

Castlewood City Council
October 1, 2018

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Brian Ries, Heather Schmit, Jeff Dahl, Shawn Mullaney, Jeff Shepherd, Michelle Barker and Ryman Dockter. Also present: Sheila Gerhold, Rick Ries, Jeff McCormick, Jim and Peg Martz, Larry & Jeanette Bohls, Lowell & Wanda Laue, Don & Vicki Plagman, Lois Wiarda and Ruth Fodness.

The mayor called the meeting to order.

The agenda was presented for approval. A motion by Mullaney and seconded by Schmit to approve the agenda with all members present voting aye and motion passed.

The Pledge of Allegiance was led by Mayor Ries.

The minutes of September 4, 2018 were approved on a motion by Dahl and seconded by Shepherd with the addition of Paul Friske attending the September meeting. He was omitted as being in attendance. All in favor and motion passed.

The following bills were presented and ordered paid and also allow the finance officer to pay H-D Electric when the bill is received on a motion by Dockter and seconded by Mullaney with all members present voting aye and motion passed:

GENERAL FUND: Wages 300.13; Justin Ries, wages 138.52; H-D Electric, street lighting 19.18; Electronic Federal Tax Payment, ss & wh 72.68; Bass Sanitation, garbage haul 15.00; Brian Ries, cell phone 30.00; Ottetail, utilities 1947.32; First Premier Bank, library rent 150.00; Office Peeps, supplies 68.08; ITC, telephone 147.08; Northwest Energy, utilities 38.49; JP Cooke, Co., dog tags 166.90; Shopko, books 117.93; Titan Machinery, repairs 872.71; Estelline Coop, supplies 382.67; Pipe Masters, pump septic tank 265.00; Castlewood Corner Market, supplies 160.00; Hamlin Co. Auditor, police contract 3250.00; Popham Construction, street sweeping 300.00; Hamlin Co. Republican, publishing 195.82; Heiman Fire Equipment, inspect fire extinguishers, 52.50; Fastenal, supplies 144.13; Daktronics, repairs 639.00.
TOTAL GENERAL FUND DISBURSEMENTS: \$9,473.15.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees, 651.80.

WATER FUND: Wages 4833.44; Rural Development, payment 1237.00; Visa, postage 30.10; Electronic Federal Tax Payment, ss & wh 1450.65; SD Health Pool, group ins. 1395.80; Delta Dental, group ins. 82.40; AFLAC, group ins. 87.58; SD Retirement Systems, retirement 752.96; Ottetail, utilities 164.41; Department of Revenue, water testing 194.00; Rick Ries, cell phone 30.00; Postmaster, postage 427.00; Hawkins, Inc., supplies 1997.03; SD One Call, locates 12.60.
TOTAL WATER FUND DISBURSEMENTS: \$12,684.97.

SEWER FUND: Gerhold Brothers, supplies & repairs 709.92; Ottetail, utilities 158.71.
TOTAL SEWER FUND DISBURSEMENTS: \$868.63.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 270.23.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4,220.23.

GOLF FUND: Wages 2777.62; TSYS Merchant solutions, credit card fees 398.08; Porter Distributing, beer 79.50; Ellwein Brothers, beer 788.70; Department of Revenue, sales tax 1591.69; VGM Financial, cart lease

420.30; Johnson Brothers, liquor 368.92; National Republic, liquor 336.98; Visa, pop 222.29; Electronic Federal Tax Payment, ss & wh 1512.07; H-D Electric, utilities 786.41; Sheila Gerhold, wages 1288.89; Rochelle Rudebusch, wages 166.58; Erin Ruesink, wages 162.08; Neil Dvorak, wages 418.86; Jim Janssen, wages 649.35; Kathryn Jurrens, wages 540.25; Mary Ellen Black, wages 89.70; Chelsea Ruesink, wages 218.35; Traci Bass, wages 109.67; SD Retirement Systems, retirement 612.50; SD Health Pool, group ins. 583.98; Dakota Portable Toilets, port a pot, 195.00; Castlewood Elevator, supplies 149.71; ITC Communication, utilities 161.55; Estelline Coop, supplies 1262.75; Walt's Homestyle Foods, food 48.50; Watertown Wholesale, supplies 108.23; Zimco Supply, supplies 515.89; Coca Cola, pop 20.00; Doug Gerhold, mileage 68.12; Castlewood Locker, food 47.92; Castlewood Corner Market, food 68.29.
TOTAL GOLF FUND DISBURSEMENTS: \$16,768.73.

TOTAL DISBURSEMENTS, all funds: \$44,667.51.

