

# Castlewood Historical Society

## GAYLORD HOFTIEZER ENDOWMENT HOMEOWNER GRANT APPLICATION

Castlewood Historical Society Board of Directors reviews all applications.  
Please read the attached Policy Guidelines and provide information requested below.

### APPLICANT DETAILS:

\_\_\_\_\_  
Property Owner Name

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
EIN/Tax ID #

### PROPERTY ADDRESS (if different):

\_\_\_\_\_  
Property Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

### PROJECT DETAILS

\_\_\_\_\_  
PROJECT NAME

\_\_\_\_\_  
PROJECT BEING DATE

\_\_\_\_\_  
PROJECT END DATE

**Describe work to be performed as part of this project. Please attach additional documentation that will be helpful in determining the value of this project.**

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**Describe the relationship of this project to the history of Castlewood.**

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# GAYLORD HOFTIEZER ENDOWMENT HOMEOWNER GRANT

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## **Policy Guidelines**

### **GRANT DEFINITION**

Gaylord Hoftiezer Endowment Grants are funded by the Castlewood Historical Society from proceeds of the Gaylord Hoftiezer Endowment Fund. Grants are given to projects that retain, restore, or rehabilitate historic homes and related structures in the city of Castlewood, South Dakota, built prior to 1940.

The purpose of Gaylord Hoftiezer Endowment Homeowner Grant is to promote the preservation of historic homes and related structures to include exterior paint and exterior architectural details original to the house. Often the expense of such preservation projects may discourage owners from undertaking necessary projects and may result in a lower quality of craftsmanship. The purpose of this grant fund is to assist and encourage property owners to restore and protect their properties in a historically significant manner.

All grant expenditures and match resources must be expended for services and/or materials used for the approved project during the project period. The availability of funds for projects will be determined on a case-by-case basis. Total funds available for grant distribution will vary from year to year.

### **MATCHING REQUIREMENTS**

Grants are awarded on a 50%/50% cost sharing basis with the grantee paying 50% of total project cost and the Gaylord Hoftiezer Endowment Grant providing 50% of the total project cost. Cash payment will be the only form of match accepted.

**SPECIAL HARDSHIP PROVISION:** If there are special circumstances that warrant a lessor grantee match, please give us reason why all or part of the match should be waved.

### **APPLICATION PROCEURES**

Applications are available from the Castlewood Historical Society link located on the [castlewoodcity.com](http://castlewoodcity.com) website. All applications must be mailed to the address shown below no later than 45 days prior to the date the grant is requested.

**Castlewood Historical Society  
PO Box 45  
Castlewood, SD 57223**

## ALLOWABLE ACTIVITIES

PRESERVATION: The act or process of applying measures necessary to sustain the existing form, integrity, and materials of an historic property, generally focuses upon the ongoing maintenance and repair of historic materials and features rather than extensive replacement and new construction.

## APPLICANT ELIGIBILITY

1. Applicant must own/retain property.
2. Applicant must demonstrate the ability to successfully implement the project.

## SELECTION PROCESS AND CRITERIA

Applicants must describe the proposed project will preserve historic features of the house. Projects will not be considered for grant funding unless there is a demonstrated, tangible connection to historic preservation in Castlewood.

Projects will be selected based primarily on the funding priorities, but evaluation will include consideration of the following criteria (listed in no specific order):

1. Funding Priorities
  - a. Work required to make the building structurally sound;
  - b. Restoration of character-defining exterior features;
2. Historical or architectural significance of the property;

Grant applications will be reviewed by the Castlewood Historical Society Board of Directors. **Projects with lower priorities may be selected if extraordinary circumstances exist.** Awards will be announced within a month of review.

## FUNDING CONDITIONS

Grant funding for approved projects will be made at the completion of the project.