

February 7th, 2024, Regular Meeting

Castlewood City Council met on Wednesday, February 7th, 2024, with the following members present: Heather Schmit, LeeAnne Dufek, Jeannete Bohls, Stef Goldhorn and Beau Schooley. Also present at the meeting, Mayor Brian Ries, Interim Finance Officer Sikkink. Other patrons of Castlewood were also in attendance. Alderman Chad Ries absent.

Mayor Ries called the meeting to order to order.

Alderwoman Bohls led the pledge of allegiance.

Motion received by Bohls, second by Goldhorn approving the agenda, all voting aye, motion carried.

Public comments, none.

Motion by Schmit to approve the minutes, second by Dufek, all voted aye, motion carried.

Motion to approve payment of the claims by Dufek, second by Bohls, all voted aye, motion carried.

GENERAL FUND

WAGES	PAYROLL	\$14,083.00
BRIAN RIES	CELLPHONE REIMBURSEMENT	\$30.00
CITIZENS STATE BANK	SAFETY DEPOSIT BOX	\$30.00
CITIZENS STATE BANK	ACH PAYROLL UTILITY FEES	\$20.00
TWOTREES TECHNOLOGIES	COMPUTER SOFTWARE	\$191.50
DELTA DENTAL	GROUP INSURANCE	\$48.70
FIRST DISTRICT ASSOCIATION	MEMBERSHIP FEES	\$927.00
GREAT AMERICA	COPIER LEASE	\$108.38
HAMLIN COUNTY REPUBLICAN	PUBLISHING	\$202.09
KRISTIE SIKKINK	CERTIFIED MAILINGS	\$95.19
NORHTWESTERN ENERGY	UTILITIES	\$1,182.12
OTTERTAIL	UTILITIES	\$2,436.60
SOUTH DAKOTA ASSOCIATION TOWNS	MEMBERSHIP FEES	\$324.50
VISA	FINANCE STREETS SUPPLIES	\$224.79
STAR LAUNDRY	RUG RENTAL	\$153.12
HAMILN COUNTY AUDITOR	POLICE CONTRACT	\$4,008.33
CASTLEWOOD FIRE DEPT	FIRE DEPT GRANT PASS THRU	\$44,095.24
BANNER	STREET SERVICES & FEES	\$1,253.20
CORNER MARKET	STREETS SUPPLIES	\$22.36
ESTELLINE COOP	STREETS REPAIRS AND MAINT	\$282.23
JOHN SCHMIT	CELLPHONE REIMBURSEMENT	\$30.00
POPHAM CONSTRUCTION LLC	STREET SNOW REMOVAL	\$1,400.00
SD ONE CALL	STREET SERVICES & FEES	\$44.10

BASS SANITATION	SOLID WASTE COLLECTION	\$4,980.00
SOUTH DAKOTA DEPT OF REVENUE	SANITATION SALES TAX	\$329.28
BARNES & NOBLE, INC	LIBRARY SUPPLIES	\$104.75
FIRST PREMIER BANK	LIBRARY RENTALS	\$150.00
GENERAL FUND TOTALS		\$76,756.48

WATER		
WAGES	PAYROLL	\$430.60
HAWKINS, INC	WATER - SUPPLIES	\$715.26
OTTERTAIL	WATER - UTILITIES	\$269.21
SOUTH DAKOTA RURAL DEVELOPMENT	Water - Loan Principal	\$573.16
SOUTH DAKOTA RURAL DEVELOPMENT	Water - Loan Interest	\$663.84
SD PUBLIC HEALTH	WATER - FEES	\$56.00
WATER FUND TOTALS		\$2,708.07

SEWER		
WAGES	PAYROLL	\$322.95
OTTERTAIL	SEWER - UTILITIES	\$230.92
SEWER FUND TOTALS		\$553.87

GOLF		
WAGES	PAYROLL	\$6,413.29
AMERICAN CARPET CARE INC	GOLF REPAIRS & MAINTENANCE	\$392.80
CASTLEWOOD LOCKER	Golf Food	\$83.07
DELTA DENTAL	GOLF GROUP INSURANCE	\$48.70
DOUG GERHOLD	GOLF SUPPLIES	\$36.08
DOUGS SERVICE & MARINE	GOLF REPAIRS & MAINTENANCE	\$1,585.52
HD ELECTRIC	GOLF UTILITIES	\$457.23
ITC	GOLF UTILITIES	\$5.84
J&L MACHINE AND WELD	GOLF REPAIRS & MAINTENANCE	\$122.31
MENARDS	GOLF REPAIRS & MAINTENANCE	\$65.34
GOLF FUND TOTALS		\$9,210.18

Golf update, the 5 new golf carts that were approved to purchase have arrived.

