

Castlewood City Council

July 1, 2019

The Castlewood City Council met in regular session on the above date at 7:30 p.m. with the following members present: Ryman Dockter, Jeanette Bohls, Jenny Olson, Heather Schmit, Mayor Brian Ries, Jeff Dahl and Shawn Mullaney. Also present: Rick Ries, Sheila Gerhold, Dan Haug, Alisha Nielsen, Breanna Beebe, Traci Bass, Chris Lather, Josie Koopman, LeeAnne Dufek and Bridget Bury.

The meeting was called to order by the mayor.

The agenda was presented for approval with the following items added: VFW Tourney, Discussion on Grow Castlewood and Snow Plow Update. A motion by Schmit and seconded by Dockter to approve the agenda with the items added with all members present in favor and motion passed.

The Pledge of Allegiance was led by the mayor.

The minutes of June 3rd, 2019 were approved on a motion by Dahl and seconded by Dockter with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dockter and seconded by Bohls with all members present voting aye. The finance officer was directed to pay H-D Electric when the bills are received.

GENERAL FUND: Wages 5407.91; Neda Ries, wages 439.81; Tristan Nielsen, wages 331.31; Darah DeKam, wages 113.59; Layce Kooima, wages 56.80; Brianna Zimny, wages 130.26; SD Health Pool, group ins. 1395.80; SD Retirement Systems, retirement 777.60; Delta Dental, group ins. 82.40; AFLAC, group ins. 87.58; Bass Sanitation, garbage haul 15.00; Brian Ries, cell phone 30.00; First Premier Bank, rent 150.00; Hamlin County Auditor, police contract 3250.00; Northwest Energy, utilities 77.54; Menard's, supplies 134.40; Dakota Portables, port a pot 195.00; Sheila Gerhold, mileage & meals 269.08; Mack Concrete & Hauling, hauling snow plow 1431.00; Gerhold Brothers, repairs to brown shed 3257.88; Electric Motors & Moore, fix siren 503.00; Barnes & Noble, books 231.99; Watertown Wholesale, concession supplies 446.47; Titan Machinery, repairs 135.50; Ottertail, utilities 2356.19; Hamlin Building Center, supplies 101.98; Nutrien Ag Solutions, mosquito spray 1314.00; ITC Communications, utilities 297.94; Hamlin Co. Republican, publishing 353.37; A&D Graphics, Mick Kirwan t-shirts 722.50; Popham Construction, sweep streets 2450.00; Estelline Coop, supplies 401.83; Leslie Tvedt, recreation supplies 85.18; Castlewood Corner Market, supplies 36.71; Cory Akin, recreation supplies 234.27; Vicki Strait, wages 646.45; Electronic Federal Tax Payment, ss & wh 1746.24; Visa, supplies 123.28; US Foods, supplies 61.43; SDML, budget training 25.00; H-D Electric, street lighting 19.18.

TOTAL GENERAL FUND DISBURSEMENT: \$29,925.47.

BUSINESS DISTRICT FUND: Boyd Law Firm, services & fees 2466.64; Chad and Angela Ries, new housing incentive 5,000.00; Shawn Beck, new business grant 5,000.00; Citizen's State Bank, purchase Ship's Inn \$140,254.36.

TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$152,721.00.

MUNICIPAL STREET FUND: Boyd Law Firm, services & fees 851.20; American Engineering Testing, bore samples 3960.00.

TOTAL MUNICIPAL STREET FUND DISBURSEMENTS: \$4811.20.

WATER FUND: Visa, postage 113.21; Rural Development, payment 1237.00; SD Health Laboratory, water testing 641.00; SD Department of Environment, drinking water fee 220.00; Winsupply, repairs 19.31; Richard Ries, cell phone 30.00; Hamlin Co. Republican, utility billings 621.13; Elizabeth Helberg, meter deposit refund 17.49; Ottertail, utilities 208.96; SD One Call, locates 25.20.

TOTAL WATER FUND DISBURSEMENTS: \$3133.30.

SEWER FUND: Justin Ries, wages 110.82; Pipe Masters, clean sewer lines 1167.50; Ottertail, utilities 506.26; ITC Communications, utilities 127.91; Estelline Coop, supplies 632.54; MVTL Laboratories, ground water testing 1475.00; Electronic Federal Tax Payment, ss & wh, 18.36.
TOTAL SEWER FUND DISBURSEMENTS: \$4038.39.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 270.51.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4220.51.

