, inc., garbage haul 15.00; Paul Friske, cell phone 30.00; Hamlin County Auditor, police contract 3250.00; Castlewood Building Supplies, supplies 42.15; ITC Communications, telephone 309.68; Hamlin Co. Republican, publishing 247.56; Menard's, supplies 110.40; Mac's Inc., supplies 27.32; Kibble Equipment, repairs 29.29; Castlewood Corner Market, supplies 108.61; SD Public Assurance Alliance, insurance 179.95; Ottertail, utilities 2119.65; Boyd Law Firm, professional fess 376.08; Northwest Energy, utilities 396.32; Arlington Insurance Agency, bond insurance 560.00; Avera Heart Hospital, defibrillator supplies 76.00; Barnes & Noble, books 45.59; Shopko, books 63.46; Farm & Home Publishers, plat book 57.40; Visa, supplies 15.84; Office Peeps, supplies 32.89; Estelline Coop, fuel 865.63; Edward Hamilton Bookseller, books 71.50; Janice Schiernbeck, books 16.40; Ship's Inn, meals for election 21.00; H-D Electric, street lighting, 19.18.

TOTAL GENERAL FUND DISBURSEMENTS: \$37,561.40.

BUSINESS DISTRICT FUND: Hamlin Co. Republican, advertising 400.00.

WATER FUND: Ottertail, utilities 130.18; Postmaster, postage 310.00; SD Association of Rural Waters, dues 405.00; SD One Call, locates 3.15; Hamlin Co. Republican, publishing 220.13; Department of Revenue, water testing 28.00; Rural Development, payment 1237.00.

TOTAL WATER FUND DISBURSEMENTS: \$2333.46.

SEWER FUND: Wells Fargo, quarterly payment 6490.99; Justin Ries, wages 92.35; Doug Gerhold, wages 86.35; Electronic Federal Tax Payment, ss & wh 30.60; SD Retirement, retirement 12.00; Rick Ries, cell phone & postage 37.50; Ottertail, utilities 271.62; Menard's, supplies 125.65.

TOTAL SEWER FUND DISBURSEMENTS: \$7147.06.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 264.09.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4214.09.

GOLF FUND: Wages 2777.62; Sheila Gerhold, wages 1123.24; Chelsea Ruesink, wages 153.07; SD Health Pool, group ins. 583.98; SD Retirement, retirement 585.60; TMRG Broadcasting, advertising 99.00; Coca Cola, pop 170.00; Brookings Register, advertising 159.00; Castlewood Corner Market, supplies 23.50; Watertown Wholesale, supplies 392.31; Nivel Parts, repairs 165.40; Hamlin Co. Republican, advertising 210.00; Castlewood Building Supplies, repairs 817.29; Walt's Homestyle Foods, foods 113.80; Dakota Tobacco, tobacco 179.02; Dakota Portable Toilets, port a pot 195.00; ITC Communications, utilities 254.70; NB Golf Cars, supplies 12.07; Doug's Service & Marine, new mower & repairs 13,731.53; Visa, pop 185.87; Zimco Supply, supplies 4669.00; Department of Revenue, sales tax 48.27; Porter Distributing, beer 136.00; Ellwein Brothers, beer 216.40; VGM Financial, cart rental 420.30; TSYS Merchant Solutions, credit card fees 59.99; Electronic Federal Tax Payment, ss & wh 1085.00; H-D Electric, utilities 417.19.
TOTAL GOLF FUND DISBURSEMENTS: \$28,984.15.

TOTAL DISBURSEMENTS, all funds: \$80,640.10.

The opening bids for 2018 Street Repair was held. One bid from Bituminous Paving was received with the following amounts, Seal coating of various streets \$49,400; Paver Laid Asphalt on Garvin Drive \$109,200. A motion by Dahl and seconded by Ries to approve the bids from Bituminous Paving with all members present in favor and motion passed.

A letter from Merchant Bonding Co. was presented to the council. Merchant Bonding is the bonding company for Timmons Construction on the Oak Avenue project. The engineers will be overseeing the Oak Avenue project.

Quotes for water & sewer to the baseball field concession stand were \$1200 plus \$159 for a water heater. A motion by Ries and seconded by Dahl to have the water & sewer installed and purchase a water heater with all members present voting aye and motion passed.

