

**Castlewood City Council
December 3, 2018**

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Brian Ries, Jeff Shepherd, Ryman Dockter, Michelle Barker, Heather Schmit, Jeff Dahl and Shawn Mullaney. Also present: Sheila Gerhold, Rick Ries and Jon Turbak.

The meeting was called to order by the mayor.

The agenda was approved on a motion by Mullaney and seconded by Schmit with all members present voting aye and motion passed.

The Pledge of Allegiance was led by Mayor Brian Ries.

The minutes of November 5th were approved on a motion by Barker and seconded by Shepherd with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Schmit and seconded by Dockter with all members present voting aye:

GENERAL FUND: Wages 300.14; Electronic Federal Tax Payment, ss & wh 49.72; Visa, supplies 35.11; H-D Electric, street lighting 19.18; Northwest Energy, utilities 218.44; Hamlin Co. Republican, publishing 103.46; ITC Communications, telephone 146.85; Ottertail, utilities 2504.88; Richard Ries, cell phone 30.00; Brian Ries, cell phone 30.00; Hamlin County Auditor, police contract 3250.00; Castlewood Corner Market, supplies 18.44; Postmaster, postage 310.00; Menard's, supplies 94.73; Bass Sanitation, garbage haul 15.00; First Premier Bank, rent 150.00; Janice Schiernbeck, books 130.81; Barnes & Noble, books 11.16.

TOTAL GENERAL FUND DISBURSEMENTS: \$7417.92.

BUSINESS DISTRICT FUND: Jim McElhaney, new home incentive, 5000.00; Tayt Alexander, new home incentive 5,000.00; Boyd Law Firm, professional fees, 336.00; Laureen Klapka, santa day posters, 44.38.
TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$10,380.38.

WATER FUND: Wages 2030.22; Rural Development, payment 1237.00; Electronic Federal Tax Payment, ss & wh 598.45; Visa, postage 15.00; SD Health Pool, group ins. 697.90; AFLAC, group ins. 87.58; SD Retirement Systems, retirement, 321.44; Delta Dental, group ins. 41.20; SD One Call, locates 7.35; Hamlin Co. Republican, supplies 41.25; Ottertail, utilities 200.68; SD Department of Health, water testing 56.00.

TOTAL WATER FUND DISBURSEMENTS: \$5334.07.

SEWER FUND: Wages 2803.22; Electronic Federal Tax Payment, ss & wh 867.50; Justin Ries, wages 92.35; SD Health Pool, group ins. 697.90; Delta Dental, group ins. 41.20; SD Retirement, retirement 431.52; Ottertail, utilities 252.97.

TOTAL SEWER FUND DISBURSEMENTS: \$5186.66.

SOLID WASTE FUND: Bass Sanitation, excess garbage 2582.00; Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 268.31.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$6800.31.

GOLF FUND: Wages 2777.62; Electronic Federal Tax Payment, ss & wh 817.05; H-D Electric, utilities 382.94; SD Retirement Systems, retirement 424.36; SD Health Pool, group ins. 583.98; SD Department of Health, food service license 170.00; Sturdevant's, repairs 33.45; Pipe Masters, septic tank 115.00; TSYS Merchant Solutions, credit card fees 93.23; Department of Revenue, sales tax 79.36.
TOTAL GOLF FUND DISBURSEMENTS: \$5476.99.

TOTAL DISBURSEMENTS, all funds \$40,596.33.

No one appeared for the public comments.

Mayor Ries reported on the structures that are left to be repaired from the hail storm. Mayor Ries also discussed a public comments policy they should consider implementing. He is going to contact other cities to review their public comments policy.

The second reading for Supplemental Budget 18-7 was held. A motion by Mullaney and seconded by Dahl to approve the second reading of the supplemental budget with all members present in favor and motion passed.

Jon Turbak, representing Clark Engineering, gave the city council a presentation on the new signage project for Castlewood. All signs will be replaced in the City of Castlewood. This project is funded by the SD Department of Transportation and is a joint effort with Hamlin County and Clark Engineering. This project is going to be done in 2020.

New building permits for November were a new home for Chase West.

The term on the Economic Development board of Alisha Nielsen will expire. Mayor Ries stated that Alisha would like to continue to be on the board. A motion by Dahl and seconded by Dockter to appoint Alisha Nielsen to the Economic Development Board for a 3 year term. All members present in favor and motion passed.

The finance officer presented the agreement between the city and school for a joint election. A motion by Mullaney and seconded by Dahl to allow the mayor to sign the agreement for the city/school election. All in favor and motion passed.

The general journal entries for November were presented and approved on a motion by Dockter and seconded by Schmit with all members present in favor and motion passed.

A motion by Mullaney and seconded by Shepherd to adjourn. The meeting adjourned at 7:55 p.m.

Sheila Gerhold
Finance Officer