

Castlewood City Council
November 4, 2019

The Castlewood City Council met in regular session on the above date at 7:00 p.m. with the following members present: Shawn Mullaney, Jeanette Bohls, Michelle Barker, Heather Schmit and Ryman Dockter. Absent: Mayor Brian Ries and Jeff Dahl. Also present: Sheila Gerhold, Rick Ries and LeeAnne Dufek.

The meeting was called to order by President Shawn Mullaney.

A motion by Dockter and seconded by Barker to approve the agenda with all members present voting aye and motion passed.

The Pledge of Allegiance was led by President Mullaney.

The minutes of October 7th, 2019 were approved on a motion by Schmit and seconded by Dockter with all members present voting aye and motion passed.

The following bills were presented and ordered paid on a motion by Bohls and seconded by Barker with all members present voting aye and motion passed:

GENERAL FUND: Wages 323.23; Bass Sanitation, garbage haul 15.00; First Premier Bank, library rent 150.00; Hamlin County Auditor, police contract 3250.00; Brian Ries, cell phone 30.00; Ottertail, utilities 1421.61; Northwest Energy, utilities 86.33; ITC Communications, utilities 149.46; Popham Construction, sweep streets 150.00; Castlewood Building Supplies, supplies 13.00; Office Peeps, supplies 57.14; Janice Schiernbeck, books 26.32; Barnes & Noble, books 113.47; Hamlin Co. Republican, publishing 144.86; Castlewood Corner Market, supplies 5.98; Elite Signs & Graphix, tarp logo 300.00; H-D Electric, street lighting 19.18; Electronic Federal Tax Payment, ss & wh 53.55.

TOTAL GENERAL FUND DISBURSEMENTS: \$6309.13.

MUNICIPAL STREET FUND: Boyd Law Firm, professional fees 948.00.

WATER FUND: Wages 4022.87; Electronic Federal Tax Payment, ss & wh 1408.05; Rural Development, payment 1237.00; Visa, supplies 272.60; Menard's, supplies 259.53; SD Public Health Laboratory, water testing 28.00; Ottertail, utilities 12.02; Applied Software, windows 10 & meter reading updates 527.32; SD One Call, locates 12.60; Schmucker, Paul, Nohr & Associates, water study fees 10,000.00; Rick Ries, cell phone 30.00; SD Retirement System, retirement 777.60; SD Health Pool, group ins. 1395.80; AFLAC, group ins. 87.58; Delta Dental, group ins. 82.40.

TOTAL WATER FUND DISBURSEMENTS: \$21,215.18.

SEWER FUND: Justin Ries, 110.82; Electronic Federal Tax Payment, ss & wh 18.36; Wells Fargo, payment 6490.99; ITC Communications, autodialer 39.00; MBTL Laboratories, ground water testing 1475.00; Dakota Pump, lift station pump repairs, 2169.30; Menard's, supplies 95.97; Stan Houston Company, pump repairs 1454.08.

TOTAL SEWER FUND DISBURSEMENTS: \$11,853.52.

SOLID WASTE FUND: Bass Sanitation, contract 3950.00; Department of Revenue, sales tax 272.69.

TOTAL SOLID WASTE DISBURSEMENTS: \$4222.69

GOLF FUND: Wages 3238.39; Rochelle Rudebusch, wages 18.47; Erin Ruesink, wages 27.71; Mary Ellen Black, wages 120.63; Chelsea Ruesink, wages 57.72; Daryl DeKam, wages 55.41; Neil Dvorak, wages 77.57; Jim Janssen, wages 63.72; SD Health Pool, group ins. 583.98; SD Retirement Systems, retirement 491.72; ITC Communications, utilities 62.63; Dakota Portable Toilets, port a pot 243.75; Nivel Parts, repairs 393.26; SD Department of Health, food license 170.00; Stan Houston Company, compressor rental 202.00; Fastenal, supplies 19.95; TSYS Merchant Solutions, credit card fees 217.57; Johnson Brothers, liquor 459.72; Department of Revenue, sales tax 887.48; Ellwein Brothers, beer 178.80; Visa, supplies 42.76; Electronic Federal Tax Payment, ss & wh 996.73; H-D Electric, utilities 677.70.
TOTAL GOLF FUND DISBURSEMENTS: \$9287.67.

