

May 15, 2023 Special Meeting Minutes

The Castlewood City Council met on the above date at 5:30 p.m. with the following members present: Mayor Brian Ries, Heather Schmit, Chad Ries, LeeAnne Dufek, Jeanette Bohls, Stef Goldhorn and Beau Schooley. Also present Logan Kool, John Schmit, Kent Popham, Jerry Gerberding, Adam Rudebusch, Mitchell Koehn, and Josh Spilde.

Mayor Ries called the meeting to order, followed by the pledge of allegiance.

A motion was made to approve the agenda with the addition of the Castlewood days gates by Dufek and seconded by Schmit. All members present voting aye and the motion passed.

A motion was made to approve additional May bills due to late statements by Dufek and seconded by Goldhorn. All members present voting aye and the motion passed.

VGM FINANCIAL SERVICES	GOLF CART LEASE	\$420.30
PORTER DISTRIBUTING	GOLF COURSE BEER	\$320.45
CITIZENS STATE BANK	ACH FEES	\$20.00
CHESTERMAN CO	GOLF COURSE POP	\$150.00
GREAT AMERICAN FINANCIAL	COPIER LEASE	\$105.46
ITC	GOVT BLDG UTILITIES	\$251.34
ITC	GOLF COURSE UTILITES	\$243.43
POPHAM CONSTRUCTION	STREET SWEEPING	\$150.00
POPHAM CONSTRUCTION	SNOW REMOVAL	\$1000.00
SD DEPT OF REV	GOLF COURSE TAX	\$1356.06
WINWATER	SOFTWARE	\$965.58
WINWATER	WATER REPAIRS	\$104.00
DELTA DENTAL	GROUP INSURANCE	\$89.40

Kent Popham was present at the meeting to discuss his 18 inch side yard variance request with council to account for an overhang. He explained his house plans after the tornado took his home in 2022 and that the city approved his building permit for those plans on April 12<sup>th</sup> 2023. The city contacted him on April 18<sup>th</sup>, 2023 after finding out the dimensions of the drawing he provided did not include the overhang and explained he would be encroaching on the side yards of his neighbors, he then applied for a variance and building materials were already purchased for the approved building permit. Adam Rudebusch the neighboring property owner to the west was present with his lawyer Mitchell Koehn. Adam explained to council he had been in contact with Kent in June of 2022 requesting that he be at least 7 feet from his property line and thought that the matter was resolved amicably. Mitchell Koehn explained to council current city ordinance states seven-foot side yards and that needed to be upheld so that all residents could enjoy the same open space freedoms in terms of property rights. A motion was made to deny the 18 inch variance request on both side yards by Dufek and seconded by Bohls. Roll call vote Dufek yay, Bohls yay, Goldhorn yay, Schooley yay, Schmit yay, C. Ries abstained, motion passed 5-0.

A motion was made to allow septic tanks in a PUD referring to the Spilde Development with further details in the coming months worked out with First District by Dufek and seconded by Schooley. Roll call vote Dufek yay, Schooley yay, Goldhorn yay, C. Ries yay, Bohls yay, Schmit nay, motion passed 5-1.

A motion was made to rent Castlewood Industrial Park 2<sup>nd</sup> Addition lots 4 & 5 for \$750.00 by Dufek and seconded by Bohls. Roll call vote Dufek yay, Bohls yay, Schooley yay, Goldhorn yay, Schmit yay, C. Ries abstained, motion passed 5-0.

A motion was made for a survey to be done on outlet 3 for the SRW building by Goldhorn and seconded by Schmit, all members present voting aye and the motion passed.

A motion was made to approve the engineering services agreement for Prairie Street from Banner Associates by Goldhorn and seconded by C. Ries. Roll call vote Goldhorn yay, C. Ries yay, Dufek yay, Schooley yay, Schmit yay, Bohls abstained, motion passed 5-0.

Discussion was had on citywide cleanup, the council members explained there are no longer clean up days the city just expanded by the dump hours to Wednesday from 5 to 7pm and Saturdays 9 a.m.-12 p.m. and provided a roll off for the entire summer.

Discussion was had on the water keys for the campground, the council members discussed the process of people planning their reservations ahead of time before the city office closes on Friday at 4:30, city maintenance would go out ahead of time and unlock sites or campers could pick up a key with the city finance officer.

Discussion was had on the gates from Castlewood Days 2022 being removed by Tables.

A motion was made to adjourn 6:25 p.m. by Schmit and seconded by C. Ries, all members present voting aye and the motion passed.

Logan Kool  
Finance Officer