Plat Riley-Engels Addition is presented to the council, discussion is held. Motion by Dufek, second by Goldhorn to approve the plat, all voting aye, motion carried.

Motion by Schmit to approve the 2nd Reading of Ordinance 2023-17B, second by Dufek, all voted aye, motion carried.

Jenny Olson, not present.

Rob Raasch attends the meeting to seek approval for a plat he presents. The plat is of a parcel of land owned by Raasch in Hamlin County. The city has zoning authority of land neighboring the city limits; therefore, the city approval is needed. Discussion was held with Raasch and city council. Motion was made by Bohls approve the plat second by Schmit, all voting aye, motion carried.

American Legion Post 250 is on the agenda for discussion of the sound system, storage, and Legion Baseball Program. Legion members Harry Boner & Chuck Greenfield attend the meeting. Discussion was held of the need for storage of items when the improvements are made at the community center. They ask for consideration of placing a storage trailer or utility shed on the city property. Ownership of the tables and chairs, Mr. Boner states is that of the legion. Legion member Harry Boner has acquired a sound system and would like to test it in the community room and will provide feedback if it's adequate. American Legion members also discuss with the council the cost of the baseball program and the sustainability of the program for the youth. Mr. Boner requested consideration of a donation to the program when they city discusses and establishes the financial budget. No action taken.

Josh Spilde is present at the meeting to seek approval of his presented preliminary plat. He presents his preliminary plat and holds discussion with the council. The plat consists of 3 phases. Alderwoman Bohls requested that the avenues and streets conform with the established direction of streets and avenues. Discussion was also held on a street labeled Carly Rd the council requested that be removed. Motion by Alderwoman Dufek to approve the preliminary plat with the above discussed changes, second by Bohls, all voted aye, motion carried. Mr. Spilde requested by the next regular city council meeting there is a decision on the previous request to cost share the meter pit connection to Sioux Rural Water and increasing the infrastructure sizing of the water connection. Other items that Mr. Spilde would like to discuss; zoning to allow for a shed/house, the uses allowed in "R1" Residential, such as small businesses to be ran out of homes, road size requirements and surface requirements.

Chelsea Rudebusch, use of the community center for children's play. No action.

Williams Carpet, Watertown SD was present at the meeting to present some flooring samples and discuss the product. Discussion held. No action.

Motion by Schmit, second by Goldhorn to allow for Ships Inn to allow alcohol sales until two a.m. on Sunday, February 11th, 2024. All voted aye, motion carried.

Motion by Dufek second by Bohls to approve 1st Reading to amend Ordinance 16-4 Sale of Alcoholic Beverage, all voting aye, motion carried. This change will allow establishments the sale of alcoholic beverages dates and times permitted by state statute.

SDPPA, South Dakota Public Assurance Alliance renewal of insurance coverage in the amount of \$17,363.23, motion to approve made by Alderwoman Bohls, second by Alderwoman Schmit, all voting aye, motion carried.

Resolution 24-1 Bridge Reinspection, for the use with SDDOT retainer contracts, motion to approve made by Bohls, second by Goldhorn, all voting aye, motion carried.

Finance Officer Logan Ruesink requested the approval to establish a separate financial account at Citizen's Bank to record the City of Castlewood Golf Course transactions. The council mutually agreed. Motion was made by Dufek, second by Schooley to approve the establishment of the new account. Mayor Ries requested a roll call vote. Dufek, aye, Bohls, aye, Scholey aye, Goldhorn, aye, Schmit abstained, C. Ries noted absent. Majority voting aye, motion carried.

Finance Officer Ruesink has obtained quotes for video surveillance to be established at city hall, golf course, and city maintenance building. The council held discussions of the two quotes received. Motion by Dufek to enter into agreement with Dakota Surveillance in the amount of \$11,165.00 second by Bohls, all voting aye, motion carried.

Motion by Dufek, second by Schmit to enter executive session, personnel & litigations, all voting aye, motion carried. Time noted 8:37 p.m.

Mayor Ries declared city council out of executive session 9:03 p.m.

Motion by Bohls to approve wage of interim finance officer \$30.53 per hour if needed. All voting aye, motion carried.

Old business, motion by Schmit to approve the purchase of a batting cage in the amount of \$4,859.00, second by Dufek, all voted aye, motion carried.

There being no further business to discuss motion by Goldhorn to adjourn, second by Schmit, all voted aye, motion carried.

Mayor
Brian Rees

Interim Finance Officer
Kristie Sikkink