

Castlewood City Council
August 6, 2018

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Brian Ries, Heather Schmit, Jeff Dahl, Jeff Shepherd, Michelle Barker and Shawn Mullaney. Absent: Ryman Dockter.

Also present: Sheila Gerhold, Rick Ries, Matt & Angela Hunter, Ruth Fodness and LeeAnne Dufek.

The meeting was called to order by the mayor.

The agenda was presented for approval. A motion by Schmit and seconded by Mullaney to approve the agenda as presented with all members present voting aye and motion passed.

Mayor Ries led the Pledge of Allegiance.

The minutes of July 2nd were presented for approval. Mayor Ries asked that his response to Traci Bass stating that someone is taking black dirt from the dump and not paying for it be listed in the minutes. Mayor Ries' response was "I did some investigating on that for you. It's more or less this owner did a bunch of work for the city and didn't charge us so we kind of exchanged services." A motion by Mullaney and seconded by Schmit to approve the minutes of July 2nd with all members present voting aye and motion passed.

A letter from Kelly's Tree Service was read and he presented a bill for \$10,300 for rent on his lift. Discussion followed. Dakota Pump was approved contingent upon Rick Ries receiving the spare parts for the pump on hand. The following bills were presented and a motion by Dahl and seconded by Mullaney with all members present voting aye and motion passed.

GENERAL FUND: Wages 2330.36; Castlewood Days Committee, donation 1,000.00; Kelly's Tree Service, lift rental, 10,300.00; Richard Ries, comp time 2564.24; Abbey Strait, wages 184.70; Jenna Aderhold, r wages, 193.94; Vicki Strait, wages 748.04; Angela Hupf, wages 1045.87; Kyle Kooima, wages 1103.58; Neda Ries, wages 432.90; Austin Tvedt, wages 415.57; Brian Carroll, wages 415.57; Karen Akin, wages 392.49; Cory Akin, wages 415.57; SD Retirement, retirement 711.56; SD Health Pool, group ins. 697.90; AFLAC, group ins. 87.58; Delta Dental, group ins. 41.20; Brian Ries, cell phone 30.00; Bass Sanitation, garbage haul, 15.00; Richard Ries, cell phone 30.00; First Premier Bank, library rent 150.00; Menard's, supplies 121.23; Bituminous Paving, seal coating 40,000.00; J&L Machine, repairs 42.50; Watertown Wholesale, concessions 451.32; Castlewood Corner Market, supplies 83.43; Hamlin County Auditor, police contract 3250.00; Dakota Portable Toilets, port a pot 195.00; Creative Rewards, trophies, American Legion, flags 130.00; ITC Communications, utilities 147.07; Office Peeps, supplies 284.49; Popham Construction, street sweeping 6474.16; Schmucker, Paul, Nohr & Associates, engineer fees 1045.00; Castlewood Farmer's Elevator, spray 671.83; Hendrickson Heating & Cooling, repairs 260.00; Elite Signs & Graphix, tarp signage 294.00; Castlewood Building Supplies, supplies 119.60; Ottetail, utilities 2249.18; Prairie Lakes Wellness Center, swimming lessons 894.60; Estelline Coop, supplies 1114.23; Hamlin Co. Republican, publishing 400.86; Boyd Law Firm, professional fees, 306.00; Roy's Sport Shop, supplies 97.06; Jan Schiernbeck, books 66.52; Barnes & Noble, books 133.42; Fastenal, supplies 88.52; Pipe Masters, septic tanks, 415.00; Northwest Energy, natural gas 39.83; Demco, books 84.04; Lew's Fireworks, fireworks, 1500.00; US Foods, concessions 65.73; Electronic Federal Tax Payment, ss & wh 2274.43; H-D Electric, street lighting 19.18; Visa, concessions, 285.77; Main Street Checks, checks 123.69.

TOTAL GENERAL FUND DISBURSEMENTS: \$87,309.60.

