

Castlewood City Council
August 5, 2019

The Castlewood City Council met in regular session on the above date at 6:30 p.m. with the following members present: Mayor Brian Ries, Shawn Mullaney, Jeff Dahl, Heather Schmit, Jenny Olson, Jeanette Bohls and Ryman Dockter. Also present: Sheila Gerhold, Rick Ries, Jeff McCormick, Camden Hofer, Jim and Peggy Martz, Michelle Barker, LeeAnne Dufek, Clint Davis, Terry Drew, Jim McElhaney, Lonny Junker, Lowell and Wanda Laue, Bridget Bury, Breanna Beebe, Alisha Nielsen, Traci Bass, Ron White, Lois and Rich Wiarda, Chad Schooley and Jason Tvedt.

The meeting was called to order by the mayor.

A motion by Schmit and seconded by Dockter to approve the agenda with the following items added: Cash Register for golf course and siding ordinance. All members in favor and motion passed.

The Pledge of Allegiance was led by the mayor.

The water study for the City was presented by Schumucker, Paul, Nohr & Associates, city engineers. They presented several different options for repairs that need to be done to the water system. The city's current water tower is not sufficient for the new growth happening in the city. If the city were to continue to make improvements to our existing system and to a Sioux Rural Water backup the cost would be \$285,000. A new water tower with 150,000-gallon tank, 33 feet tall and would also cover to demolish the old tower at a cost of \$1,144,000. If the city were to put in a ground water tank with booster station the cost would be \$1,012,000. To replace 700 feet of old cast iron pipe is \$160,000. Looping of existing water lines would be \$466,000. The engineer's recommendation for improvements totals \$1,870,584. Water minimums would need to be raised ranging from \$40.50-\$53.75 per month. The water study presentation is available at the city office for any resident to review. No action was taken on this presentation.

The minutes of July 1, 2019, and July 16, 2019, were approved on a motion by Dockter and seconded by Dahl with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Bohls and seconded by Schmit with all members present voting aye and motion passed:
GENERAL FUND: Wages 2446.85; Richard Ries, 2nd quarter comp time wages, 3587.39; Kyle Kooima, recreation wages 1015.85; Dallas Sikkink, wages 415.58; Cory Akin, wages 392.49; Karen Akin, wages 392.49; Caleb DeKam, wages 415.58; Austin Tvedt, wages 415.58; Jacob Tvedt, wages 415.58; Neda Ries, wages 484.84; Brianna Zimny, wages 279.42; Layce Kooima, wages 56.80; Vicki Strait, wages 914.27; Darah DeKam, wages 141.99; Tristan Nielsen, wages 333.50; SD Retirement Systems, retirement 894.80; AFLAC, group ins. 87.58; SD Health Pool, group ins. 697.90; Delta Dental, group ins. 41.20; Electronic Federal Tax Payment, ss & wh 2768.05; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Brian Ries, cell phone 30.00; Janice Schiernbeck, books 33.08; Popham Construction, sweeping 150.00; ITC Communications, utilities 156.16; Brian Ries, mileage 104.40; Northwest Energy, utilities 60.48; Kibble Equipment, repairs 156.54; Estelline Coop, supplies 1425.28; Castlewood Corner Market, supplies 227.90; Hamlin Co. Republican, publishing 324.28; Ottertail, utilities 2590.49; Bituminous Paving, seal coating streets, 46,714.61; Hamlin County Auditor, police contract 3250.00; Basin Construction & Drain, supplies 188.19; Hendrickson Heating & Cooling, repairs 120.00; Titan Machinery, repairs 84.00; Prairie Lakes Wellness Center, swimming lessons 528.00; Bryan Rock Products,

agriline 1227.39; Castlewood Building Supplies, supplies 475.00; Darah DeKam, art supplies 153.28; Pipe Masters, pump septic tanks 850.00; Watertown Wholesale, concession supplies 787.03; VFW Baseball, tourney fee 350.00; Beacon Athletics, supplies 750.00; Sturdevant's, repairs 61.80; Castlewood Elevator, supplies 714.59; Stan Houston Company, supplies 179.50; Lew's Fireworks, fireworks 1500.00; A&D Graphics, t-shirts Mick Kirwan tourney 301.93; Menard's, supplies 105.81; Castlewood Arts Council, reading program 300.00; Jurgens Printing, supplies 16.00; SD Municipal League, mayors workshop 50.00; Trackside Tarps, supplies 500.00; US Foods, concession supplies 258.06; Visa, motel & concession supplies 844.86; H-D Electric, utilities 19.18.
TOTAL GENERAL FUND DISBURSEMENTS: \$81,950.58.

BUSINESS DISTRICT FUND: Castle Arts, website maintenance 520.00; Boyd Law Firm, professional fees 580.06.
TOTAL BUSINESS DISTRICT FUND DISBURSEMENTS: \$1100.06.