GOLF FUND: Wages 4408.66; Mary Ellen Black, wages 228.11; Neil Dvorak, wages 475.14; Paige Olson, wages 107.47; Brandi Schiefelben, wages 144.76; Daryl DeKam, wages 94.66; Erin Ruesink, wages 718.02; Chelsea Ruesink, wages 659.17; Jim Janssen, wages 642.53; Rochelle Rudebusch, wages 281.67; SD Retirement Systems, retirement 491.72; SD Health Pool, group ins. 583.98; Public Opinion, advertising 40.60; Rochelle Rudebusch, food 26.16; Zimco Supply, supplies 2441.88; Dakota Tobacco, tobacco 472.41; Watertown, Wholesale, supplies 432.15; Coca Cola, pop 65.00; Nivel Parts, repairs 47.50; Estelline Coop, supplies 1485.41; Brookings Register, advertising 100.00; Doug's Service & Marine, repairs 197.20; ITC Communications, utilities 323.89; Bass Sanitation, garbage haul 210.00; Castlewood Locker, food 624.45; Castlewood Corner Market, food 392.06; Dakota Portable Toilets, port a pot 195.00; Electronic Federal Tax Payment, ss & wh 1846.82; Visa, pop & supplies 351.61; Department of Revenue, sales tax 1361.21; TSYS Merchant Solutions, credit card fees 408.16; Ellwein Brothers, beer 1243.35; Johnson Brothers, liquor 25.25; Porter Distributing, beer 639.30; VGM Financial, cart lease 840.60; Republic National, liquor 185.60; US Foods, food 207.98; H-D Electric, utilities 766.21.
TOTAL GOLF FUND DISBURSEMENTS: \$23,765.69.

TOTAL DISBURSEMENTS, all funds: \$222,615.56.

Public Comments: Dan Haug addressed the council concerning there not being any fireworks on July 3rd. He stated that they had ballgames and fireworks for 23 years and the night is about fireworks. LeeAnne Dufek expressed her concern of there not being any fireworks and she was disappointed that no one told them there weren't going to be any fireworks.

Mayor's report. The Mayor reminded the City Council of the upcoming elected officials training to be held on July 17th. No Council Members indicated they plan to attend. The mayor is planning on attending the elected officials training on July 17, 2019 in Pierre, SD.

Finance Officer's report. Calls were made on the old siren and also to Blue Valley Public Safety to obtain prices and information on a new siren. The Gov.Net.Pay credit card system is available on the city website under city hall. Papers were filled out for the damage assessment from the spring flooding and there is a meeting in Hayti with FEMA on July 11, 2019. The dog and cat clinic was held on 6/29/19. The closing for the Ship's Inn was held on July 1, 2019.

Building permits for June were Jason Julius, fence; and Brooke Campbell, fence. A moving permit for Casey Eidson was approved on a motion by Mullaney and seconded by Schmit for a 12 x 20 utility shed. All in favor and motion passed.

A motion by Dahl and seconded by Schmit to rescind the fireworks motion that was made at the June 3rd, 2019 meeting. All in favor and motion passed

A motion by Bohls and seconded by Dahl to spend \$1500 on over the counter fireworks and fireworks will only be discharged on July 3rd. All in favor and motion passed.

Discussion was held on the new siren. The siren needs to be relocated to apply for the grant. The finance officer is to do some more checking and report at the next city council meeting.

The first reading was held on the Ordinance 19-1 to rezone Lot 1, Block 29 from Highway Commercial to R1 Residential owned by Lonny Junker. A motion by Mullaney and seconded by Dockter to approve the first reading. All in favor and motion passed. The 2nd reading will be held August 5th, 2019.

A quote for chip sealing was presented. 24,911 square yards at \$1.97 for a total of \$49,074.00 was received from Bituminous Paving. A motion by Bohls and seconded Dockter to approve the quote and proceed with the chip sealing. All in favor and motion passed.

Chris Lather was present to discuss several projects they are looking at for the baseball field. The fair poles and dugouts need to be painted. Jeff Dahl stated he would donate the paint for this project. The baseball field needs agriline at an approximate cost of \$1200 and they also need clay at an approximate cost of \$700. They need to fix the pitcher's mound and put in sod. They are purchasing a tarp for home plate at an approximate cost of \$1300-\$1400 which will be paid for with the money taken in from the banner sales. Their plan with the Mick Kirwan Red Eye tournament is to eventually update the batting cage. A motion by Dahl and seconded by Olson to purchase the agriline and clay for the baseball field. All in favor and motion passed.

