

Castlewood City Council
November 5, 2018

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Ryman Dockter, Heather Schmit, Mayor Brian Ries, Shawn Mullaney, Jeff Dahl, Jeff Shepherd and Michelle Barker. Also present: Mike McHugh, Sheila Gerhold, Rick Ries, Jerry and Robbin Gerberding, Lowell and Wanda Laue and LeeAnne Dufek.

The mayor called the meeting to order.

Mayor Ries led the Pledge of Allegiance.

A motion by Dockter and seconded by Shepherd to approve the agenda was presented with all members present voting aye and motion passed.

A motion by Shepherd and seconded by Schmit to approve the minutes from October 1, 2018 with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dockter and seconded by Barker with all members present voting aye and motion passed:

GENERAL FUND: Wages 300.14; Richard Ries, quarterly comp time, 1298.76; SD Retirement Systems, retirement 197.86; Rick Ries, cell phone 30.00; Brian Ries, cell phone 30.00; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Northern Truck, repairs 1802.28; Janice Schiernbeck, books 75.52; Hamlin Co. Republican, publishing 241.83; ITC Communications, utilities 146.50; Titan Machinery, supplies 36.05; Hamlin County Auditor, police contract 3250.00; Estelline Coop, supplies 222.94; Colonial Research Chemical Co., supplies 373.45; Ottertail, utilities 1945.14; Northwest Energy, utilities 41.50; JW Roll Off Service, clean up days 1090.12; Menard's, supplies 151.53; Estelline Coop, supplies 505.47; Popham Construction, sweep streets 150.00; Castlewood Elevator, supplies 61.99; Electronic Federal Tax Payment, ss & wh 426.99; H-D Electric, utilities 19.18.

TOTAL GENERAL FUND DISBURSEMENTS: \$12,562.25.

BUSINESS DISTRICT FUND: Castle Arts, website maintenance 260.00; Boyd Law Firm, professional fees 360.00; Billy Davis, new home incentive 5000.00.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$5620.00.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 468.00.

WATER FUND: Wages 4833.44; Electronic Federal Tax Payment, ss & wh 1465.95; Rural Development 1237.00; Visa, supplies 7.50; AFLAC, group ins. 87.58; Delta Dental, group ins. 82.40; SD Health Pool, group ins. 1395.80; SD Retirement Systems, retirement 752.96; Ottertail, utilities 87.67; SD One Call, locates 10.50; Winwater, supplies 408.96; Department of Revenue, water testing 28.00; Dakota Supply Group, supplies 121.96; Mueller Systems, annual tech support 787.50; Patty Rowe, meter deposit refund 100.00; Ruby Oligmueller, meter deposit refund, 100.00.

TOTAL WATER FUND DISBURSEMENTS: \$11,507.22.

SEWER FUND: MVTL Laboratories, ground water testing 1445.00; Ottertail, utilities 157.23; Wells Fargo, quarterly payment 6490.99.

TOTAL SEWER FUND DISBURSEMENTS: \$8093.22.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 269.31.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4219.31.

GOLF FUND: Wages 2777.62; Jim Janssen, wages 124.67; Mary Ellen Black, wages 38.45; Sheila Gerhold, wages 122.08; Neil Dvorak, wages 106.49; TSYS Merchant Solutions, credit card fees 224.01; Johnson Brothers, liquor 67.51; Republic National, liquor 112.25; H-D Electric, utilities 706.60; Electronic Federal Tax Payment, ss & wh 883.35; Visa, pop 54.03; Department of Revenue, sales tax 878.06; SD Health Pool, group ins. 583.98; SD Retirement Systems, retirement 441.32; Hamlin County Conservation District, supplies 48.00; Bass Sanitation, garbage haul 210.00; ITC Communications, utilities 161.48; Doug's Service & Marine, plugger rental 534.24; Dakota Portable Toilets, port a pot 243.75; Zimco Supply, supplies 155.00; L.G. Everist, sand 214.26; Kelly's Tree Service, grind stumps 300.00; Doug Gerhold, mileage 57.12; Stan Houston Company, compressor rental 202.00; Estelline Coop, supplies 147.31.
TOTAL GOLF FUND DISBURSEMENTS: \$9393.58.