WATER FUND: Wages 2961.06; Justin Ries, wages 110.82; SD Retirement Systems, retirement 446.52; Delta Dental, group ins. 41.20; SD Health Pool, group ins. 697.90; Electronic Federal Tax Payment, ss & wh 839.66; Richard Ries, cell phone 30.00; Ottetail, utilities 177.49; Winwater, supplies 170.47; Boyd Law Firm, collection 158.80; SD Public Health Lab, water testing 102.00; DENR, future use permit 75.00; SD One Call, locates 19.95; Public Opinion, publishing 65.78; Alisha Nielsen, meter deposit refund 100.00; Visa, postage 35.87; Rural Development, payment 1237.00.
TOTAL WATER FUND DISBURSEMENTS: \$7269.52.

SEWER FUND: Wells Fargo, quarterly payment 6490.99; Postmaster, postage 320.00; ITC Communications, telephone 38.93; Ottetail, utilities 295.64.
TOTAL SEWER FUND DISBURSEMENTS: \$7,145.56.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 269.52.
TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4,219.52.

GOLF FUND: Wages 4408.66; Erin Ruesink, wages 720.33; Rochelle Rudebusch, wages 540.25; Mary Ellen Black, wages 214.95; Daryl DeKam, wages 106.20; Jim Janssen, wages 722.18; Neil Dvorak, wages 739.37; Chelsea Ruesink, wages 263.20; Brandi Schiefelben, wages 48.25; Paige Olson, wages 175.47; SD Retirement Systems, retirement 666.72; SD Health Pool, group ins. 583.98; J & L Machine, repairs 333.77; Watertown Wholesale, supplies 276.75; Estelline Coop, supplies 1610.75; Walt's Homestyle Foods, supplies 128.60; Dakota Tobacco, tobacco 480.70; L.G. Everist, sand 211.60; Gerhold Brothers, sand & mileage 313.55; SD Golf Association, dues 27.00; Zimco Supply, supplies 278.62; Castlewood Locker, food 567.62; Porter Distributing, beer 1144.30; Visa, pop 244.95; VGM Financial, cart lease 420.30; Electronic Federal Tax Payment, ss & wh 1823.93; H-D Electric, utilities 664.13; US Foods, food 427.86; Department of Revenue, sales tax 1837.77; Johnson Brothers, liquor 489.35; Ellwein Brothers, beer 2898.40; Republic National, liquor 121.25; TSYS Merchant Solutions, credit card fees 462.11; Coca Cola, pop 270.00; Castlewood Corner Market, food & supplies 335.22; Eachen Refrigeration repairs 331.63; Creative Rewards, supplies 12.78; ITC Communications, telephone 162.60.
TOTAL GOLF FUND DISBURSEMENTS: \$25,065.10.

TOTAL DISBURSEMENTS, all funds: \$126,750.34.

Public Comments: Clint Davis was present to discuss the drainage ditch for the Catholic Church. They have ground water pumping from their sump pump and the water either needs to go south to the ditch

by the elevator or east down the alley to 3rd Avenue. The mayor said the city would check into it. Ron White was also present to discuss the ground water drainage. He was concerned because summer time water is not as bad as the ground water in the winter time which will create ice.

The mayor did not have a report.

The finance's officer report was presented. She attended a FEMA meeting for the spring disaster; talked to First District concerning grants for sidewalks and applied for a future use permit for water which is good for 7 years.

Building permits for the month of July were Ron White, fence; Greg Hentges, deck; Brad Popham, fence.

The second reading for the rezoning for Lonny Junker property was held. A motion by Dahl and seconded by Schmit to adopt Ordinance 19-1 for the rezoning. All members present in favor and motion passed.

The batting cage policy was presented for approval. Changes were made to make the age 18 years and younger must have adult supervision. A motion by Bohls and seconded by Dockter to approve the batting cage policy with the additions and corrections. All in favor and motion passed.

Discussion was held on changing the time of the city meetings to 7:00 p.m per ordinance 1-3-2. A motion by Schmit and seconded by Dahl to approve the first reading of Ordinance 1-3-2 with all members present voting aye and motion passed.

Breanna Beebe, representing the Economic Development board, presented a new housing incentive for Ted and Jolena Seppala for \$5,000. A motion by Dockter and seconded by Dahl to approve the housing incentive with all members present voting aye and motion passed.

The Castlewood Days Committee asked to close Main Street on Saturday, asked the city to waive the \$25 dance permit fee and for the city to pay for the 3-day event insurance in the amount of \$1,103.75. A motion by Dahl and seconded by Dockter to approve all of their requests. All members present in favor and motion passed.

