

Castlewood City Council
October 7, 2019

The Castlewood City Council met in regular session on the above date at 7:00 p.m. with the following members present: Mayor Brian Ries, Jeff Dahl, Shawn Mullaney, Ryman Dockter, Jeanette Bohls, Michelle Barker and Heather Schmit. Also present: Sheila Gerhold, Rick Ries, LeeAnne Dufek, Lois and Rich Wiarda, Jerry McPartland, Tina Strohschein and Todd Boyd.

The meeting was called to order by the mayor.

The agenda was presented for approval on a motion by Schmit and seconded by Dockter with all members present voting aye and motion passed.

Mayor Ries led the Pledge of Allegiance.

The minutes of September 2, 2019 were approved on a motion by Mullaney and seconded by Dahl with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Dockter and seconded by Bohls with all members present voting aye and motion passed:

GENERAL FUND: Wages 323.23; First Premier Bank, library rent 150.00; Bass Sanitation, garbage haul 15.00; Electronic Federal Tax Payment, ss & wh 53.55; H-D Electric, street lighting 19.18; Visa, supplies 13.70; Farm Equipment Plus, snow plow 1000.00; SD Municipal League, code enforcement officer, 1500.00; Hamlin County Auditor, police contract 3250.00; Brian Ries, cell phone 30.00; Northwest Energy, utilities 53.66; Ottetail, utilities 2239.08; Heiman Fire Equipment, fire extinguisher & inspection 530.50; Kibble Equipment, repairs 21.72; Postmaster, postage 320.00; Estelline Coop Oil, supplies 607.56; Popham Construction, street sweeping 150.00; Strait Insurance, notary bond 50.00; Secretary of State, notary application 30.00; Hamlin Co. Republican, publishing 286.11; ITC Communications, telephone 148.81; Castlewood Corner Market, supplies 63.98; Boyd Law Firm, professional fees 174.00; KDM Equipment, sod cutter rental 63.90; Christian Book Distributors, books 112.15; Fastenal, supplies 170.00; Janice Schiernbeck, books 27.01; Barnes & Noble, books 153.92; Elite Drain & Sewer Cleaning, septic tank 300.00; Gerhold Brothers, gravel 433.50.
TOTAL GENERAL FUND DISBURSEMENTS: 12,290.56.

BUSINESS DISTRICT FUND: Castle Arts, website maintenance 260.00.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 288.00.

WATER FUND: Wages 5084.68; Electronic Federal Tax Payment, ss & wh 1408.05; Visa, supplies 201.75; Rural Development, payment 1237.00; AFLAC, group ins. 87.58; SD Health Pool, group ins. 1395.80; Delta Dental, group ins. 82.40; SD Retirement Systems, retirement 777.60; SD Public Health Lab, water testing 251.00; Ottetail, utilities 183.27; Winwater, meters & computer update, \$11,202.00; Richard Ries, cell phone 30.00; SD One Call, locates 4.20.
TOTAL WATER FUND DISBURSEMENTS: \$21,945.33.

SEWER FUND: Richard Ries, quarterly comp time, 2635.83; Justin Ries, wages 110.82; Electronic Federal Tax Payment, ss & wh 782.04; SD Retirement Systems, retirement 401.32; ITC Communications,

autodialer 39.00; Ottetail, utilities 480.65; Stan Houston, pump repairs 1630.00; Dakota Pump, sewer pump repairs 1580.10.

TOTAL SEWER FUND DISBURSEMENTS: \$7659.76.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 273.67.

TOTAL SOLID WASTE FUND DISBURSEMENTS: \$4223.67.

GOLF FUND: Wages 4408.66; Rochelle Rudebusch, wages 424.81; Chelsea Ruesink, wages 184.70; Erin Ruesink, wages 207.79; Mary Ellen Black, wages 230.30. Daryl DeKam, wages 113.13; Jim Janssen, wages 690.32; Neil Dvorak, wages 465.45; SD Retirement System, retirement 666.72; Walt's Homestyle Foods, 48.20; Menard's, supplies 53.22; Doug's Service & Marine, repairs 1655.64; NB Golf Cars, cart lease 375.55; Dakota Portable Toilets, port a pot 195.00; Ferguson Waterworks, repairs 781.68; Zimco Supply, supplies 119.00; SD Health Pool, group ins. 583.98; Reel Sharp, aerate the greens, 1000.00; L.G. Everist, sand 217.04; ITC Communications, utilities 162.76; Dakota Tobacco, tobacco 234.88; Sturdevant's, repairs 113.90; Estelline Coop, supplies 1521.56; Castlewood Corner Market, supplies 93.69; Porter Distributing, beer 78.50; Department of Revenue, sales tax 1821.12; Johnson Brothers, liquor 155.59; Ellwein Brothers, beer 609.85; TSYS Merchant Solutions, credit card fees 376.02; Visa, supplies 234.26; H-D Electric, utilities 659.61; Electronic Federal Tax Payment, ss & wh 1622.85; Doug Gerhold, mileage 74.76; Bass Sanitation, garbage haul 210.00; Castlewood Locker, Supplies 99.38; Castlewood Elevator, supplies 274.23; Gerhold Brothers, hauling sand 179.52.