BUSINESS DISTRICT FUND: Castle Arts, website maintenance, 520.00; Ruth Fodness, motel 150.81; Adam Rudebusch, motel 169.61; Sherwin DeKam, housing incentive 5,000.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$5840.42.

MUNICIPAL STREET FUND: Bituminous Paving, asphalt Garvin Drive & seal coating 115,639.24.

WATER FUND: Wages, 2803.22; Winwater, supplies 694.56; Hawkins, Inc., chemicals 720.10; Ottertail, utilities 166.98; Postmaster, postage 310.00; SD One Call, locates 28.35; Delta Dental, group ins. 42.10; SD Health Pool, group ins. 697.90; SD Retirement, retirement 431.52; Justin Ries, wages 138.52; Rural Development, payment 1237.00; Electronic Federal Tax Payment, ss & wh 875.15; Visa, postage 15.40; Department of Environment & Natural Resources, drinking water fee, 220.00.

TOTAL WATER FUND DISBURSEMENTS: \$8,379.90.

SEWER FUND: Dakota Pump, new pump & Repairs 11,914.50; Ottertail, utilities 237.61; Wells Fargo, quarterly payment 6490.99.

TOTAL SEWER FUND DISBURSEMENTS: \$18,643.10

GOLF FUND: Wages 2777.62; Chelsea Ruesink, wages 699.85; Rochelle Rudebusch, wages 285.35; Sheila Gerhold, wages 831.09; Traci Bass, wages 331.19; Erin Ruesink, wages 537.99; Kathryn Jurrens, wages 709.08; Brandon Benike, wages 791.68; Neil Dvorak, wages 475.65; James Janssen, wages 503.88; SD Health Pool, group ins. 583.98; SD Retirement, retirement 551.66; Doug's Service & Marine, repairs 3349.03; Dakota Tobacco, tobacco 353.15; Walt's Homestyle Foods, food 138.75; Castlewood Building Supplies, supplies 75.70; L.G. Everist, usga sand 198.30; A&D Graphics, signs 141.00; Sturdevant's repairs 95.33; Watertown Wholesale, supplies 392.49; Castlewood Locker, food 354.26; Estelline Coop, supplies 2797.15; Gerhold Brothers, mileage & Sand 435.27; Hamlin Co. Republican, publishing 103.00; ITC Communications, utilities 160.97; Ruth Fodness, food 96.56; Coca Cola, pop 145.00; Castlewood Corner Market, food & supplies 294.06; Electronic Federal Tax Payment, ss & wh 1866.22; TSYS Merchant Solution, credit card fees 315.48; Porter Distributing, beer 276.30; Ellwein Brothers, beer 946.05; Department of Revenue, sales tax 1544.84; VGM Financial, cart lease 420.30; Johnson Brothers, liquor 260.28; Visa, pop 339.13; US Foods, food 370.87; Republic National, liquor 483.61; H-D Electric, utilities 1007.15.

TOTAL GOLF FUND DISBURSEMENTS; \$26,039.17.

TOTAL DISBURSEMENTS, all foods: \$247,423.58.

Public Comments were held at this time. Matt & Angela Hunter were present to ask questions concerning the home occupation for Jacob Ruby. Their questions were answered to the best of our knowledge.

The report concerning committee meeting for the dumpground was postponed because Ryman Dockter had the information and was not present at the meeting.

Mayor's Report. The mayor stated he has had good reports on cleaning up the town. The September meeting falls on Labor Day so the City meeting will be held Tuesday, September 4th at 7:30 p.m. He also discussed the committee meeting because there had been mention of it being quorum. The research Mayor Ries has done he does not feel it is a quorum and wants to be open and honest about meetings. He asked the council to allow him to have the city attorney research the attorney general's opinions on

a quorum. Councilman Mullaney felt they should not spend the money to have the city attorney research but change the committees to two councilmen. Dahl motion to have the city attorney research and a second by Mullaney. Roll call vote. Aye: Dahl, Mullaney, Barker, Shepherd and Schmit. All in favor and motion passed.