The council thanked Paul Friske for his 19 years of service as councilman and mayor.

A motion by Mullaney and seconded by Dockter to adjourn the old council.

Oaths of office were held for the following elected officials: Brian Ries, Mayor; Heather Schmit, Councilwoman Ward 2; Jeff Dahl, councilman Ward 1; Shawn Mullaney, Councilman Ward 2; Ryman Dockter, Councilman ward 3.

Mayor Ries recommended Kendall Nielsen for the Councilman Ward 3. Ryman Dockter nominated Michelle Barker for the Councilwoman Ward 3 with a second by Mullaney. The council cast a ballot for the appointment and the majority voted in favor of Michelle Barker. A motion by Dockter and seconded by Mullaney to approve the appointment of Michelle Barker. Motion passed

The oath of office was held for the appointment of Michelle Barker, Councilwoman Ward 3.

A nomination for President of Council was made by Shepherd nominating Mullaney with a second by Dahl. A nomination for Vice President was made by Schmit nominating Dahl with a second by Dockter. The appointments of the following were approved on a motion by Dockter and seconded Schmit with all members present in favor and motion passed:

City Engineer: Schmucker, Paul & Nohr and Associates

City Attorney: Boyd Law Firm

City Finance Officer: Sheila Gerhold

Legal Newspaper: Hamlin County Republican

Official Depositories: Citizen's State Bank and First Premier Bank

The malt beverage license for Cat's Corner Convenience was held. A motion by Dahl and seconded by Schmit to approve the license and allow the mayor to sign the operating agreement. All in favor and motion passed.

Discussion was held on the 12 and under girls softball going to Watertown to play. Teams are limited in the Northeast League that would play in Castlewood for the 12 and under. A motion by Mullaney and seconded by Dahl to pay Karen Akin \$425 for coaching the 12 & under. All in favor and motion passed

The following is a list of coaches and various activities employees that were approved on a motion by Schmit and seconded by Dockter will all members in favor and motion passed:

Boys: 12 & under-Kyle Kooima; 10 & under Austin Tvedt; 8 & under Kyle Kooima; Tball Brian Carroll.

Girls 12 & under Karen Akin; 10 & under Cory Akin; 8 & under Angela Hupf; t ball Angela Hupf.

Basketball Abbey Strait; Variety Angela Hupf; Golf Kyle Kooima; Art Jenna Aderhold.

The following is a list of Golf course employees that were approved on a motion by Schmit and seconded by Dahl with all members present in favor and motion passed:

Chelsea Ruesink, \$9.75 per hour; Erin Ruesink, \$9.75 per hour; Kathryn Jurrens, \$9.75 per hour; Sheila Gerhold (when working clubhouse) 9.75 per hour; Jim Janssen, \$11.25 per hour; Neil Dvorak \$10.24 per hour.

A sewer permit for Billy Davis was presented. Billy Davis is building a new home and is hooking to the sewer line south of the property. A motion by Mullaney and seconded by Dahl to approve the sewer permit. All in favor and motion passed.

Two housing incentives for \$5,000 apiece from Jim McElhaney were presented. He is building 2 new homes on First Avenue. A motion by Dockter and seconded by Barker to approve the housing incentives. All in favor and motion passed.

The playground is in need to wood fiber. The finance officer is to see if any other surrounding towns are getting wood fiber and also to bring prices to the next meeting.

Quotes for crack sealing were presented. A quote from R&H Sealcoating was for \$11,000 to seal cracks in the city. A quote from Serocki Excavating to 1/2 of the town was \$40,000. A motion by Dockter and seconded by Dahl to hire R&H Sealcoating to seal the cracks in town. All in favor and motion passed.

The well drilling that was done had water samples taken and sent in to see the water quality in the wells. The water quality was high in manganese, sulfates and sodium. A motion by Dockter and seconded by Barker to discontinue well drilling. All in favor and motion passed.

The General Journal entries for April were approved on a motion by Dockter and seconded by Shepherd with all members present in favor and motion passed.

A motion by Mullaney and seconded by Shepherd to adjourn. The meeting adjourned at 8:15 p.m.

Sheila Gerhold
Finance Officer