TOTAL GOLF FUND DISBURSEMENTS: \$20,943.67.

TOTAL DISBURSEMENTS, all funds: \$67,610.99.

Public Comments: Jeff Dahl mentioned the SD Golf Course Superintendent's Association coming to the Golf Course and how impressed they were with the course.

Mayor's Report: Dave Miller, Code Enforcement Officer did his first inspection and he will be sending approximately 21-25 letters on public nuisances. Mayors Ries told the city council they will be taking a picture for the website at the November meeting.

Finance Officer's report: The insurance claims for the 2017 hailstorm has been settled and all repairs have been done. The bills for the mosquito grant were sent in and the city received \$1581.00 back from the State for the grant. Kendal Munson, from Applied Software was here to install Windows 10 and the new computer hardware for the meter reading system. The auditor from the Department of Legislative Audit is here doing an audit for the years 2017 and 2018.

Building permits issued for the month of September were Ted Seppala, new home and Jim Bohls for a garage.

The second reading for Supplemental Budget 19-4 was held. A motion by Barker and seconded by Schmit to approve the second reading with all members present voting aye and motion passed.

A transfer from the Contingency Fund to the Finance Office in the amount of \$1000 was approved on a motion by Dockter and seconded by Barker with all members present in favor and motion passed.

Rich & Lois Wiarda and Jerry McPartland, representing the Grow Castlewood Committee, were present to discuss the Option One agreement between the City of Castlewood and the Castlewood Community

Foundation for the land designated for a football field. The land will not be transferred until the funds are raised for football field and they are ready to start construction. The agreement grants them 5 years to raise the funds for the football field. A motion by Dockter and seconded by Dahl to have Mayor Ries sign the agreement with the Castlewood Community Foundation with all members present voting aye and motion passed. Lois Wiarda also explained to the council they are also looking to raise funds for a Wellness Center and a splash park.

The campground reservations were discussed. The campground received the following monies for 2017-\$1770.00; 2018-\$2475.00-2019-\$2095.00. Some monies received for 2019 are reservations paid up front for the 2020 Castlewood Days Celebration. The council would like to see all reservations paid before the campsite is reserved. Mayor Ries is writing up a campground policy.

Discussion was held on the water study. The final water study is not available yet. The finance officer is to call SPN & Associates to find out when the final study will be done and the city council would hold a special meeting to go over it.

Discussion was held on grass clippings ordinance. The finance officer found one city sends a letter to the resident blowing grass clippings on the road stating they could be fined up to \$200 per day until the mess is cleaned off the street. Discussion was also held on disposal of grass clippings. The city checked into a site for grass clippings and it is too costly for the city to do.

The canopies at the baseball/softball fields were discussed. This was tabled until the November meeting so pictures can be obtained.

Ryan Ruesink is interested in leasing the lot north of his business to park vehicles on. The council isn't interested in leasing the property and would like all equipment or anything else removed from city property.

The Investment report for the third quarter was presented. A motion by Mullaney and Dahl to approve the investment report with all members present in favor and motion passed.

A quote for crack sealing was presented from R&H Sealcoating. The council decided to wait until the spring of 2020 to do any crack sealing. They would like R&H Sealcoating to put the city on his list for next year.

A moving permit for Dan Platz to move an 8 x 12 utility shed to his residence. A motion by Dockter and second by Schmit to approve the moving permit with all members present in favor and motion passed.

The recreation report for 2019 was presented to the city council.

The appraisal for 1980 L8000 Ford snow plow came in at \$1500.00. The finance officer is to advertise the truck and open bids at the November 4th, 2019 meeting.

Geise Funeral Home is disputing late fees in the amount of \$12.60. They would like to have them reimbursed. The city did not receive a payment for the month of June which resulted in the late fees. We have a city ordinance for the late fees. A motion by Bohls and seconded by Mullaney not to reimburse the late fees. All members in favor and motion passed.

The city loaned our 4" trash pump to the Lake Poinsett Sanitary District. When the pump was returned it needs a new motor resulting in a bill of \$1415.00. A motion by Mullaney and seconded by Dockter to send the Lake Poinsett Sanitary District a bill for the repairs. All in favor and motion passed.

A motion by Bohls and seconded by Dahl to enter into executive session at 8:15 to consult our city attorney. Rick Ries and Sheila Gerhold were asked to stay. A motion by Heather and seconded by Dahl to return to regular session at 9:00 p.m. All in favor and motion passed.

The General journal entries for September were approved on a motion by Bohls and seconded by Dockter with all members present in favor and motion passed.

Next agenda items. Executive session with the city attorney.

A motion by Mullaney and seconded by Schmit to adjourn at 9:05 p.m. All members in favor and motion passed.

Sheila Gerhold
Finance Officer