

Castlewood City Council
March 4, 2019

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Mayor Brian Ries, Ryman Dockter, Heather Schmit, Shawn Mullaney, Jeff Dahl, Michelle Barker and Jeff Shepherd. Also present: Sheila Gerhold, Rick Ries, Jeff McCormick, Tom & Jeanne Pramann, Amelia Foster, Jon Turbak, Patti Foster, LeeAnne Dufek and Todd Boyd.

The meeting was called to order by the mayor.

A motion by Mullaney and seconded by Schmit to approve the agenda with the advertising in the Lake Poinsett Directory added to agenda. All members in favor and motion passed.

The Pledge of Allegiance was led by Mayor Brian Ries.

The minutes of February 4th, 2019, were approved on a motion by Shepherd and seconded by Schmit with all members present in favor and motion passed.

The following bills were presented and ordered paid on a motion by Dockter and seconded by Barker with all members present in favor and motion passed;
GENERAL FUND: 5407.91; Justin Ries, wages 353.24; SD Health Pool, group ins. 1395.80; AFLAC, group ins. 87.58; Delta Dental, group ins. 82.40; SD Retirement Systems, retirement 777.60; Brian Ries, cell phone 30.00; Richard Ries, cell phone & mileage 153.17; Hamlin Co. Republican, publishing 133.91; ITC Communications, utilities 294.46; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Hamlin County Auditor, police contract 3250.00; Northwest Energy, utilities 660.79; Hamlin Highway Department, sand-salt 580.61; American Legion, flags 140.00; Mac's Blue Tarp Financial, supplies 113.19; Titan Machinery, repairs 90.00; Estelline Coop, supplies 845.22; Menard's, supplies 23.72; Lonny's Service, repairs 124.65; Service Master, clean carpets 138.00; Barnes & Noble, books 67.18; Janice Schiernbeck, books 50.69; H-D Electric, utilities 19.18; SD Retirement, retirement 50.40; Electronic Federal Tax Payment, ss & wh 1520.12.
TOTAL GENERAL FUND DISBURSEMENTS: \$16,554.82

BUSINESS DISTRICT FUND: Chelly Lewandowski, loan proceeds & business grant 27,000.00; Grow Castlewood, donation 3000.00.
TOTAL BUSINESS DISTRICT FUND DISBURSMENTS: \$30,000.00

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 1229.20.

WATER FUND: Rural Development, payment 1237.00; Visa, postage 8.78; P3 Electric, repairs 255.00; SD Public Health Lab, water testing 28.00; Elite Drain & Sewer, open frozen water line 335.50.
TOTAL WATER FUND DISBURSEMENTS: \$1864.28.

SEWER FUND: Pipe Masters, clean sewer line 433.50.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 265.61.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4215.61.

GOLF FUND: TSYS Merchant Solutions, credit card fee 29.99; H-D Electric, utilities 473.63; SD Health Pool, group ins. 583.98; Kelly's Tree Service, tree removal 200.00; Service Master, clean carpets 362.70. TOTAL GOLF FUND DISBURSEMENTS: \$1650.30.

TOTAL DISBURSEMENTS, all funds \$55,947.71.

Public Comments: No one appeared for public comments.

Mayor's report: The Hamlin County Sheriff's Office invited the council to attend Angela Kenecke and Melanie Weiss discuss the opioid crisis on March 28th at 6:00 p.m. The mayor also updated the council on the upcoming election. Heather Schmit will be the councilwoman for Ward 2 with no opposition; Jeanette Bohls will be the councilwoman for Ward 1 with no opposition and there will be an election for Ward 3 between Michelle Barker and Jenny Olson.

Building Permits. None issued for February.

The finance officer asked for a correction to the minutes of October 1, 2018. A transfer of the contingency fund to the finance fund in the amount of \$1000 was approved on a motion by Schmit and seconded by Shepherd. A motion by Barker and seconded by Dahl to approved the correction to the October 1, 2018 minutes with all members present voting aye and motion passed.

Amelia Foster was present to inform the council the inspection was done and a load bearing wall needs to be repaired. The appraisal came in at \$80,000 which is the purchase price of the building. A motion by Dahl and seconded by Dockter to approve a loan for \$127,800 at 4 ½% interest with a 15-year amortization with a 10-year balloon payment. All members present in favor and motion passed.

Tom Nealon, First Planning District, did not attend the meeting to discuss the Hamlin County Pre-disaster Mitigation.

Jon Turbak, representing Clark Engineering, was present to discuss the new signage for the City of Castlewood. He presented maps which were reviewed and discussion followed.

Wayne TeKrony applied for a moving permit. He is replacing the mobile home at 104 E. Pleasant Street with a new 2019 16 x 76 mobile home. A motion by Dahl and seconded by Schmit to approve the moving permit. All in favor and motion passed.

The following is a list of election workers presented for approval. Terra Ching, Judy Schmit, Roxanne Bass, Mary Bohls, Gayle Hulscher, Donna Holman, Kathy Pommer, Jan Schiernbeck and Wanda Laue. A motion by Mullaney and seconded by Shepherd to approve the list of election workers. All members present in favor and motion passed.

The City's equalization meeting is scheduled for March 18, 2019, at 7:00 p.m.

Jeff McCormick, representing SPN & Associates engineering, to discuss Oak Avenue. He discussed the concrete, subgrade issues and the textile fabric on Oak Avenue. SPN does not want to replace cracked panels until they figure out what the issue is. He said SPN is willing to pay American Engineering Testing to do the second testing. No action was taken.

A motion by Dahl and seconded by Shepherd to go into executive session at 8:10 p.m. to consult the city attorney pursuant to SDCL 1-25-2 (3). Sheila Gerhold was asked to stay. All in favor and motion passed.

A motion by Schmit and seconded by Dahl to return to regular session at 8:55 p.m.

A motion by Dahl and seconded by Schmit to have the city attorney send letters to Timmons Construction and SPN & Associates regarding the status of Oak Avenue. All in favor and motion passed.

A motion by Shepherd and seconded by Dockter to authorize American Engineering Testing to do the second testing up to \$4000. All in favor and motion passed.

The city is scheduled for an audit for the years 2017 and 2018. The finance officer is to obtain quotes and any action is tabled until March 18, 2019.

A motion by Schmit and seconded by Dockter to approve the February General Journal entries. All in favor and motion passed.

Discussion was held on advertising in the Lake Poinsett Edition. The advertising for the city is \$400 and the advertising for the Golf Course is \$200. A motion by Shepherd and seconded by Dahl to approve the advertising. All in favor and motion passed.

A motion by Mullaney and seconded by Barker to adjourn. The meeting adjourned at 9:03 p.m. with all members present in favor and motion passed.

Sheila Gerhold
Finance Officer