PUBLIC COMMENTS

Lois Wiarda informed the council they are starting a steering committee to look at different projects for the community. They plan on working with the economic development and plan on doing a survey to get public input on what the people are interested in. Some of the items she mentioned were a multi-purpose building, football field, soccer field, wellness center, performing arts, event center. The Castlewood Education Foundation has some seed money from an alumni to get started. They would like someone from the council on the steering committee.

MAYORS REPORT

Justin Ries donated \$6,300 back to the city from the money he received for the use of his lift and grinding tree stumps.

The water pressure issue was discussed. Jeff McCormick, representing city engineers Schmucker, Paul, Nohr & Associates, discussed the preliminary study they did on the city's water pressure in Castlewood. The water pressures were noted on a city map. He didn't feel the city's water pressure was that low because most of Castlewood is 40 pounds and higher and they consider below 35 pounds to be low water pressure. Jim and Peg Martz, and Larry and Jeanette Bohls were present and stated their water pressure is at 32 pounds or lower. Jeff McCormick said there is a water study that costs approximately \$10,000 and the state would pay 80% if the city applied for the grant. A motion by Dahl and seconded by Dockter to apply for the grant and do the water study. All in favor and motion passed.

An agreement from American Engineering Testing, Inc. was presented for the mayor to sign. The agreement is for the company to come and take core samples of Oak Avenue to find out why the cement is not holding up. A motion by Dockter and seconded by Dahl to allow Mayor Ries to enter into the agreement with American Engineering Testing, Inc. All in favor and motion passed.

The 2nd reading for the 2019 Appropriation Ordinance #18-5 was approved on a motion by Barker and seconded by Mullaney with all members present voting aye and motion passed.

Ruth Fodness, representing the Economic Development Board, discussed a loan for Don and Vicki Plagman. The city approved a loan in February for new freezers in the amount of \$16,000. This money had not been disbursed and the Plagmans are now in need of \$22,000 to replace those freezers. They are also asking for an additional \$68,000 for the following items: additional inventory, outdoor walk in freezer, scale, wrapper and slicer, air conditioning, meat case and produce case. They would like the \$68,000 on a line of credit type loan with only paying interest for the first year. After the line of credit is done the loan would be put on a note for 84 months at 4.5% interest. A motion by Dahl and seconded by Barker to approve the \$22,000 loan for 5

years at 4.5% interest and the \$68,000 paying interest only the first year and put the note on 84 months at 4.5% interest. All members present in favor and motion passed.

A new home incentive for Billy Davis was presented. The Economic Development Boards decision was to approve the grant for \$5,000 after the home is hooked to city utilities. A motion by Dahl and seconded by Mullaney to approve the grant with all members present in favor and motion passed.

Building Permits for September were Bill Ruby for the moving in of a home.

A water and sewer application for Bill Ruby was presented. A motion by Dahl and seconded by Shepherd to approve the water and sewer applications. All in favor and motion passed.

A letter from Brad Timmons' attorney stating they would like the retainage paid to Timmons Construction. City attorney Todd Boyd sent a letter to Timmons stating the city was going to keep the retainage until after the core sampling was done for Oak Avenue.

The first reading of Supplemental Budget #18-6 was held. A motion by Dahl and seconded by Schmit to approve the first reading. All in favor. Second reading will be held November 5, 2018.

COMMITTEE REPORTS

Water Committee - Discussed the poor water pressure issue.

Finance Committee - Discussed the use of Kelly's Tree Service lift for baseball field lights. Justin Ries stated he would charge \$200 every time the city uses his lift. The city would be responsible for insurance and transportation for the lift. A contract is being drawn up for the city council to approve.

Dumpground Committee - They discussed commercial businesses paying to haul trees to the dump. Jeff Dahl stated that if the trees come from town they shouldn't have to get charged. The finance officer is to contact the city attorney to see if an ordinance needs to be drawn up.

A motion by Mullaney and seconded by Shepherd to approve Bob Bruinsma as a volunteer at the Castlewood Golf Course. All in favor and motion passed.

Recreation reports were presented to the city council for the 2018 season.

A pet report was presented to the city council. The city has 94 licensed dogs and 7 licensed cats. We have approximately 36 unlicensed dogs and 8 unlicensed cats. If the dogs or cats not licensed are caught running at large the owner will be fined \$90 for running at large and \$90 for unlicensed animal.

The quarterly Investment Report was approved on a motion by Schmit and seconded by Shepherd with all members present in favor and motion passed.

The general journal entries for September were presented. A motion by Shepherd and seconded by Schmit to approve the general journal entries. All in favor and motion passed.

A motion by Schmit and seconded by Dockter to adjourn. The meeting adjourned at 8:48 p.m.

Sheila Gerhold
Finance Officer