The city's sidewalk ordinance was reviewed. The finance officer is supposed to see if the Municipal Street Fund can be used for sidewalks. She is also supposed to check and see if there are any grants available for sidewalks. Discussion was held on sidewalks for 2nd Avenue or even widening the street for sidewalk and bike path. No action was taken.

Discussion was held on the business directory on the city website. It has been updated with a few updates that still need to be done. Discussion was also held on putting some of the city ordinances on the website.

A bid from Burchatz Construction for Warrior Road was received in the amount of \$13,830.00. A motion by Dockter and seconded by Schmit to approve the bid with all members present voting aye and motion passed.

The Castlewood Days Committee requested a noise permit and dance permit for the street dance scheduled for August 10, 2019. Discussion was held on port a pots for the 3 days event. A motion by Dockter and seconded by Dahl to approve the permits with all members present and motion passed.

The Castlewood Days Committee requested a \$1000 donation to help pay for the kids inflatables. A motion by Dockter and seconded by Olson to approve the request. Roll call vote. Aye: Dockter, Dahl, Olson. Nay: Mullaney, Schmit, Bohls. The mayor broke the tie with an aye vote. Motion passed.

Water study update. The engineers would like to address the council with the update which will take approximately an hour. A motion by Mullaney and seconded by Bohls to start the city meeting August 5th, 2019 at 6:30 to receive the water study update. All in favor and motion passed.

A noise permit for the Ship's Inn for August 9th and 10th was approved on a motion by Mullaney and seconded by Schmit with all members present in favor and motion passed.

A request to hold the Tractor Pull scheduled for August 10, 2019 on city property was made. A motion by Dahl and seconded by Bohls to approve the request with all members present in favor and motion passed.

The city was awarded \$1581 from the mosquito grant. The mayor asked the council if we keep spraying after the grant money is gone. It costs approximately \$200 each time you spray. The council felt that could be discussed at the next council meeting in August because there is enough spray until then.

An on and off sale liquor license for Tables, LLC was presented for approval. A motion by Dockter and seconded by Dahl to approve the liquor licenses and allow the mayor to enter into the operating agreement with Tables, LLC. All in favor and motion passed.

The transfer of the Ship's Inn on and off sale liquor licenses will be transferred to Shawn Beck, new owner of the Ship's Inn. A motion by Dahl and seconded by Olson to approve the transfer and allow the mayor to enter into the operating agreement with Ship's Inn. All in favor and motion passed.

Discussion was held on the batting cage sign. The sign is done and needs to be picked up and hung up.

Discussion was held on public nuisances. There are several trees that need to be trimmed that are hanging over the city streets which affects the snow plow. Mayor Ries would like a letter sent to Lowell Laue and Jim McElhaney and ask what their long term plan is for the foundations that are done on their property with no building being erected. Their original building permits have expired.

Brianna Zimny is a concession stand employee and is getting paid minimum wage. A motion by Dahl and seconded by Schmit to approve the employee with all members present in favor and motion passed.

Daryl DeKam is a golf course employee and is getting paid \$10.00 per hour. A motion by Bohls and seconded by Schmit to approve the employee. All members present in favor and motion passed.

Snow Plow update. There are a few repairs that need to be done which could result in bills ranging from \$8000-\$11,000. The council approved \$35,000 to purchase the snow plow and the city purchased it for \$19,551.00.

The Grow Castlewood football field was discussed. The council feels that parking is going to be an issue. They are looking at putting the football field where the tractor pull is held which would result in closing the road that goes east of the baseball field down to the softball fields. There was also discussion about putting the football field east of the campground. The finance officer is to call and see if there are any stipulations attached to the SD Department of Transportation grant we received for Oak Avenue as that portion is zoned for an Industrial Park.

Discussion was held on the VFW Tournament scheduled for July 12-13th and also the league tournament being held July 19th-29th. There were several vehicles parked on both sides of Elm Avenue which made it difficult for vehicles to get through. A request was made to see if Elm Avenue could be closed down for the tournament. The council felt they should see if they can get no parking signs from the county to put up instead of closing the road.

Next agenda items: Billy Davis, Campground registration, website and changing the city meeting time.

A motion by Dockter and seconded by Schmit to approve the June general journal entries with all members present in favor and motion passed.

A motion by Mullaney and seconded by Dahl to adjourn. The meeting adjourned at 9:35 p.m.

Sheila Gerhold
Finance Officer