Chad Schooley, Jason Tvedt, Rich and Lois Wiarda, representing the Grow Castlewood Committee, were present to update the city on the football field. They asked if the city would be willing to gift the land or lease the property. They are looking for an agreement from the city to move forward with an architect. They are also looking for the city to apply for a FEMA grant to build a tornado shelter which would have bathrooms and shower in it. The land they are looking at is the west side of the First Industrial Park Addition, the west 97' of Outlot 2, Lot 3 and Outlot L in Block 27. The mayor asked each councilman to talk to residents in their ward about how they feel concerning the land the city owns. Tabled until September 3rd meeting.

Discussion was held on improvements at the baseball/softball complex. A portion of the sidewalk in front of the bleachers at the baseball field needs to be replaced and the stairs on the crow's nest needs to be replaced. Councilman Olson also gave prices for canopies to be installed over each set of bleachers at a cost \$6000 per bleacher for the softball and baseball fields.

The Ship's Inn asked to transfer their liquor license to Memorial Park for August 9th and August 11th. A motion by Mullaney and seconded by Bohls to approve the transfer with all members present voting aye and motion passed.

A moving permit for Jon Lau was presented. He is purchasing a 12 x 20 utility shed. A motion by Mullaney and seconded by Dahl to approve the moving permit. All members in favor and motion passed.

Brandon Smith purchased a lot from the City at the Industrial park for \$5000. In the agreement he was to build on it in 2 years or the city could purchase the land back for the same price. Brandon has decided not to build on property. A motion by Mullaney and seconded by Dockter to purchase the property back to the city for \$5000. All members in favor and motion passed.

Discussion was held on putting the reservations for the campground on the city website. The reservations would be paid for by credit card. Castle Arts, website designer, is checking into this process.

The Castlewood Tractor Pull asked to close a portion of Oak Avenue during the tractor pull. A motion by Dahl and seconded by Schmit to approve the request. All members in favor and motion passed.

A request from the Castlewood Arts Council for a \$300 donation for the reading program. A financial statement was submitted so on a motion by Mullaney and seconded by Dockter to approve the \$300 donation. All in favor and motion passed.

A water and sewer permit for Ted and Jolena Seppala's new home was presented. A motion by Mullaney and seconded by Bohls to approve the permit with all members present in favor and motion passed.

The following city monies as of July 31, 2019, were presented and approved to be published in the paper on a motion by Bohls and seconded by Dockter with all members present in favor and motion passed.

General Fund	\$498,750.82
Golf Course Fund	52,907.98
Water Fund	505,757.56
Water Reserve Fund	23,536.34
Sewer Fund	358,138.27
Sewer Reserve Fund	23,536.36
Solid Waste Fund	5,728.07
Business District Fund	168,981.71
Municipal Street Fund	<u>296,116.11</u>
Total, all funds	\$1,933,453.22

The investment report for the 2nd quarter of 2019 was presented for approval. A motion by Dockter and seconded by Schmit to approve the investment report. All members in favor and motion passed.

The siren was discussed. The company for the siren stated that the best area for the siren is where the old one is at. All controls for the siren are in this location so on a motion by Bohls and seconded by Schmit to apply for the Disaster Mitigation grant and leave the siren where it is located. All in favor and motion passed.

A street sweeping quote from Popham Construction to sweep the excess rock from chip sealing was presented in the amount of \$3,872.96. A motion by Dockter and seconded by Dahl to approve the quote. All members in favor and motion passed.

Discussion was held on putting the old snow plow up for surplus property. This was tabled until the September meeting.

Discussion was held on the Cemetery Road speed limit. The speed limit goes down to 45 mph at the city limits and lowers to 25 mph at the start of the cemetery. No action was taken because that is a county road and needs to be changed at the county level.

The first reading for Ordinance 19-2 2020 Appropriation Ordinance was held. A motion by Mullaney and seconded by Dahl to approve the first reading. All members in favor and motion passed. The second reading will be held September 3rd, 2019.

Mark Wilson, girl's softball coach, donated his wages back to the Recreation Fund.

Kyle Kooima drove the swimming bus for a wage of \$200.00. A motion by Dockter and seconded by Bohls to approve the wage of \$200.00. All in favor and motion passed.

The meeting for September is scheduled for Tuesday the 3rd at 7:30 p.m.

The general journal entries for July were approved on a motion by Schmit and seconded by Dockter with all members present in favor and motion passed.

Discussion was held on the zoning ordinance concerning siding. All homes must have siding. The finance officer is to send letters to residents that do not have siding on their homes. Discussion was also held on residents throwing their grass clippings on the road.

The cash register at the golf course has quit working so they are asking for a new one. A motion by Mullaney and seconded by Dahl to purchase a new cash register for the clubhouse. All in favor and motion passed.

Jenny Olson, council person from Ward #3, resigned because she has moved to a different ward. A motion by Mullaney and seconded by Dahl to approve the resignation with all members in favor and motion passed. A new council person for Ward 3 will be appointed at the September 3rd meeting.

A motion by Schmit and seconded by Dockter to adjourn. The meeting adjourned at 9:22 p.m.

Sheila Gerhold
Finance Officer