TOTAL DISBURSEMENTS, all funds: \$51,863.58.

Public Comments: Mike McHugh running for House Representative #2 was present to introduce himself to the council.

The second reading for Supplemental Budget 18-6 was approved on a motion by Dockter and seconded by Dahl with all members present voting aye and motion passed.

The first reading for Supplemental Budget 18-7 was approved on a motion by Mullaney and seconded by Shepherd with all members present in favor and motion passed. The second reading will be held December 3rd, 2018.

There were no building permits for October 2018.

The group health insurance for the employees does not have an increase for the next year.

The Economic Development received a request from Wanda and Lowell Laue for a new home incentive on their duplex that was built in 2017. The development board recommended denying the request because the incentive was not in place at the time of them building. A motion by Dockter and seconded by Mullaney to deny the new home incentive for the Laue's. All in favor and motion passed.

A letter from Maguire Iron on the inspection done in July of 2017 was presented to the council. Maquire Iron's recommendations are Interior Painting in the 2-3 years at a cost of \$38,000; Exterior Painting in the next 3-5 years at a cost of \$40,000; Sanitary upgrades \$3500; Safety upgrades \$8500. The last time the water tower was painted inside and outside was 2002. No action was taken at this time.

Liquor licenses for the Ship's Inn-on & off sale; and Castlewood Community Golf Course-on sale was presented. A motion by Dahl and seconded by Dockter to approve the liquor licenses with all members present in favor and motion passed.

A plat of Popham Addition for Brad and Tamara Popham was presented for approval. A motion by Dahl and seconded by Schmit with all members present voting aye to approve the following Resolution 18-6:

Be it resolved by the City Council of Castlewood, South Dakota, having viewed this plat and having received a recommendation from the Castlewood City Plan Commission does hereby approve this plat entitled: Popham Addition to the City of Castlewood, Hamlin County, South Dakota and the City Finance Officer is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. The above foregoing resolution was duly passed and adopted. Dated at Castlewood, South Dakota this 5th day of November, 201 A.D.

Brian Ries, Mayor

ATTEST: Sheila Gerhold, City Finance Officer

A plat of Lot 1A, Country View Subdivision from Jerald and Robbin Gerberding was presented for approval. A motion by Mullaney and seconded by Dahl with all members present voting aye to approve the following Resolution 18-5:

Be it resolved by the City Council of Castlewood, South Dakota, having viewed this plat and having received a recommendation from the Castlewood City Plan Commission does hereby approve this plat entitled: Lot 1A, Country View Subdivision in the Municipality of Castlewood, South Dakota, and the City Finance Officer is hereby directed to endorse on such plat a copy of this resolution and certify the same thereon. The above foregoing resolution was duly passed and adopted. Dated at Castlewood, South Dakota, this 5th day of November, 2018 A.D.

Brian Ries, Mayor

ATTEST: Sheila Gerhold, City Finance Officer

The City is applying for a grant to do the water study. The city needed to register with the federal System Award Management and appoint an administrator. A motion by Dockter and seconded by Barker to appoint Sheila Gerhold, Finance Officer to be the SAM Administrator for the City. All in favor and motion passed.

The grant application for the water study was presented for approval. A motion by Dahl and seconded by Dockter to allow Mayor Brian Ries sign the grant application for the water study. All in favor and motion passed.

The Castlewood School asked the golf course to have their Christmas Party December 15, 2018. A motion by Schmit and seconded by Barker to approve the party. All in favor and motion passed.

Discussion was held on a contract with Kelly's Tree Service for the use of the lift. He would like \$200 per time the lift is used. A motion by Dahl and seconded by Schmit to approve the fee for the use of the lift. All in favor and motion passed.

The general journal entries for October were presented. A motion by Schmit and seconded by Shepherd to approve the general journal entries with all members present in favor and motion passed.

A motion by Barker and seconded by Schmit to adjourn. The meeting adjourned at 8:12 with all members in favor and motion passed.

Sheila Gerhold
Finance Officer