Councilman Mullaney presented weekly and monthly rates on various campgrounds in the area. All campgrounds he contacted had water, sewer & electric on the campgrounds. No action was taken because the city's campground does not have water and sewer.

The home occupation for Jacob Ruby's Hutchinson Hydrographics which disassembles and assembles firearms was held. The finance officer contacted First District Association concerning this home occupation and they said this a conditional use/special exception or a home occupation - however state law does not allow the city to deny it. A motion by Dahl and seconded by Barker to approve the home occupation conditioned upon having a federal firearms license. All in favor and motion passed.

A moving permit for Greg Hentges for a new 12 x 20 storage shed was approved on a motion by Mullaney and seconded by Schmit with all members present voting aye and motion passed.

The first reading for Supplemental budget 18-4 for the Municipal Street Fund and the Golf Fund was approved on a motion by Dahl and seconded by Shepherd with all members present in favor and motion passed.

The wage of \$200 for Kyle Kooima to drive the swimming bus was presented and approved on a motion by Mullaney and seconded by Schmit. All in favor and motion passed.

Ruth Fodness, representing the Economic Development Corporation, presented the council with a new housing incentive application and a Business Grant Application for starting a new business. The grant available would be \$5,000. A motion by Mullaney and seconded by Barker to approve the applications. Mayor Ries asked the council if they would finance the purchase price and start up costs in the amount of \$150,000 for some individuals to purchase the Flinner's building. Councilmen Dahl and Shepherd felt it was too much money. No action was taken.

Resolution #18-4 which set forth a schedule of proposed violations of the Revised fine ordinance. The resolution was approved on a motion by Mullaney and seconded by Shepherd with all members voting aye and motion passed.

Discussion was held on mosquito spraying. Councilman Dahl feels we need to spray more. Councilman Barker feels we should apply for the grant next year. A verbal vote on whether the city should spray more for mosquitoes was held. Yes: Dahl. No: Mullaney, Schmit, Shepherd, Barker.

A motion by Mullaney and seconded by Barker to allow the Ship's Inn to transfer their liquor license to 804 4th Ave. N. for Spencer Mack's wedding on August 18th. All members in favor and motion passed.

A noise permit for Spencer Mack, August 18th until 2:00 a.m. at 804 4th Ave. N. was approved on a motion by Dahl and seconded by Barker. All in favor and motion passed.

A noise permit for the Castlewood Golf Course until 2:00 a.m. at the golf course was approved on a motion by Mullaney and seconded by Shepherd. All in favor and motion passed.

A request to light Roman Candles from the Legions float during the Castlewood Days parade was discussed. A motion by Mullaney and seconded by Schmit to deny the request because they felt it was a safety issued. All in favor and motion passed.

A request to close Main Street, from the Ship's Inn to 1st Ave. Friday night, August 10th from 9:00 p.m. to 1:00 a.m. was approved on a motion by Dahl and seconded by Schmit. All in favor and motion passed.

A letter from city attorney, Todd Boyd, that is being sent to the Brad Timmons bonding company was presented. The deficiencies on Oak Avenue that was done by the city engineers, Schmucker, Paul, Nohr and Associates was figured at \$146,000. The letter is advising the bonding company that City of Castlewood will be seeking reimbursement for that amount needed to correct the deficiencies.

Building permits for July were presented.

The Castlewood Days Committee requested two carts from the golf course to use during the celebration. The golf course has a tournament on Friday, a class reunion on Saturday and the course has been busy on Saturdays. The golf course carts are also very old and are not in the best mechanical shape. The council decided not to let them use any carts.

A motion by Shepherd and seconded by Schmit to approve the General Journal entries for July. All in favor and motion passed.

A motion by Schmit and seconded by Barker to enter into executive session at 9:05 p.m. to discuss personnel. Sheila Gerhold was asked to stay. A motion by Dahl and seconded by Barker to return to regular session at 9:24 p.m.

A motion by Shepherd and seconded Schmit to adjourn at 9:33 p.m.

Sheila Gerhold
Finance Officer