TOTAL DISBURSEMENTS, all funds: \$53,836.19.

No Mayor's report

Finance Officer's report: FEMA director was here for spring flooding and the city will be reimbursed \$5,722.97; Liquor licenses were done; talked with code enforcement officer Dave Miller; Confluence, an engineering firm was here for Main Street; and a work comp review was done.

Building permits for October were Kevin Kleinsasser for a fence.

The bid for garbage pickup were opened. A bid was received from Bass Sanitation in the amount of \$19.75 per household. A motion by Bohls and seconded by Schmit to accept the bid from Bass Sanitation starting January 2020. All in favor and motion passed.

The city did not receive any bids on the snow plow surplus property.

Liquor licenses for Tables, on and off sale; Ship's Inn, on and off sale and the Castlewood Golf Course, on sale were presented for approval. A motion by Dockter and seconded by Barker to approve all liquor licenses. All members present in favor and motion passed.

A replat of property belonging to Jerry Gerberding and Lisa Freeman was presented for approval. A motion Dockter and seconded by Bohls to approve the following resolution with all members present voting aye and motion passed;

RESOLUTION 19-02

Be it resolved by the City Council of Castlewood, South Dakota, having viewed this plat and having received a recommendation from the Castlewood City Plan Commission does hereby approve this plat entitled: East acres Second Subdivision of Outlot 6 in Section 36, Township 115, Range 52 West of the 5th P.M. in the City of Castlewood, Hamlin County, South Dakota and the City Finance Officer is hereby directed to endorse on such plat a copy this resolution and certify the same thereon.

The above and foregoing resolution was duly passed and adopted dated at Castlewood, South Dakota, this 4th day of November, 2019 A.D.

Brian Ries, Mayor
Mayor

ATTEST: Sheila Gerhold
Finance Officer

A lengthy discussion was held on the water study. Discussion on increasing water rates; looping of water lines, size of new water tower needed for the city, Sioux Rural Water etc. The council would like

Sioux Rural Water's manager and the district supervisor for SD Rural Water Ass'n to attend our next city meeting for discussion. No action was taken.

Discussion was held on the renting of the community building. The city will require a \$100 deposit from individuals renting the building for private parties (birthday, family reunion, etc) to ensure the building is cleaned and all tables and chairs are returned to their original place.

The two homes in Castlewood without siding have passed their deadline to have the work done. A motion by Dockter and seconded by Schmit to turn it over to the city attorney for legal action against these homeowners. All in favor and motion passed.

A resident asked for a fall cleanup and the council decided to wait until spring for a cleanup.

The Code Enforcement Officer gave the city council a report. 21 letters were sent out to homeowners. The report also stated that of the \$1500 paid for the officer, there is \$231.25 left after the initial inspection and letters being sent out. The council decided to wait until spring for any further action to be taken.

Lance Craig requested a moving permit for his 12 x 20 shed and dog kennel. A motion by Dockter and seconded by Bohls to approve the moving permit with all members present voting aye and motion passed.

Dave Wernke requested a moving permit for a car port. A motion by Dockter and seconded by Schmit to approve the moving permit contingent upon the car port being 20 feet off the alley. All members in favor and motion passed.

The first reading of Supplemental Budget 19-5 was approved on a motion by Schmit and seconded by Barker with all members in favor and motion passed. The second reading will be held December 2, 2019.

The October General Journal Entries were approved on a motion by Bohls and seconded by Schmit with all members in favor and motion passed.

Next agenda items are the Water Study, Executive session with legal counsel.

A motion by Schmit and seconded by Barker to adjourn. The meeting adjourned at 8:00 p.m.

Sheila Gerhold
Finance Officer