

**CITY OF CASTLEWOOD**  
**CONDITIONAL USE APPLICATION**  
**PERMIT NUMBER \_\_\_\_\_**

**APPLICANT (PRINT):** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**OWNER (PRINT):** \_\_\_\_\_ **PHONE:** \_\_\_\_\_  
*IF DIFFERENT THAN APPLICANT*

**ADDRESS:** \_\_\_\_\_

I/WE, THE UNDERSIGNED, DO HEREBY PETITION THE BOARD OF ADJUSTMENT OF THE CITY OF CASTLEWOOD SOUTH DAKOTA, TO ISSUE A CONDITIONAL USE PERMIT FOR THE PROPERTY DESCRIBED AS:

**LEGAL DESCRIPTION** (Please print or type)

\_\_\_\_\_  
\_\_\_\_\_

**GENERAL AREA OR STREET ADDRESS:** \_\_\_\_\_

**EXISTING LAND USE:** \_\_\_\_\_ **EXISTING ZONING:** \_\_\_\_\_

**SIZE OF PARCEL:** ACRES \_\_\_\_\_ **LOT DIMENSIONS:** WIDTH \_\_\_\_\_ LENGTH \_\_\_\_\_ DEPTH \_\_\_\_\_

**SURROUNDING LAND USE**

**NORTH:** \_\_\_\_\_  
**SOUTH:** \_\_\_\_\_  
**EAST:** \_\_\_\_\_  
**WEST:** \_\_\_\_\_

**PLEASE DESCRIBE WHAT YOU PROPOSE TO DO AND WHY YOU ARE SEEKING A CONDITIONAL USE PERMIT** (attach a separate sheet of paper if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGNATURE OF APPLICANT** \_\_\_\_\_

**SIGNATURE OF OWNER (IF DIFFERENT THAN APPLICANT)** \_\_\_\_\_

**NOTE:** A SKETCH OF PROPOSED PROPERTY SHALL ACCOMPANY THIS APPLICATION, SHOWING THE FOLLOWING:

- |  |  |
|--|--|
| 1. NORTH DIRECTION                       | 5. LOCATION OF PROPOSED STRUCTURE ON LOT             |
| 2. DIMENSIONS OF PROPOSED STRUCTURE      | 6. DIMENSIONS OF FRONT, REAR, AND SIDE YARD SETBACKS |
| 3. STREET NAMES                          | 7. LOCATION OF ADJACENT EXISTING BUILDINGS           |
| 4. OTHER INFORMATION AS MAY BE REQUESTED |  |

THE BOARD OF ADJUSTMENT MAY REQUIRE THAT SUCH PLANS BE PREPARED BY A REGISTERED ENGINEER OR LAND SURVEYOR.

*\*\*PLEASE USE THE ATTACHED SKETCH INSTRUCTION SHEET FOR AN EXAMPLE.*

**FOR OFFICIAL USE ONLY**

DATE FILED WITH ADMINISTRATIVE OFFICIAL: \_\_\_\_\_

FEE PAID (NON-REFUNDABLE): \_\_\_\_\_ YES \_\_\_\_\_ NO

DATE OF HEARING: \_\_\_\_\_

ACTION BY BOARD OF ADJUSTMENT: \_\_\_\_\_ YES \_\_\_\_\_ NO

EFFECTIVE DATE: \_\_\_\_\_

BUILDING PERMIT #: \_\_\_\_\_